

VILLAGE OF GLENWOOD

June 9, 2022 Minutes

The DRAFT Minutes for the Regular Meeting held at the Glenwood Community Hall on June 9, 2022 at 7:00 PM.

In attendance: Mayor Linda Allred, Deputy Mayor Milo Holthe, Councillor Sandy Lybbert.

Absent: Councillor Mark Peterson.

Officials: Chief Administrative Officer Jeffrey Coffman; Chief Financial Officer Hakon Skoien.

1. Called to Order

Mayor Allred called the June 9, 2022 **Regular** Council Meeting to order at 7:00 PM

2. Agenda Adoption
R2022.06.09.01

Councillor Lybbert **MOVED** to adopt the agenda as amended, adding Mr. C. "Sonny" Ferris to Delegations.

Carried

3. Minutes Adoption

No Minutes (deferred to July Meeting)

4. Delegations:

4.a) Mr. C. Ferris

Mr. Ferris presented Council with concerns regarding personal property being removed from the Cemetery.

4.b) RCMP

Sgt. Bob Wright presented Council with the quarterly report on area crime, and policing efforts in Glenwood and immediate region. He answered questions from Council.

5. Items for Discussion:

5.a) Infrastructure
Update – P. Hunsperger
i Well leak

Mr. Hunsperger shared his thoughts and concerns regarding the current leak on the older of two wells. His recommendation is to cap and abandon the leaking well.

R2022.06.09.02

Deputy Mayor Holthe **MOVED** that the CAO get three quotes – based on the Camfield scenarios – plus pricing on the additional work required, and **FURTHER MOVED** that the CAO will get pricing on a new well.

Carried

ii Dust control

Council would like an economical but efficient solution to dust on Main Ave. The CAO will investigate other options considering cost and durability.

iii Property approaches

Mr. Hunsperger advised Council regarding 3 property owners wanting to create new approaches to their properties. All three will be responsible for covering the cost of additional approaches.

iv Fire hydrants

A subdivision owner was wanting a hydrant located adjacent to his property, but there are two hydrants within hose distance of his property. Council questioned the cost and feasibility of new hydrants. The CAO will invite the Fire Chief(s) to a future meeting for information.

5.b) Budget – H. Skoien
i Mill Rate Budget

Mr. Skoien presented the Mill Rate budget, reviewed the mill rate adjustments, and answered questions from Council.



R2022.06.09.03	Councillor Lybbert MOVED to approve the Mill Rate Budget for 2022. Carried
ii Mill Rate Bylaw	Mr. Skoien presented the Mill Rate Bylaw (#241-2022), reviewed the components of the Bylaw, and answered questions from Council.
R2022.06.09.04	Councillor Lybbert MOVED that Bylaw #241-2022 (Mill Rate Bylaw) be given 1 st Reading. Carried
R2022.06.09.05	Deputy Mayor Holthe MOVED that Bylaw #241-2022 (Mill Rate Bylaw) be given 1st Reading. Carried
R2022.06.09.06	Deputy Mayor Holthe MOVED that 3 rd Reading proceed today with the authorization of the unanimous consent of Council, pursuant to Sec 187(4) of the M.G.A. Carried unanimously
R2022.06.09.07	Mayor Allred MOVED that Bylaw #241-2022 (Mill Rate Bylaw) be given 1st Reading. Carried
iii Borrowing Bylaw	Mr. Skoien presented the Borrowing Bylaw (#256-2022), reviewed the components of the Bylaw, and answered questions from Council.
R2022.06.06.08	Councillor Lybbert MOVED that Bylaw #241-2022 (Mill Rate Bylaw) be given 1st Reading. Carried
R2022.06.09.09	Deputy Mayor Holthe MOVED that Bylaw #241-2022 (Mill Rate Bylaw) be given 1st Reading. Carried
R2022.06.09.10	Deputy Mayor Holthe MOVED that 3rd Reading proceed today with the authorization of the unanimous consent of Council, pursuant to Sec 187(4) of the M.G.A. Carried unanimously
R2022.06.09.11	Mayor Allred MOVED that Bylaw #241-2022 (Mill Rate Bylaw) be given 1st Reading. Carried
5.c) Water and RV Waste Dump	Mayor Allred asked that this matter be DEFERRED to the July 14, 2022 Regular Meeting. Deputy Mayor Holthe agreed to bring pricing information.
5.d) Recreation Board appointments R2202.06.09.12	Councillor Lybbert MOVED that Council appoint Dianne Turner and Linda Davies to the Recreation Board. Carried
6) Council Reports Mayor Allred	<ul style="list-style-type: none"> • Nothing to report
Deputy Mayor Holthe	<ul style="list-style-type: none"> • Update on rink funding and progress, as well as a possible grant • Has a lead on picnic tables, on which the CAO will follow up.
Councillor Lybbert	<ul style="list-style-type: none"> • Update on Waste Management Committee

	<ul style="list-style-type: none"> • Update on Chinook Foundation
Councillor Peterson	<ul style="list-style-type: none"> • Absent
7) CAO Report	
7.a) By-election Update	Mr. Coffman advised of the timelines and process. Council will set the date of the by-election at a future meeting of Council.
7.b) Municipal Accountability Review	The last pieces of the MAP have been completed and Mr. Coffman is waiting on Municipal Affairs to sign off on the information and process.
7.c) Office Closures	The Office will be open Mondays and Wednesdays, from 10:00 AM until 4:00 PM throughout the summer. 8.a) Accounts Payable Report for April (20220104 - 20220122).
7.d) Update on subdivision progress	The Prince subdivision is proceeding with documents coming for signatures. There has been no activity or communication with the Village Office on the other subdivisions.
7.e) General update on Village	Generally, things are good.
8) Financial Reports	
8.a) Accounts Payable Cheques May 2022	Mr. Skoien presented on the Financial Reports (8.a, 8.b, and 8.c) and answered questions for Council.
8.b) Budget VS Actual Review May 2022.	
8.c) Bank reconciliation – Feb. Mar. and April.	
R2022.06.09.13	Deputy Mayor Holthe MOVED to accept the Financial Reports as information. Carried
<u>9. Correspondence:</u>	None.
R2022.06.09.14	Mayor Allred MOVED to extend the Meeting past 9:00 PM. Carried
R2022.06.09.15	Mayor Allred MOVED to move to a Closed Session. (9:24PM) Carried
<u>10. Closed Meeting</u>	
	<ol style="list-style-type: none"> 1. Personnel (Sec 19(1) of the FOIP Act) 2. Personnel Strategy (Sec 24(1.a) and (1.b.i) of the FOIP Act) 3. ATCO Franchise Agreement (Sec 23(1.a) and 24 (1.a) of the FOIP Act)
R2022.06.09.16	Councillor Lybbert MOVED to move to the Public Session. (10:12PM) Carried
R2022.06.09.17	Deputy Mayor Holthe MOVED that the closed meeting discussions with respect to Items 1, 2 and 3 remain confidential pursuant to Sections 19, 23 and 24 of the FOUP Act. Carried

11. Adjournment
R2022.06.09.18

Deputy Mayor Holthe **MOVED** to adjourn the meeting at 10:14 PM.

Carried



Meeting Chair



Chief Administrative Officer