

VILLAGE OF GLENWOOD

June 11, 2020 Minutes

The Regular Village of Glenwood Council meeting was held at the Glenwood Community Hall on June 11, 2020 scheduled at 7:00 PM.

In attendance: Mayor Albert Elias, Deputy Mayor David Rolfson and Councillor Barton Lybbert. Councillor Gerry Carter was absent.

Officials: CAO Marilee Campbell was in attendance.

Called to Order

Mayor Albert Elias called the June 11, 2020 **Regular** Council Meeting to order at 7:04 PM

Prayer

Councillor Lybbert

Agenda Adoption **2020.06.068**

Councillor Lybbert **MOVED** to adopt the agenda as amended with one addition: "h) question on rates, fees & charges bylaw".

Carried

Minutes Adoption **2020.06.069**

a. Deputy Mayor Rolfson **MOVED** to adopt the minutes of the 2020.04.09 Regular Council Meeting as presented.

Carried

b. Councillor Lybbert **MOVED** to adopt the minutes of the 2020.05.14 Regular Council Meeting as presented.

Carried

Delegations:

Brenda MacMillan –
Municipal Gifting

No resolutions on this item.

Councillor Arrival

Councillor Carter arrived at 7:11 PM

Delegations Continued

Myrna Young –
Communities in Bloom

No resolutions on this item.

Gallery Comments

No resolutions on this item.

Items for Discussion:

Approval of Mill Rate
Budget
2020.06.070

Deputy Mayor Rolfson **MOVED** to approve the 2020 Mill Rate Budget as presented.

Carried

Approval of Bylaw
#241-2020 Tax Rate
Bylaw
2020.06.071

Councillor Carter **MOVED** to approve **First Reading** of Bylaw #241-2020 Tax Rate Bylaw, as presented.

Carried

2020.06.072

Mayor Elias **MOVED** to approve **Second Reading** of Bylaw #241-2020 Tax Rate Bylaw, as presented.

Carried

2020.06.073

Deputy Mayor Rolfson **MOVED** to consider **Third & Final Reading** of Bylaw #241-2020 Tax Rate Bylaw, as presented.

Carried



2020.06.074

Councillor Lybbert **MOVED** to approve **Third & Final Reading** of Bylaw #241-2020 Tax Rate Bylaw, as presented.

Carried

Approval of Bylaw
#256-2020 Municipal
Borrowing Bylaw
2020.06.075

Councillor Lybbert **MOVED** to approve **First Reading** of Bylaw #256-2020 Municipal Borrowing Bylaw, as presented.

Carried

2020.06.076

Councillor Carter **MOVED** to approve **Second Reading** of Bylaw #256-2020 Municipal Borrowing Bylaw, as presented.

Carried

2020.06.077

Deputy Mayor Rolfson **MOVED** to consider **Third & Final Reading** of Bylaw #256-2020 Municipal Borrowing Bylaw, as presented.

Carried

2020.06.078

Mayor Elias **MOVED** to approve **Third & Final Reading** of Bylaw #256-2020 Municipal Borrowing Bylaw, as presented.

Carried

Deputy Returning
Officer Appointment
2020.06.079

Deputy Mayor Rolfson **MOVED** to approve appointment of Sherri Tatlow as the Deputy Returning Officer for the upcoming Municipal By-Election on July 21, 2020.

Carried

Rescind Special Ballot
2020.06.080

Councillor Lybbert **MOVED** to rescind Resolution #2020.05.061 to remove the special ballot option of voting at the 2020 By-Election to be held on July 21, 2020.

Carried

Cardston County Water
Treatment Plant
Operations Proposal
2020.06.081

Councillor Carter **MOVED** to instruct administration to research the costs of training a Water Treatment Operator for the purpose of creating a succession plan for the current Water Treatment Plant Operator.

Carried

Council & CAO Reports
Councillor Carter

- Attended Chinook Foundation meeting via Zoom
- No Mayors & Reeves meeting this month

Deputy Mayor Rolfson

- Attended a Chief Mountain Regional Solid Waste Authority (CMRSWA) meeting via Zoom – will continue working towards becoming a Commission.
- The Library can now open for business
- Chinook Arch Regional Library System has resumed interlibrary loans and the next library conference will be online

Councillor Lybbert

- Still unsure if there will be a Glenwood Days celebration this year
- Cemetery clean up day for June 20 cancelled due to bad weather and thanks to the youth who painted the new fence posts

Mayor Elias

- No meetings this month.

DMC AC

2020.06.082

Councillor Lybbert **MOVED** to accept the councillor reports as information.

Carried

Financial Reports

- Council reviewed the Accounts Payable Cheques for May 2020 (20190716-20190751)
- Council reviewed the 2020 Budget VS Actual Operating & Capital Report to date

2020.06.083

Councillor Carter **MOVED** to accept the financial reports as information.

Carried

Correspondence

- a) CMRSWA 2019 Financial Statements
- b) 2020 Detailed Assessment Audit Notification Letter
- c) Bill 13 EMA Amendments FAQ Final
- d) CMRSWA Minutes 05-20
- e) FAQ sheet May 29 Issue
- f) Memo to Municipalities-Committee Meetings 05.26.20
- g) Commission meeting invite
- h) Village of Glenwood 2020 GTF award

2020.06.084

Deputy Mayor Rolfson **MOVED** to accept the correspondence as information.

Carried

Closed Meeting

2020.06.085

Mayor Elias **MOVED** to close the meeting to the public at 8:30 PM to discuss Employee Matters per *Section 24(b)(i) of the FOIP Act*.

Carried

2020.06.086

Mayor Elias **MOVED** to open the meeting to the public at 9:13 PM.

Carried

The Council Meeting resumed at 9:20 PM allowing for the public to rejoin the meeting.

2020.06.087

Deputy Mayor Rolfson **MOVED** to accept the resignation of Marilee Campbell as CAO for the Village of Glenwood; to take effect as soon as a new CAO can be hired and is trained.

Carried

Adjournment

2020.06.088

Mayor Elias **MOVED** to adjourn the meeting at 9:32 PM.

Carried



Meeting Chair



Chief Administrative Officer