

VILLAGE OF GLENWOOD
Wednesday, August 12, 2026 Minutes

The Minutes of the Regular Meeting of Council held at the Village of Glenwood Administration Boardroom on Wednesday, August 12, 2026 Minutes.

In attendance: Mayor Peterson, Deputy Mayor Wickhorst, Councillors Sandy Lybbert, Shane Ford, John Doney

Officials: Chief Administrative Officer Brown present

<u>1. Call to Order</u>	Mayor Peterson called the regular Council meeting of August 12, 2026 to order at 7:00 p.m.
<u>2. Agenda Additions</u>	Additions to the Agenda: None
<u>3. Agenda Approval</u> <u>2026.08.12.106</u>	Moved by Councillor Shane Ford to approve the agenda. Carried.
<u>4. Minutes of Regular Meeting – July 8, 2026</u> <u>2026.08.12.107</u>	Moved by Mayor Mark Peterson to approve the minutes of the regular meeting of Council held on Wednesday July 8, 2026. Carried.
<u>5. Delegations</u> <u>5.1 Presentation on Village Solar Estimate from Solar Seekers Inc.</u>	Jim Seely from Solar Seekers Inc. presented an updated and detailed estimate on the cost of creating a solar project for the Village of Glenwood to offset Village electrical costs. Council received the information as presented.
<u>5.2 Twin Rivers Economic Development Society – Glenwood Days</u> <u>2026.08.12.108</u>	Scott Shipley represented the Twin Rivers EDS and briefed council on the plans for the upcoming Glenwood Days celebration on August 22, 2026. Twin Rivers EDS is requesting \$200 - \$300 from the Village to help with costs. Moved by Councillor Sandy Lybbert that the Village transfer \$250 immediately to Twin Rivers Economic Development Society and reserve up to another \$250 (up to \$500) to cover costs incurred. Carried.
<u>6. Financial Reports – Cheque Listing</u>	CAO Brown presented Cheque Listing #20260162 to #20260186 in the amount of \$49,958.22 .
<u>7.1 Bylaw No. 244R-2026 – Council Code of Conduct Repeal Bylaw</u> <u>2026.08.12.109</u>	Bylaw No. 244-2018 was made irrelevant by the Municipal Affairs Statutes Amendment Act, 2025 (Bill 50) and is being formally repealed by council. Moved by Councillor Sandy Lybbert that Bylaw No. 244R-2026 Council Code of Conduct Repeal Bylaw, be given first reading. Carried.
<u>2026.08.12.110</u>	Moved by Councillor Shane Ford that Bylaw No. 244R-2026 Council Code of Conduct Repeal Bylaw be given second reading. Carried.
<u>2026.08.12.111</u>	Moved by Councillor John Doney that Bylaw No. 244R-2026 Council Code of Conduct Repeal Bylaw be given three readings at this meeting. Carried Unanimous.
<u>2026.08.12.112</u>	Moved by Councillor Brian Wickhorst that Bylaw No. 244R-2026 Council Code of Conduct Repeal Bylaw be given third reading and signed by Mayor Peterson and CAO Brown Carried.
<u>7.2 Bylaw No. 231 – 2026 Chief</u>	Bylaw No. 231-2026, The Chief Administrative Officers Bylaw is an updated bylaw to Bylaw No. 231-2011, The Chief Administrative Officers Bylaw. The new bylaw closes compliance gaps caused by updates to the

Administrative Officer
Bylaw

Municipal Governance Act (MGA) and updates the Position Profile as well as the annual performance review.

First reading of the Bylaw was held July 8, 2026 and carried unanimously with direction to administration to get feedback from the Oldman River Regional Services Corporation (ORRSC) on the legality and suitability of the bylaw.

2026.08.12.113

Moved by Mayor Mark Peterson that Bylaw 231-2026, the Chief Administrative Officers Bylaw be given second reading. **Carried.**

2026.08.12.114

Moved by Councillor Brian Wickhorst that Bylaw 231-2026, the Chief Administrative Officers Bylaw be given third reading and signed by Mayor Peterson and CAO Brown **Carried.**

7.3 Bylaw No. 190-2026
– Wheeled Vehicles on
Sidewalks Bylaw

Council reviewed Bylaw No. 190-2026 – Wheeled Vehicles on Sidewalks bylaw that would update the definitions of micromobility devices, mobility aids, and other wheeled vehicles that are allowed or not allowed on Village sidewalks. The bylaw would replace Bylaw No. 190-1997 Wheeled Vehicles on Sidewalks bylaw and update it for current devices and especially the proliferation of electrically powered devices.

2026.08.12.115

Moved by Councillor Shane Ford that administration further amend the bylaw to include lawn or garden tractors to the definition of a Motor Vehicle. **Carried.**

7.4 Bylaw No. 232A-
2026 Council Procedure
Amendment bylaw

Bylaw No. 232A – 2026 Council Procedure Bylaw Amendment to bring the Village's Council Procedure Bylaw into compliance with Section 199(2.1) of the Municipal Government Act (MGA) and Bill 20, the Municipal Affairs Amendment Act, 2024 which requires council to provide, by bylaw, for public hearings under Part 17 of the MGA to be conducted by electronic means and to add general electronic meeting authority that the current bylaw (Bylaw No. 232-2017) lacks.

2026.08.12.116

Moved by Councillor Shane Ford that Bylaw No. 232A-2026 Council Procedure Amendment bylaw, be given first reading. **Carried.**

2026.08.12.117

Moved by Councillor John Doney that Bylaw No. 232A-2026 Council Procedure Amendment bylaw be given second reading. **Carried.**

2026.08.12.118

Moved by Councillor Sandy Lybbert that Bylaw No. 232A-2026 Council Procedure Amendment bylaw be given three readings at this meeting. **Carried Unanimous.**

2026.08.12.119

Moved by Councillor Brian Wickhorst that Bylaw No. 232A-2026 Council Procedure Amendment bylaw be given third reading and signed by Mayor Peterson and CAO Brown **Carried.**

7.5 Report from
Administration on Legal
Options regarding Un-
permitted Sea Cans.

CAO Brown presented information to Council on the legal options available to the Village to remove Sea Containers (Cans) that are unpermitted. The recommended next steps include seeking a s.554 (MGA) injunction from the Court of Kings bench and removing the containers at the property owner's cost. Court costs and removal costs are allowed to be recovered through the tax roll as per s.553/553.1 of the Municipal Government Act.

7.6 Council Annual
Strategic Planning
Meeting and AUMA
Convention.

Moved by Mayor Mark Peterson that Council hold its annual Strategic Planning Meeting on August 26, 2026 from 9:00 am to 12:00 pm at the Village office boardroom. **Carried.**

2026.08.12.120

Handwritten signature and initials, likely of Mayor Mark Peterson, located at the bottom right of the page.

7.7 Village Policy on
Utility Disconnect and
Reconnection.
2026.08.12.121

7.8 Bike Park Viability
and Hazards.
2026.08.12.122

8. Councillor Reports:

2026.08.12.123

9. Correspondence
9.1 Proposal from
Vernene Kutsch to
update Village Sign at
corner of Center St. and
Main Ave.
2026.08.12.124

10. In Closed Session –
AITA Part 5, S. 28 & 31.
2026.08.12.125

2026.08.12.126

12. Adjournment
2026.07.08.127

Moved by Mayor Mark Peterson that council direct administration to review Bylaws No. 242-2021 and Bylaw No. 245-2026 in preparation to change the Disconnect and Reconnect prices and possibly removing the option to opt out of utility payments temporarily. **Carried.**

Moved by Councillor Brian Wickhorst to direct administration to return the current Bike park back to a Village owned vacant lot. **Carried.**

- a) Mayor Peterson – Mayor meetings on hiatus for the summer.
- b) Deputy Mayor Wickhorst – Meeting with the Chief Mountain Regional Solid Waste commission – progress made to improve training for the Glenwood/Hill Spring transfer station and repairs to a truck and trailer should improve service.
- c) Councillor Lybbert – No committee meetings for summer.
- d) Councillor Doney – No committee meetings scheduled for summer.
- e) Councillor Ford – Alberta Southwest is proposing to increase their community requisition from \$1.00 per resident to \$1.25.

Moved by Mayor Mark Peterson that administration create an educational post for Village residents that simply explains the highlights of Bylaw No. 219-2023 the Dog Bylaw. **Carried.**

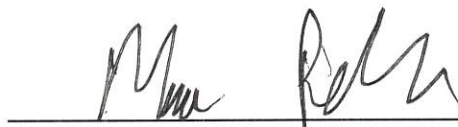
Vernene Kutsch presented a quote from Just B.Koz Signs to build a new sign to replace the sun damaged sign at the corner of Center St. and Main Ave.

Moved by Mayor Mark Peterson that administration accept the 48” by 92” \$250 option and replace the sign. **Carried.**

Moved by Mayor Mark Peterson to enter closed session at 9:01 pm. **Carried.**

Moved by Councillor Sandy Lybbert to return to open session at 9:18 pm. **Carried.**

Moved by Councillor Shane Ford to adjourn the meeting at 9:19 p.m. **Carried.**



Meeting Chair



Chief Administrative Officer