

BY-LAW NUMBER 210.2003

A BYLAW OF THE VILLAGE OF GLENWOOD, IN THE PROVINCE OF ALBERTA

**TO AMEND VILLAGE OF GLENWOOD: BYLAW NO. 149A-91 - AMENDMENT TO TOURISM BYLAW NO. 149-88 AND ECONOMIC DEVELOPMENT BYLAW NO. 152-89,**

and

**VILLAGE OF GLENWOOD: BYLAW NO. 165-91 – REGULATION OF CEMETERY**

**TO ESTABLISH AN ALTERNATE SECRETARY FOR THE ABOVE-MENTIONED COMMITTEES**

**WHEREAS**, the Council of the **Village of Glenwood**, in the Province of ALBERTA desires to reduce the number of evening meetings that the CAO/Village Administrator *must* attend;

**NOW THEREFORE**, the Village Council desires to allow for the appointment of a person as an alternate to the CAO/Village Administrator as the secretary for each of the above-mentioned committees. Each committee will discuss and agree upon an appropriate candidate, whose name will be recommended to the Village Council by the Councillor who has responsibility for that committee.

**AND THEREFORE**, the alternate secretary of each committee will attend all the appropriate committee meetings, prepare reports and prepare minutes for distribution to all Committee members and the Village Office. He/she may also serve as a regular board member, which enables him/her to have voting privileges, if the committee chooses to appoint him/her as such. Financial statements and records will continue to be prepared by the CAO/Village Administrator previous to each meeting.

**AND THEREFORE**, if the secretary of each committee does not serve as a regular board member, he/she may receive remuneration as a contracted employee of the Village of Glenwood for his/her services at a rate to be determined by the respective Committee, as those funds will be deducted from the annual budget for that committee. The term of the contract for each designated secretary will be for no longer than three (3) years, but can be renewed if both parties are in favor. The said secretary can be terminated from this position if the committee or Village Council determines that service requirements are not sufficiently being met.

READ A FIRST TIME THIS 5 DAY OF March, 2003

READ A SECOND TIME THIS 5 DAY OF March, 2003

READ A THIRD TIME AND FINALLY PASSED THIS 5 DAY OF March, 2003

Village of Glenwood  
David L. Tupper Mayor  
Marilee Coppin Administrator

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Village of Glenwood  
Derek L. Tzschent  
Mayor  
Marilee Coppin  
Administrator



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Daryl L. Lythart Mayor  
Marilee Coppin Administrator