

VILLAGE OF GLENWOOD

August 11, 2022 Minutes

The Minutes for the Regular Meeting held at the Glenwood Community Hall on August 11, 2022 at 7:00 PM.

In attendance: Mayor Linda Allred, Deputy Mayor Milo Holthe (via Zoom), Councillor Sandy Lybbert (via Zoom), Councillor Mark Peterson, Councillor Brian Wickhorst.

Officials: Chief Administrative Officer Jeffrey Coffman.

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| <u>1. Called to Order</u> | Mayor Allred called the August 11, 2022 Regular Council Meeting to order at 7:00 PM |
| <u>Oath of Office: Swearing In of Cllr Brian Wickhorst</u> | CAO administered the Oath of Office to Brian Wickhorst. |
| <u>2. Agenda Adoption</u> R2022.08.11.01 | Cllr Peterson MOVED to approve the Agenda as presented. Carried |
| <u>3. Minutes Adoption</u> R2022.08.11.02 | Cllr Lybbert MOVED to adopt the Minutes as presented. Carried |
| <u>4. Delegations:</u> 4.a) RCMP | Cpl Fraser presented Council with the quarterly report on area crime, and policing efforts in Glenwood and immediate region. He answered questions from Council regarding dog complaints in the Village. |
| <u>Move to Closed Session</u> R2022.08.11.03 | Cllr Wickhorst MOVED to move to a Closed Session (7:18PM) Carried |
| <u>Move to Public Session</u> R2022.08.11.04 | Deputy Mayor Holthe MOVED to move to a Public Session (7:39PM) Carried |
| <u>New CAO Contract</u> R2022.08.11.05 | Mayor Allred MOVED that, pursuant to completing a confirmed contract between both parties, Council accept the contract with Cynthia Vizzuti, and FURTHER MOVED that Ms. Vizzuti would commence her position as Chief Administrative Officer for the Village of Glenwood, effective September 6, 2022. |
| <u>5. Items for Discussion:</u> 5.a) Bylaw #265-2022 Bylaw Amending the Rates, Fees and Charges Bylaw R2022.08.11.06 | Cllr Peterson MOVED change the Dunk Tank Rental amount for Village residents to \$100 per weekend, and \$150 for non-residents, with a late fee of \$100 for non-residents. Mayor Allred MOVED to postpone the discussion to the next meeting Carried Deputy Mayor Holthe left the Meeting (7:44PM) |

5.b) Bylaw #266-2022: Bylaw Renewing ATCO Gas Franchise Agreement
R2022.08.11.07
R2022.08.11.08

Cllr Lybbert **MOVED** 1st Reading.

Carried

Cllr Peterson **MOVED** 2nd Reading.

Carried

R2022.08.11.09

Cllr Wickhorst **MOVED** that, pursuant to Sec 184 of the Municipal Government Act, Council proceed with Third Reading on unanimous vote of Council.

Carried Unanimously

R2022.08.11.10

Mayor Allred **MOVED** 3rd Reading.

Carried

5.c) Appointment to the Library Board
R2022.08.11.11

Mayor Allred **MOVED** to appoint Linda Maerz to the Library Board.

Carried

Cllr Lybbert opposed

5.d) UTILITYnet
R2022.08.11.12

Cllr Peterson **MOVED** to postpone 5d to the September meeting.

Carried

5.e) Village speed limit

The new CAO will investigate options and advise Council, at a future date.

5.f) RV Service Centre
R2022.08.11.13

Cllr Lybbert **MOVED** to instruct the new CAO to gather the necessary information to assemble an RV service centre, and present the information to Council at a future meeting.

Carried

R2022.08.11.14

Cllr Lybbert **MOVED** to instruct the new CAO to research the cost and opportunities for automated or metered payment for use.

Carried

6) Council Reports

Mayor Allred

Mayor Allred report: Chinook Arch rates will be going up.

Councillor Lybbert

Cllr Lybbert: Nothing to report

Councillor Peterson

Cllr Peterson: Concerns issued around unsightly properties

Councillor Wickhorst

Cllr Wickhorst: Nothing to report

7) CAO Report
7.a) By-election Update

No need for a by-election as only one candidate filed papers by Nomination Day.

7.b) Website Update

The CAO updated Council on the current state and status of domain, DNS and web hosting for the Village.

7.c) CAO Progress Report

The CAO updated Council on the various work in progress.

7.d) General update on Village

Nothing to report

8) Financial Reports
8.a) Accounts Payable
Cheques July 2022

8.b) Budget VS Actual
Review July 2022.
R2022.08.11.15

Cllr Wickhorst **MOVED** to accept the Financial Reports, as presented.
Carried

9. Correspondence:
R2022.08.11.16

Cllr Lybbert **MOVED** to accept the Correspondence, as presented.
Carried

10. Closed Meeting
R2022.08.11.17

Cllr Lybbert **MOVED** to move to Closed Session (8:53PM)
Carried

R2022.08.11.18

Cllr Wickhorst **MOVED** to move to Public Session
Carried

R2022.08.11.19

Councillor Peterson **MOVED** that Council direct that the closed meeting
discussions with respect to:

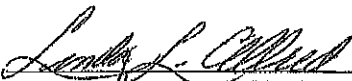
- a) CAO Selection Process
- b) Personnel Matter
- c) Government of Alberta Funding

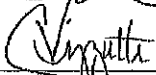
remain confidential pursuant to Section 19 (Confidential evaluations),
Section 23 (Local public body confidences) and, 24 (Advice from Officials)
of the Freedom of Information and Protection of Privacy Act.

Carried

11. Adjournment
R2022.08.11.20

Cllr Lybbert **MOVED** that Council Adjourn the Meeting. (9:32PM)


Meeting Chair


Chief Administrative Officer