

**VILLAGE OF GLENWOOD**  
*Wednesday, April 8, 2026 Minutes*

***The Minutes of the Regular Meeting of Council held at the Village of Glenwood Administration Boardroom on Wednesday, April 8, 2026.***

***In attendance:*** Mayor Peterson, Deputy Mayor Wickhorst, Councillors Sandy Lybbert, Shane Ford, John Doney

***Officials:*** Chief Administrative Officer Brown present

- 
- |  |   |
|--|---|
| <p><u>1. Call to Order</u></p>   | Mayor Peterson called the regular Council meeting of April 8, 2026 to order at 7:03 p.m.  |
| <p><u>2. Agenda Additions</u></p>  | No additions  |
| <p><u>3. Agenda Approval</u><br/><u>2026.04.08.041</u></p>   | <b>Moved by</b> Mayor Peterson to approve the agenda without additions. <span style="float: right;"><b>Carried.</b></span>  |
| <p><u>4. Minutes of Regular Meeting – March 11, 2026</u><br/><u>2026.04.08.042</u></p>   | <b>Moved by</b> Councillor Ford to approve the minutes of the regular meeting of Council held on Wednesday, March 11, 2026. <span style="float: right;"><b>Carried.</b></span>  |
| <p><u>5. a) Resolution to change CAO signing authority</u><br/><u>2026.04.08.043</u></p>                                       | <b>Moved by</b> Councillor Lybbert to authorize ATB Financial change CAO signing authority on the Village’s ATB accounts from CAO Cynthia Vizzutti to CAO Jim Brown. <span style="float: right;"><b>Carried.</b></span>   |
| <p><u>5. b) Final quote on new Village of Glenwood digital sign</u><br/><u>2026.04.08.044</u></p>                              | <b>Moved by</b> Councillor Lybbert to table discussion on this item to the May council meeting, and pursue more information from LA Neon on what the proposed price covers and what other costs will be incurred to install. <span style="float: right;"><b>Carried.</b></span> |
| <p><u>5. c) Block 22 Road Allowance review</u><br/><u>2026.04.08.045</u></p>   | <b>Moved by</b> Councillor Lybbert to direct Administration to legally attach the road allowance to the property in question and make the new property owner aware of it. <span style="float: right;"><b>Carried.</b></span>  |
| <p><u>5. d) Report on water meters and irrigation water filters</u><br/><u>2026.04.08.046</u></p> <p><u>2026.04.08.047</u></p> | <b>Moved by</b> Mayor Peterson to order 50 of the WYE style irrigation filters from Southern Irrigation and make them available for purchase to the Village. <span style="float: right;"><b>Carried.</b></span>   |
| <p><u>5. e) Proposed public hearing for Land Use Bylaw No. 192-2026</u><br/><u>2026.04.08.048</u></p>                          | <b>Moved by</b> Mayor Peterson to direct Administration to do more research on available water meter grants, quality of water meters available, and the experience of nearby communities. <span style="float: right;"><b>Carried.</b></span>                                    |
| <p><u>6. Correspondence:</u></p>   | a) Letter from Provincial government outlining proposed changes to municipal assessment procedures and practices.   |
| <p><u>7. Cheque Listing</u></p>  | Cheque Listing #20260071 to #20260085 in the amount of \$29,888.71.   |

9. a) Bylaw 97-2026  
(Existing Bylaw 97 and  
97A included)  
2026.04.08.049

2026.04.08.050

2026.04.08.051

2026.04.08.052

9. b) Land Use Bylaw  
No. 192-2026  
2026.04.08.053

10. Councillor Reports:

11. In Closed Session –  
Section 16(1) c) FOIP  
Infrastructure  
2026.04.08.054

2026.04.08.055

12. Adjournment  
2026.04.08.056

**Moved by** Councillor Sandy Lybbert to give first reading to Bylaw 97-2026 being the new Traffic Bylaw. **Carried.**

**Moved by** Councillor Brian Wickhorst to give Bylaw 97-2026 2<sup>nd</sup> reading. **Carried.**

**Moved by** Councillor Shane Ford to give Bylaw 97-2026 three readings at this meeting. **Carried Unanimous.**

**Moved by** Councillor John Doney to give Bylaw 97-2026 third reading and the bylaw be duly signed by Mayor Peterson and CAO Brown. **Carried.**

**Moved by** Mayor Mark Peterson to give first reading to Land Use Bylaw No. 192-2026, with questions for ORSSC and Benchmark Enterprises about what percentage of ratepayers would be affected and what the effect on assessments would be with or without a maximum lot size. **Carried.**

- a) Mayor Peterson – There is a need to make the emergency after hours contact number more visible on the Village website. The Recreation Board’s Easter Egg Hunt activity was successful with lots of local children involved.
- b) Deputy Mayor Wickhorst – New updates from the latest Chief Mountain Solid Waste committee meeting. The landfill has now been certified for 75 years. They are making progress on the Waste to Energy initiative. The committee also discussed the potential for a hazardous materials drop-off service.
- c) Councillor Lybbert – Attended the ASCHA conference.
- d) Councillor Doney – Nothing to report but will be attending an upcoming Land & Property Rights Council training session.
- e) Councillor Ford – Let Council know about an upcoming Alberta SouthWest Tourism Partnership forum in Pincher Creek on April 20<sup>th</sup> at 9 am. Water commission meeting discussed equipment upgrade needs that will likely result in increased water rates next year.

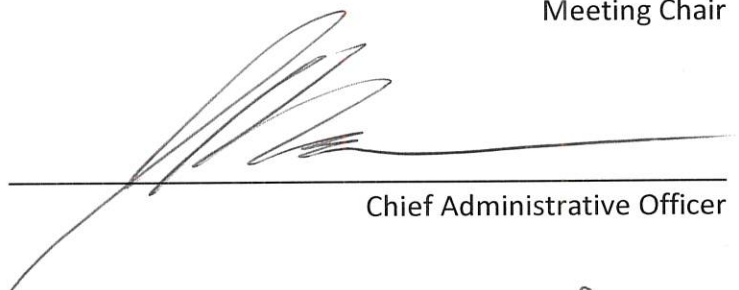
**Moved by** Mayor Peterson to enter closed session at 8:35 pm. **Carried.**

**Moved by** Councillor Lybbert to exit closed session at 9:16 pm. **Carried.**

**Moved by** Mayor Peterson to adjourn the meeting at 9:23 p.m. **Carried.**



Meeting Chair



Chief Administrative Officer