

VILLAGE OF GLENWOOD

September 06, 2022 Minutes

The Special Meeting of Glenwood Council was held at the Community Hall on September 06, 2022 at 10:00 AM.

In attendance: Mayor Allred, Councillor Lybbert, Councillor Peterson, and

Regrets: Deputy Mayor Holthe

Officials: Jeffrey Coffman, Interim Chief Administrative Officer, Cindy Vizzutti, Chief Administrative Officer.


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| <p><u>1. Called to Order</u></p> | Mayor Allred Called to Order the September 06, 2022 Special Council Meeting at 10:04 AM |
| <p><u>2. Agenda Adoption</u>
S2022.09.06.01</p> | Mayor Allred MOVED to adopt the agenda as presented. Carried |
| <p><u>3. Business</u>
<u>3.a) End Interim CAO Contract</u>
2022.09.06.02</p> | Councillor Lybbert MOVED that Council end the Interim Chief Administrative Office Contract for J. Coffman, effective immediately, and

FURTHER MOVED that, if the new CAO so desires, Mr. Coffman remain employed by the Village, until which time the CAO chooses to end his employment. Carried |
| <p><u>3.b) Appoint Cindy Vizzutti as Chief Administrative Officer</u>
S2022.09.06.03</p> | Mayor Allred MOVED that Council appoint Cynthia (Cyndee) Vizzutti as the Chief Administrative Office for the Village of Glenwood effective immediately, and

FURTHER THAT Ms. Vizzutti be granted all the rights and responsibilities of Chief Administrative Officer, as per the <i>Municipal Government Act of Alberta</i> , the Chief Administrative Officer Bylaw (#251-2011), Ms. Vizzutti's contract and any other legislation or policy, and

FURTHER MOVED that, on behalf of Council, the Mayor sign the Contract with Ms. Vizzutti. Carried |
| <p><u>3.c) Village Officer Hours</u>
S2022.09.06.04</p> | Councillor Lybbert MOVED that, commencing September 13 th , the Village Office be open between the hours of 10:00 AM and 4:00 PM on Tuesdays and Thursdays. Carried |
| <p><u>5. Adjournment</u>
S2022.09.06.05</p> | Councillor Peterson MOVED to adjourn the Meeting at 10:13 AM Carried |


Meeting Chair


Chief Administrative Officer