

VILLAGE OF GLENWOOD
Wednesday, May 20, 2026 Minutes

The Minutes of the Regular Meeting of Council held at the Village of Glenwood Administration Boardroom on Wednesday, May 20, 2026.

In attendance: Mayor Peterson, Deputy Mayor Wickhorst, Councillors Sandy Lybbert, Shane Ford, John Doney

Officials: Chief Administrative Officer Brown present

<u>1. Call to Order</u>	Mayor Peterson called the regular Council meeting of May 20, 2026 to order at 7:00 p.m.
<u>2. Agenda Additions</u>	Additions to the Agenda: a) Recognize Senior’s Week as June 1 – 7, 2026.
<u>3. Agenda Approval</u> <u>2026.05.20.058</u>	Moved by Councillor Sandy Lybbert to approve the agenda with additions. Carried.
<u>4. Minutes of Regular Meeting – April 8, 2026</u> <u>2026.05.20.059</u>	Moved by Mayor Peterson to approve the minutes of the regular meeting of Council held on Wednesday, April 8, 2026. Carried.
<u>5. Delegation – MWG-CPA – Auditors</u> <u>2026.05.20.060</u>	Patrick Treadwell of MWG-CPA and Hakon Skoien of Skoien Professional Ltd. Attended Council to present the 2025 Auditors Report and Village Financial Statements. Moved by Councillor Shane Ford to accept the 2025 Auditors report and financial statements. Carried.
<u>6. Presentation of 2026 Mill Rate Budget</u> <u>2026.05.20.061</u>	CPA Hakon Skoien presented the 2026 Mill Rate Budget and addressed questions from Council. Moved by Councillor Sandy Lybbert to approve the 2026 Mill Rate budget as presented. Carried.
7. a) Bylaw 241-2026 – Mill Rate Bylaw <u>2026.05.20.062</u>	Moved by Councillor Brian Wickhorst that Bylaw 241-2026 being a bylaw to set the mill rates for the Village of Glenwood, for the 2026 taxation year, be given first reading. Carried.
<u>Bylaw 241-2025</u> <u>2026.05.20.063</u>	Moved by Mayor Mark Peterson that Bylaw 241-2026 be given second reading. Carried.
<u>Bylaw 241-2025</u> <u>2026.05.20.064</u>	Moved by Councillor John Doney that Bylaw 241-2026 be given three readings at this meeting. Carried Unanimous.
<u>Bylaw 241-2025</u> <u>2025.05.20.065</u>	Moved by Councillor Brian Wickhorst that Bylaw 241.2026 be given third reading and signed by Mayor Peterson and CAO Brown Carried.
<u>7. b) Bylaw No. 192-2026 Proposed Amendments to Land Use Bylaw</u>	Councillor Sandy Lybbert has recused herself from discussion and voting on this issue due to a potential conflict of interest. Left the meeting at 7:47 pm Council received the results of the Public Hearing on April 28, 2026 and debated the public input regarding proposed amendments to the current

Land Use Bylaw. Council decided to remove section 2.1 of Schedule 3 from the proposed Land Use Bylaw No. 192-2026 at second reading.

2025.05.20.066

Moved by Councillor Shane Ford that Land use Bylaw No. 192-2026 be given second reading. **Carried.**

Councillor Sandy Lybbert returns to meeting at 8:03 pm

8. a) Community Digital Sign

2025.05.20.067

Moved by Councillor Sandy Lybbert to direct Administration to proceed with installing the Community Digital Sign on the east side lawn of the Community Hall and approve the added cost up to \$51,123.45. **Carried.**

8 b) Resolution to Approve Village of Glenwood Library Board Bylaws 2026

2025.05.20.068

The Glenwood Library Board has updated their bylaws to be compliant with new Provincial rules regarding privacy and privacy management.

Moved by Mayor Mark Peterson to approve the Village of Glenwood Library Board Bylaws 2026. **Carried.**

8 c) Changes Needed to Bylaw 256-2025 – Municipal Borrowing Bylaw.

2025.05.20.069

Moved by Councillor Shane Ford to update Bylaw 256-2025 to Bylaw 256-2026 with the exact same borrowing terms and credit limits as Bylaw 256-2025. **Carried.**

8 d) Resolution to declare Seniors Week

2025.05.20.070

Moved by Councillor John Doney that the Council declare June 2-8, 2026 as "Seniors Week". **Carried.**

8 e) Cardston County ICF Discussion

2025.05.20.071

Moved by Councillor Sandy Lybbert to ask Cardston County for an extra \$2,000 per year in a new ICF agreement. **Carried.**

2025.05.20.072

Moved by Councillor Sandy Lybbert to ask the Village of Hill Spring for a \$500 per year requisition as compensation for Spray Park usage by their residents. **Carried.**

9. Cheque Listing

Cheque Listing **#20260086 to #20260116** in the amount of **\$29,888.71**.

10. Councillor Reports:

- a) Mayor Peterson – Nothing to report
- b) Deputy Mayor Wickhorst – Chief Mountain Solid Waste committee meeting. Will be attending training with this committee next month. Cemetery Committee reports two new burials this past month.
- c) Councillor Lybbert – Fire & Emergency Services Committee meeting is going well. Nothing new to report from Family and Community Support Services. Councillor Lybbert will participate in an SDAB hearing this month.
- d) Councillor Doney – Glenwood Library Committee reports that the library won a READ award that included a cash prize. This month he will attend a 3-day training with Property Rights Tribunal through ORRSC.
- e) Councillor Ford – No major updates from the Water Commission Committee at this time but expects a request for further funding in the future. Attended a tourism forum through Alberta SouthWest this month as well as Economic Development

showcase and AGM. Alberta SouthWest hosted a meeting with Lethbridge Polytechnic that was very informative and relevant to our area.

11. In Closed Session –
FOIP Section 16(1) c)
Infrastructure and
Section 24(1)(b)(i)
Deliberations involving
officers or employees of
a public body.

2026.05.20.73

Moved by Mayor Peterson to enter closed session at 8:35 pm. **Carried.**

2026.05.20.74

Moved by Councillor Sandy Lybbert to exit closed session at 9:19 pm.
Carried.

12. Adjournment

2026.05.20.75

Moved by Mayor Peterson to adjourn the meeting at 9:23 p.m. **Carried.**

Meeting Chair

Chief Administrative Officer