

# VILLAGE OF GLENWOOD

April 13, 2017 Minutes

*The Village of Glenwood Council meeting was held at the Glenwood Village Office on April 13, 2017 commencing at 7:00pm.*

*In attendance: Mayor Ben Goetz and Councillors Barb Michel, Jordan Koch, Doral Lybbert, and Steve Lybbert.*

*Officials: Chief Administrative Officer Chad Parsons, Chief Financial Officer Martin Woolf*

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<u>CALLED TO ORDER</u>	Mayor Goetz called the April 13, 2017 <b>Regular</b> Council Meeting to Order at 7:00pm.
<u>PRAYER</u>	Barb Michel
<u>ADOPTION OF THE AGENDA</u> 2017-04-063	Councillor S. Lybbert <b>MOVED</b> to adopt the agenda as amended. <b>Carried Unanimously</b>
<u>DELEGATION(S)</u>	
CARDSTON RCMP	Constable Mike Taylor, RCMP – Cardston, presented on the 2017 First Quarter Policing Report.
DOUG WILDE	Doug Wilde, Mercer-Wilde Group, presented on the Village of Glenwood 2016 Audited Financial Statements.
2017-04-064	Councillor Michel <b>MOVED</b> to accept the 2016 Audited Financial Statements as presented. <b>Carried Unanimously</b>
MELISSA LYBBERT AND SCOTT SOMMERFELDT	Melissa Lybbert and Scott Sommerfeldt presented on social media options available for municipal use.
<u>MINUTES</u> 2017-04-065	Councillor Michel <b>MOVED</b> to approve the minutes of the March 9, 2017 Council meeting as presented. <b>Carried Unanimously</b>
2017-04-066	Councillor Michel <b>MOVED</b> to approve the minutes of the April 10, 2017 Council meeting as presented. <b>Carried Unanimously</b>
<u>FINANCIAL REPORT</u> 2017-04-067	Councillor S. Lybbert <b>MOVED</b> to accept the Accounts Payable Report (Cheques 20170073 to 20170115) as information. <b>Carried Unanimously</b>
2017-04-068	Councillor Koch <b>MOVED</b> to accept the Budget Update as information. <b>Carried Unanimously</b>
2017-04-069	Councillor Michel <b>MOVED</b> to accept the February 2017 Accounts Payable Bank Reconciliation Report as information. <b>Carried Unanimously</b>

ITEMS FOR  
DISCUSSION

SOCIAL MEDIA  
2017-04-070

Mayor Goetz **MOVED** that Administration check with other villages in the region to find out their time commitment and success with social media.

**Carried Unanimously**

MUNICIPAL  
CORPORATE REVIEW  
2017-04-071

Councillor Koch **MOVED** that Council review the first 10 recommendations from the August 2016 Alberta Municipal Affairs Municipal Corporate Review of Glenwood.

**Carried Unanimously**

MUNICIPAL  
PLANNING  
COMMISSION  
2017-04-072

Councillor Michel **MOVED** that Councillor D. Lybbert and Myron Lybbert be appointed to the Municipal Planning Commission (MPC).

**Carried Unanimously**

2017-04-073

Mayor Goetz **MOVED** that Councillor D. Lybbert replace Councillor Michel as the appointed Council representative to the Oldman River Regional Services Commission (ORRSC), and replace Councillor S. Lybbert as the appointed Council representative to the Spring Glen Park Society (SGPS).

**Carried Unanimously**

LAND USE BYLAW  
COMMITTEE  
2017-04-074

Mayor Goetz **MOVED** that a committee of Council be formed to study and analyse the proposed Land Use Bylaw (192-2015), and that the following individuals be approved for appointment to that committee:

- Ev Barker
- Vernene Kutsch
- Ken Noske
- Diane Turner
- Kirt Woolf
- Mayor Goetz
- Councillor Koch.

**Carried Unanimously**

COUNCIL AND CAO  
REPORTS

COUNCILLOR KOCH

Councillor Koch provided a status update on the Alberta Southwest Regional Alliance Ltd.

COUNCILLOR MICHEL

Councillor Michel provided a status update on the Glenwood Municipal Library.

COUNCILLOR S.  
LYBBERT

Councillor Lybbert provided a status update on the Glenwood Recreation Board, the Spring Glen Park Society (SPGS), and Cardston County Emergency Services (CCES).

2017-04-075

Councillor Lybbert **MOVED** that up to \$20,000 be allocated for a capital project to place a concrete apron around the spray park (Lot 3, Block 20, Plan 1222AY), and that up to \$20,000 be allocated from the Alberta Community Partnerships Recreational Grant to upgrade the Ball Diamonds (Block 15, Plan 1222AY).

**Carried Unanimously**

2017-04-076

Councillor S. Lybbert **MOVED** that the following individuals be approved for appointment to the Dirt Bike Park subcommittee of the Glenwood Recreation Board:

- Maryn Cherniawsky
- Calvin Goetz.

**Carried Unanimously**

2017-04-077

Councillor D. Lybbert **MOVED** that Administration be directed to facilitate the planting of trees at Spring Glen Park by way of using village equipment and personnel as requested.

**Carried Unanimously**

MAYOR GOETZ

Mayor Goetz provided a status update on the Chief Mountain Regional Solid Waste Authority (CMRSWA).

2017-04-078

Councillor D. Lybbert **MOVED** that the Emergency Plan be amended to allow for the use of the Emergency Air Raid Siren during emergencies, and that it be tested annually during Emergency Preparedness Week, and that notification be given beforehand of said testing.

**Carried Unanimously**

2017-04-079

Councillor Michel **MOVED** to accept Council and CAO reports as information.

**Carried Unanimously**

CORRESPONDENCE

- 2017 First Quarter Policing Report
- 2017.02.28 Ltr from Min MA RE MSI-OP approval
- 2017.03.01 AlbertaSW Board Mtg Minutes
- 2017.03.08 CMRSWA Mtg Minutes
- 2017.03.09 Ltr from MP Barlow RE Bill C-37
- 2017.03.14 Email from Brian Kitchen RE Advance poll
- 2017.03.14 Ltr from Min MA to Twn of Olds RE ACP grant awarded
- 2017.03.16 AUMA News Release - Budget
- 2017.03.16 Email from Brenda MacMillan RE Fibre optic
- 2017.03.16 Ltr from Min MA RE ACP grant awarded
- 2017.03.17 Email from Min MA RE Grant funding
- 2017.03.18 Ltr from Brian Kitchen RE Ice cream parlour
- 2017.03.20 Ltr from WCB RE Day of mourning
- 2017.03.26 Email from ABSW RE Mtg with CRTC
- 2017.03.27 Ltr from Min ServiceAB RE Supernet
- 2017.03.27 Msg from Cody Kapcsos RE Glenwood historic site
- 2017.03.30 Ltr from Min Seniors RE Service awards
- 2017.04 AlbertaSW Bulletin
- 2017.04 MGB Infosheet on Changes to MGA
- 2017.04.04 Email from ORRSC RE ACP orthphotography project
- 2017.04.07 Great Canadian Barn Dance Update
- 2017.04.10 AUMA Analysis Document - Bill 8
- 2017.04.10 AUMA News Release RE Bill 8 Amendments to MGA
- 2017.04.11 Email from ABTransportation RE OHV helmet law
- 2017.Spring AEMA South Newsletter

- z) AUMA Analysis of 2017 Prov Budget
  - i. AUMA Budget 2017 Questions and Answers
  - ii. AUMA Year in Review 2016

2017-04-080

Mayor Goetz **MOVED** that correspondence be accepted as information.

**Carried Unanimously**

IN-CAMERA

2017-04-081

Councillor D. Lybbert **MOVED** to go In-Camera at 10:34pm to discuss the following items:

- a) Land Matters – As per Section 24 of the *FOIP Act*.

**Carried Unanimously**

The CAO left the meeting at 10:11pm.

2017-04-082

Mayor Goetz **MOVED** to adjourn In-Camera session at 11:40pm.

**Carried Unanimously**

The CAO returned to the meeting at 11:57pm.

ADJOURNMENT

2017-04-083

Councillor Koch **MOVED** to adjourn the meeting at 11:58pm.

**Carried Unanimously**



Mayor Ben Goetz



Chief Administrative Officer Chad Parsons