

VILLAGE OF GLENWOOD
Wednesday, June 10, 2026 Minutes

*The Minutes of the Regular Meeting of Council held at the Village of
Glenwood Administration Boardroom on Wednesday, June 10, 2026.*

In attendance: Mayor Peterson, Deputy Mayor Wickhorst, Councillors Sandy
Lybbert, Shane Ford, John Doney

Officials: Chief Administrative Officer Brown present

<u>1. Call to Order</u>	Mayor Peterson called the regular Council meeting of May 20, 2026 to order at 7:00 p.m.
<u>2. Agenda Additions</u>	Additions to the Agenda:
<u>3. Agenda Approval</u> <u>2026.06.10.076</u>	Moved by Councillor Sandy Lybbert to approve the agenda. Carried.
<u>4. Minutes of Regular Meeting – April 8, 2026</u> <u>2026.06.10.077</u>	Moved by Councillor Shane Ford to approve the minutes of the regular meeting of Council held on Wednesday, April 8, 2026. Carried.
<u>5. Delegation – Sgt. Robert Wright, RCMP Quarterly Report</u>	Sgt. Wright presented a quarterly report with updates on local statistics and news from the Cardston detachment. They have updated equipment with new service revolvers, non-lethal ordinance, and drone equipment to patrol rural areas more effectively. Community Priority plan includes a focus on School and playground zone enforcement.
<u>6. Bylaws:</u>	
<u>6. a) Bylaw 256-2026 – Municipal Borrowing Bylaw</u> <u>2026.06.10.078</u>	Moved by Councillor Sandy Lybbert that Bylaw 256-2026 being a bylaw to set the borrowing policy for the Village of Glenwood, for the 2026 taxation year, be given first reading. Carried.
<u>Bylaw 256-2026</u> <u>2026.06.10.079</u>	Moved by Councillor Shane Ford that Bylaw 256-2026 be given second reading. Carried.
<u>Bylaw 256-2026</u> <u>2026.06.10.080</u>	Moved by Deputy Mayor Brian Wickhorst that Bylaw 256-2026 be given three readings at this meeting. Carried Unanimous.
<u>Bylaw 256-2026</u> <u>2026.06.10.081</u>	Moved by Councillor John Doney that Bylaw 256-2026 be given third reading and signed by Mayor Peterson and CAO Brown Carried.
<u>6. b) Bylaw No. 192-2026 Reviewing changes to Land Use Bylaw 192-2026 and third reading</u> <u>2026.06.10.082</u>	Councillor Sandy Lybbert has recused herself from discussion and voting on this issue due to a potential conflict of interest. Excused at 7:18 pm. Council reviewed the changes requested at second reading on May 20, 2026 (resolution 2026.05.20.066) Section 2.1 of Schedule 3, removal of maximum lot size provisions from the bylaw. Moved by Councillor Bryan Wickhorst that Land use Bylaw No. 192-2026 be given Third and final reading and that the Bylaw be duly signed by Mayor Peterson and CAO Brown. Carried. Councillor Sandy Lybbert returns to meeting at 7:22 pm

7. a) Privacy Management Plan (PMP)

The Government of Alberta has replaced FOIP (Freedom of Information and Protection of Privacy Act) with ATIA (Access to Information Act) and POPA (Protection of Privacy Act). As of June 12, 2026 each municipality in Alberta will need to have a Privacy Management Plan or Program and conduct privacy training with Council and Staff.

i)PMP Training

CAO Jim Brown led Privacy Management Training for Council on the new privacy legislation as required for compliance.

ii)Resolution establishing the Village of Glenwood’s Privacy Management Program (PMP)
2026.06.10.083

Moved by Councillor Brian Wickhorst that Council establish the Village of Glenwood Privacy Management Program as presented and in compliance with Provincial legislation. **Carried.**

7. b) Funding request for 2026 and 2025 from the Aged Cheese Club – Glenwood Seniors Group
2026.06.10.084

Moved by Councillor Shane Ford to direct administration to write a cheque to the Aged Cheese Club for \$500 per year to cover 2025 and 2026. **Carried.**

7 c) Playground Grant – Community Foundation of Lethbridge and SW Alberta
2026.06.10.085

Moved by Councillor Sandy Lybbert to direct administration to utilize the \$10,000 grant in updating the playground equipment at the existing playground on Center St. **Carried.**

7 d) Water Meter Report
2026.06.10.086

Moved by Councillor Shane Ford that administration continue negotiating with Cardston County and the Village of Hill Spring on a shared water meter program and grant application. **Carried.**

7 e) Road Allowance update
2026.06.10.087

Moved by Councillor Sandy Lybbert that administration deliver a simple letter to each bordering property owner ensuring they understand the road allowance exists. **Carried.**

7 e) Irrigation Water filters available

Moved by Councillor Sandy Lybbert to ask the Village of Hill Spring for a \$500 per year requisition as compensation for Spray Park usage by their residents. **Carried.**

8. Correspondence

CAO Brown shared a card of appreciation addressed to Village Council from former CAO Cynthia Vizzutti.

9. Cheque Listing

Cheque Listing **#20260117 to #20260136** in the amount of **\$29,849.32**.

10. Councillor Reports:

- a) Mayor Peterson – Nothing to report
- b) Deputy Mayor Wickhorst –Chief Mountain Solid Waste committee meeting. Will be attending training with this committee next month. Cemetery Committee reports two new burials this past month.

- c) Councillor Lybbert – Fire & Emergency Services Committee meeting is going well. Nothing new to report from Family and Community Support Services. Councillor Lybbert will participate in an SDAB hearing this month.
- d) Councillor Doney – Glenwood Library Committee reports that the library won a READ award that included a cash prize. This month he will attend a 3-day training with Property Rights Tribunal through ORRSC.
- e) Councillor Ford – No major updates from the Water Commission Committee at this time but expects a request for further funding in the future. Attended a tourism forum through Alberta SouthWest this month as well as Economic Development showcase and AGM. Alberta SouthWest hosted a meeting with Lethbridge Polytechnic that was very informative and relevant to our area.

11. In Closed Session –
AITA Section
30(1)(c)(i)(ii)(iii)
2026.06.10.088

Moved by Mayor Mayor Peterson to enter closed session at 9:00 pm.
Carried.

2026.06.10.089

Moved by Councillor Sandy Lybbert to exit closed session at 9:22 pm.
Carried.

2026.06.10.090

Moved by Mayor Mark Peterson to post Lots 7 & 8 on Block 2 for \$49,000 each and sell with a caveat requiring purchasers to begin construction of a primary residence within 12 months and completion of construction within 24 months.
Carried.

12. Adjournment
2026.06.10.091

Moved by Mayor Mark Peterson to adjourn the meeting at 9:23 p.m.
Carried.

Meeting Chair

Chief Administrative Officer