



Municipal Planning Commission
May 12, 2020 Minutes

The Municipal Planning Commission meeting was held at the Glenwood Community Hall on May 12, 2020 commencing at 7:00 PM.

In attendance: David Rolfson, Gerald Carter, Darrell Edwards and Wayne Smith.

Official: Chief Administrative Officer Marilee Campbell

<u>Called to Order</u>	David Rolfson called the Municipal Planning Commission (MPC) meeting to order at 7:01 PM.
<u>Agenda Adoption</u> 2020.05.001	David Rolfson MOVED to adopt the agenda as presented. Carried
<u>Minutes Adoption</u> 2020.05.002	Gerry Carter MOVED to approve the minutes of the May 22, 2019 Municipal Planning Commission meeting, as presented. Carried
<u>Item(s) for Review</u> Request for Variance:	354 – 1 Avenue NW Resident has requested a setback variance for an accessory building from the front and side yard. Current location is 4 feet from each fence, where the land use bylaw specifies 10 feet.
2020.05.003	Wayne Smith MOVED to approve the setback variance to allow the shed to remain as built which is less than 10 feet from the front and side yard property lines, and set the condition that all vegetation must be kept trimmed to a maximum of 1.0 meters tall for a length of 6.1 meters along both front and side yard fences at the intersection of 1 st Avenue NW and 3 rd Street NW. Carried
Development Application: 2020.R003.DA	297 – 1st Ave NW Applicant has applied to move in a principal residence and garage.

2020.05.004

David Rolfson **MOVED** to approve the development application 2020.R003.DA with the following conditions:

1. A drainage plan must be submitted to the Glenwood Village Office for approval before May 28, 2020;
2. \$5,000 bond, or cash payment (in lieu of bond) must be submitted to the Glenwood Village Office before May 28, 2020, to be refunded upon completion; subject to review by the Municipal Planning Commission members upon notification of project completion;
3. The project must be completed within one year (or application for an extension be completed prior to May 1, 2021; and
4. All building/power/gas permits and inspection reports are to be completed and a copy filed with the Glenwood Village Office upon completion of the construction.

Carried

Closed Meeting

No closed meeting session was held.

Adjournment
2020.05.005

Gerald Carter **MOVED** to adjourn the meeting at 8:15 PM.

Carried



Chair



Marilee Campbell, CAO