

VILLAGE OF GLENWOOD
Wednesday, January 14, 2026 Minutes

The Minutes of the Regular Meeting of Council held at the Village of Glenwood Administration Boardroom on Wednesday, January 14, 2026.

In attendance: Mayor Peterson, Deputy Mayor Wickhorst, Councillors Sandy Lybbert, Shane Ford, John Doney

Officials: Chief Administrative Officer Vizzutti present
Assistant Chief Administrative Officer Brown present

<u>1. Call to Order</u>	Mayor Peterson called the regular Council meeting of January 14, 2026 to order at 7:00 p.m.
<u>2. Agenda Additions</u>	There were no additions to the agenda.
<u>3. Agenda Approval</u> <u>2026.01.14.001</u>	Moved by Councillor Wickhorst to approve the agenda. Carried.
<u>4. Minutes of Regular Meeting – December 10, 2025</u> <u>2026.01.14.002</u>	Moved by Mayor Peterson to approve the minutes of the regular meeting of Council held on Wednesday, December 10, 2025, as amended by adding that Hakon Skoin presented the 3-year operating and Capital budget. Carried.
<u>5. Assistant CAO Jim Brown – Report to Council</u>	He is learning the Village systems like Muniware as well as accounts receivable and payable protocols. Happy to be here and excited to learn.
<u>6. a) RV Dump and Rest Area proposal from Cardston County</u> <u>2026.01.14.003</u>	Moved by Councillor Ford to instruct CAO to set up meeting with Inter-Municipal Development Committee for a Thursday afternoon, 3pm or later. Carried.
<u>6. b) Fortis Poles in Municipal Roadway</u> <u>2026.01.14.004</u>	Moved by Councillor Ford to accept as information, the pricing quote from Fortis on pole relocation, located on the undeveloped municipal roadway between Block 2 and Block 22. Carried.
<u>6. c) Service Agreement for Management of sewer lines and lagoon.</u> <u>2026.01.14.005</u>	Moved by Councillor Doney to accept and sign the service agreement with Cardston County for sewer and lagoon maintenance. Carried.
<u>7. Correspondence:</u>	<ul style="list-style-type: none">a) ORRSC 2026 Fee Schedule and Supporting Letterb) ORRSC Regional Assessment Review Board Appointeesc) ORSSC – provided SDAB Appeal Board Procedural Guidelines – please review for your own informationd) Alberta Policing Funding Model and impact on Municipalities – Policing costs will go up.e) Connected Communities Linking Healthcare <p>CAO Vizzutti presented the correspondence.</p> <p>CAO Vizzutti to register Councillors Lybbert and Ford for Connected Communities Linking Healthcare webinar.</p>

8. Cheque Listing

CAO Vizzutti presented Cheque Listing #20250897 to 20260016 in the amount of \$41,003.49 as information.

9. Councillor Reports:

- a) Mayor Peterson – No report
- b) Deputy Mayor Wickhorst attended Spring Glen Water Commission meeting, review went well, Joe Thomas Commission Manager presented. Chief Mountain Regional Waste Management Commission – new 48' covered trailer.
- c) Councillor Lybbert attended the Chinook Foundation meeting. They are looking for office space in Cardston for new CAO. FCSS – new semi-annual funding reporting requirements.
- d) Councillor Doney will be attending training meetings this month for Chinook Arch Regional Library and Oldman River Regional Service Commission.
- e) Councillor Ford attended the Alberta South West Meeting. The “waste to fuel” endpoint recovery initiative discussed.

10. Closed Session

2026.01.14.006

Moved by Mayor Peterson to enter Closed Session at 7:55 pm. Freedom of Information and Protection of Privacy – Section 24(1) – land sale matters.

Carried.

11. Closed Session

2026.01.14.007

Moved by Councillor Lybbert to come out of Closed Session at 8:07 pm.

Carried.

12. Adjournment

2026.01.14.008

Moved by Mayor Peterson to adjourn the meeting at 8:10 p.m.

Carried.

Meeting Chair

Chief Administrative Officer