



Briefing Note

To: Village of Glenwood Council
From: Tracy Thomas, CAO Oldman River Regional Services Commission
Date: September 9, 2026
Subject: ORRSC Member Service Agreement Modernization

PURPOSE:

To provide Council with an overview of the modernization of the ORRSC Member Service Agreement and what it means for the Village.

BACKGROUND:

ORRSC has completed a comprehensive review and modernization of its Member Service Agreement. The review was undertaken to bring the various versions of the agreement into one current, consistent framework.

Over time, different iterations of the agreement created some inconsistencies in language, service descriptions and interpretation. The updated agreement is intended to remove that ambiguity and clearly define the roles and responsibilities of both ORRSC and its member municipalities.

ANALYSIS:

KEY POINTS

- The modernization does not reduce services to member municipalities.
- The agreement provides greater clarity around the roles, responsibilities and expectations of both ORRSC and its members.
- SDAB and ARB services, which were previously addressed through separate agreements, are now incorporated into the Member Service Agreement.
- Bringing these services into one agreement reduces administrative work for both ORRSC and member municipalities and simplifies the overall relationship.
- The agreement has been updated to reflect current ORRSC operations and has undergone legal review.
- The goal is to have one clear, consistent agreement for all ORRSC members.

FINANCIAL IMPLICATIONS:

The modernization provides a financial benefit to members by incorporating the ARB and SDAB fees into the overall membership agreement. These services were previously administered through separate agreements and fee arrangements.

Rolling these services into the membership agreement simplifies the fee structure and reduces the administrative work associated with separate agreements and billing arrangements.

CONCLUSION:

The updated agreement is intended to make the relationship between ORRSC and its members clearer and simpler, while continuing to provide the services members rely on.