

# VILLAGE OF GLENWOOD

January 11, 2018 Minutes

*The Village of Glenwood Council meeting was held at the Glenwood Village Office on January 11, 2018 commencing at 7:00pm.*

*In attendance: Mayor Gerry Carter and Councillors David Rolfson, Albert Elias, Bart Lybbert, and Myron Lybbert.*

*Officials: Chief Administrative Officer Chad Parsons*

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<u>CALLED TO ORDER</u>	Mayor Carter called the January 11, 2018 <b>Regular</b> Council Meeting to Order at 7:00pm.
<u>MOMENT OF SILENCE</u>	Councillor Elias
<u>ADOPTION OF THE AGENDA</u> 2018-01-001	Councillor Elias <b>MOVED</b> to adopt the agenda as amended. <b>Carried Unanimously</b>
<u>DELEGATION(S)</u>	
CONSTABLE DON FRASER 2018-01-002	Constable Don Fraser, RCMP Cardston, presented on the 2017 Fourth Quarter Policing Report.  Mayor Carter <b>MOVED</b> to accept the Village Foreman's report as information. <b>Carried Unanimously</b>
<u>MINUTES</u> 2018-01-003	Councillor Rolfson <b>MOVED</b> to approve the minutes of the December 14, 2017 Council meeting as presented. <b>Carried Unanimously</b>
2018-01-004	Councillor M. Lybbert <b>MOVED</b> to approve the minutes of the December 19, 2017 Council meeting as presented. <b>Carried Unanimously</b>
<u>FINANCIAL REPORT</u> 2018-01-005	Mayor Carter <b>MOVED</b> to accept the Accounts Payable Report (Cheques 20170578 to 20170628) as information. <b>Carried Unanimously</b>
2018-01-006	Councillor M. Lybbert <b>MOVED</b> to accept the Budget Update as information. <b>Carried Unanimously</b>
<u>ITEMS FOR DISCUSSION</u>	
BYLAW 232-2017 2018-01-007	Councillor Rolfson <b>MOVED</b> that third reading of Bylaw #232-2017 (Council Procedure) be tabled until the next regular Council meeting. <b>Carried Unanimously</b>

BYLAW 235-2017  
2018-01-008

Councillor B. Lybbert **MOVED** that third reading of Bylaw #235-2017 (Remuneration Expense Claim) be tabled until the next regular Council meeting.

**Carried Unanimously**

CAPITAL PROJECTS  
2018-01-009

Councillor B. Lybbert **MOVED** that the 2017 Raw Waterline Remediation Capital Project Budget be increased by \$4000 to a total of \$16,000.

**Carried Unanimously**

2018-01-010

Councillor M. Lybbert **MOVED** to accept the Approved Council Capital Project Summary List as information.

**Carried Unanimously**

2018-01-011

Councillor Elias **MOVED** to advise the province that Water Infrastructure is the capital project priority for the Village of Glenwood.

**Carried Unanimously**

MPC APPOINTMENTS  
2018-01-012

Councillor M. Lybbert **MOVED** that the following individuals be appointed to the Municipal Planning Commission (MPC):

- Darrell Edwards,
- Myrna Young.

**Carried Unanimously**

ICE CREAM SHACK  
2018-01-013

Councillor Rolfson **MOVED** that the request to purchase the Village Ice Cream Shack be deferred to the Glenwood Recreation Board for advisement.

**Carried Unanimously**

COUNCIL AND CAO  
REPORTS

COUNCILLOR  
ROLFSON

Councillor Rolfson gave a status update on the Chief Mountain Regional Solid Waste Authority (CMRSA). Members of the Glenwood Municipal Library Board, Kathy Thomas and Pat Michel, presented on their 2017 and 2018 budget.

COUNCILLOR ELIAS

Councillor Elias gave a status update on the Alberta Southwest Regional Alliance Ltd.

2018-01-014

Councillor Elias **MOVED** that the Village host a meeting of the Alberta Southwest Regional Alliance Ltd. board with meal provided.

**Carried Unanimously**

COUNCILLOR B.  
LYBBERT

Councillor B. Lybbert gave a status update on the Glenwood Recreational (Rec) Board.

COUNCILLOR M.  
LYBBERT

Councillor M. Lybbert gave a status update on the Family and Community Support Services Association of Alberta (FCSS).

MAYOR CARTER

Mayor Carter gave a status update on the Chinook Seniors Foundation and the Mayors and Reeves Caucus.



MEETING EXTENSION  
2018-01-015

Councillor M. Lybbert **MOVED** that the meeting continue past 9:30pm.

**Carried Unanimously**

CORRESPONDENCE

- a) 2015.02.27 Solid Waste Management Plan-Draft Report
- b) 2017.09.07 ORRSC Board Mtg Minutes
- c) 2017.11.13 Brownless Law article RE MGA amendments
- d) 2017.11.27 Ltr from Min Transportation RE Hwy 3 twinning
- e) 2017.12 CARLS Board Report V16 #3
- f) 2017.12.06 AlbertaSW Board Mtg Minutes
- g) 2017.12.13 Email from BMichel RE Thank you
- h) 2017.12.14 ORRSC RE Subdivision fees
- i) 2017.12.15 Email from SBarton RE CMRSWA reporting
  - i. CMRSWA Budget 2018
- j) 2017.12.17 Email from MBevan RE CAO should resign
- k) 2017.12.18 Email from BMacMillan RE Delegation response
- l) 2017.12.18 Email from BMacMillan RE Fire admin staff
- m) 2017.12.18 Email from BMacMillan RE Mtg notice
- n) 2017.12.18 Email from D&D Otteson RE Fire admin staff
- o) 2017.12.19 Email from BMacMillan RE 2008 audit report
- p) 2017.12.19 Email from BMacMillan RE Mtg notice & delegates
- q) 2017.12.19 Email from DOtteson RE Council procedure bylaw
- r) 2017.12.20 Brownless Law article RE 2nd rnd MGA amendments
- s) 2017.12.20 Council response to BMacMillan RE In-camera
- t) 2017.12.20 Ltr from Min Infra RE ICIP funding
- u) 2017.12.21 Email from FCM RE President's report
- v) 2017.12.29 Council response to BMacMillan RE LUB
- w) 2018.01 AlbertaSW Bulletin
- x) 2018.01 ORRSC Subdivision Brochure
- y) 2018.01 ORRSC Subdivision Finalization Brochure
- z) 2018.01.10 Email from Brownlee Law RE Seminar

2018-01-016

Councillor M. Lybbert **MOVED** to accept Council and CAO reports, as well as correspondence as information.

**Carried Unanimously**

IN-CAMERA

2018-01-017

Councillor Rolfson **MOVED** to go In-Camera at 10:10pm to discuss the following items:

- a) Land Matters – As per Section 24 of the *FOIP Act*.
- b) Advice from Officials – As per Section 24 of the *FOIP Act*.
- c) Employee Matters – As per Section 24 of the *FOIP Act*.

**Carried Unanimously**

The CAO left the meeting at 10:24pm.

The CAO returned to the meeting at 11:23pm.

2018-01-018

Mayor Carter **MOVED** to adjourn In-Camera session at 11:34pm.

**Carried Unanimously**

WELLHEAD  
PROPERTY  
2018-01-019

Mayor Carter **MOVED** that the Village does not accept the offer, presented by legal counsel of Jim Woolf, dated January 1, 2018.  
**Carried Unanimously**

EMPLOYEE PENSIONS  
2018-01-020

Councillor B. Lybbert **MOVED** that the following initial contribution to the Village of Glenwood employee pension plan be offered, and that it be paid for from reserves:

- A \$250, per year of service, matching contribution.

**Carried Unanimously**

ADJOURNMENT  
2018-01-021

Councillor M. Lybbert **MOVED** to adjourn the meeting at 11:41pm.

**Carried Unanimously**

  
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Mayor

  
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Chief Administrative Officer