

VILLAGE OF GLENWOOD DEVELOPMENT APPEAL BOARD
BY-LAW NO.135-85

The council of the Village of Glenwood enacts as follows:

1. The Development Appeal Board of the Village of Glenwood is hereby Pursuant to The Planning Act, 1977.
2. This by-law may be cited as “The Village of Glenwood Development Appeal Board By-Law.”
3. Definitions
 - (a.) MUNICIPALITY means the Village of Glenwood
 - (b.) COUNCIL means the municipal council of the Village of Glenwood
 - (c.) MEMBERS means the members of a Development Appeal Board appointed pursuant to this By-law.
 - (d) SECRETARY means the person appointed by Council to act as secretary to the Development Appeal Board
 - (e) BOARD means the Development Appeal Board of the Village of Glenwood, established pursuant to this by-law
 - (f) APPELLANT means the person who has served written notice of an appeal on the Development Appeal Board from a decision, order, or development permit by a development officer.
 - (g) All other terms used in this By-law shall have the same meaning as is assigned to them by The Planning Act, 1977, as emended from time to time.
4. The Board shall be composed of 3 persons who re adult residents of the Village of Glenwood.
5. Appointments to the Board shall be for a term of 1 year.
6. Appointments tot the Board shall be made by resolution of Council.
7. Where a person ceases to be a member of the Board before the expiration of his term, Council shall appoint another person for the unexpired portion of that term within 60 days of receiving notice of the vacancy.
8. The members of the Board shall elect one of themselves as chairman, and one of themselves as vice-chairman to hold office for a term of 1 year from the date of election.
9. Every member of the Board shall be entitled to such remuneration, traveling, and living expenses as may be fixed from time to time by Council; and the remuneration, traveling, and living expenses shall be paid by the Village of Glenwood.
10. The Council shall, by resolution, appoint a secretary who shall be an employee of the municipality and shall attend all meetings and hearings of the Board, but shall not vote on any matter before the Board.
11. The Board shall meet for the hearing of appeals as frequently as is necessary, and in any event within 30 days of receipt of a notice of appeal filed pursuant to the provisions of The Planning Act, 1977.
12. Upon receipt of a notice of appeal filed pursuant to the provisions of The Planning Act, 1977, the secretary shall convene a special meeting of the Board to consider what persons are affected by the appeal and should be notified thereof.

13. A special meeting of the Board, called pursuant to Section 12 above, shall be called not less than 10 days prior to the date of the appeal hearing.
14. Three of the members of the Board constitute a quorum.
15. The secretary of the Board shall attend all meetings of the Board and shall keep the following records with respect thereto:
 - (a) the minutes of all meetings and hearings
 - (b) all applications,
 - (c) records of all notices of hearings and of persons to who they were sent,
 - (d) copies of all written representations to the Board
 - (e) notices as to each representation
 - (f) the names and addresses of those making representations at the hearing
 - (g) the decision of the Board
 - (h) the reasons for the decision of the Board
 - (i) the vote of the members of the Board on the decisions
 - (j) records of all notices of decisions and of persons to whom they were sent
 - (k) all notices, decisions, and orders made on appeal from the decisions of the Board
 - (l) such other matters as the Board may direct
16. The Board shall give its decision in writing, together with reasons for the decision, within 15 days of the conclusion of the hearing.

READ a first time this 13th day of February 1985

Wayne C. Smith, Mayor.....Bonnie Law, Municipal Administrator

READ a second time thus 13th day of February, 1985

Wayne C. Smith, Mayor.....Bonnie Law, Municipal Administrator

READ a third time and finally PASSED this 13 day of February 19815.

Wayne C. Smith, Mayor.....Bonnie Law, Municipal Administrator