



Notice of Employment Opportunity

The Village of Glenwood is taking applications for the part-time position of:

Village Maintenance Person

The position description is as follows:

- Term of employment – 3 months (12 weeks) June – August
- 8 hours per day – Monday to Thursday (32 hours/week)
- Duties include garbage pickup, mowing grass, trimming weeds, painting, cemetery maintenance, planting, weeding and watering flowers and shrubs, street repairs including placement of cold mix; and;
- Any other duties assigned by the Superintendent of Public Works.

Qualifications of the successful candidate:

- Possess a current Alberta driver's license;
- Provide a current driver's abstract;
- Be over 16 years of age;
- Must be a new hire;
- Ability to safely lift 50 pounds;
- Must be comfortable operating small power equipment and tools;
- Preference to someone comfortable operating commercial mowing equipment;
- Must have, or acquire, safety toe work boots or shoes;
- Experience is an asset but not required.

Submit your letter of application complete with resume and references to: Jim Brown – Chief Administrative Officer Village of Glenwood, by April 23, 2026 at 4:00 pm. By email to office@glenwood.ca or in person on Tuesdays and Thursdays between 10:00 am and 4:00 pm, at the Village office.