

# VILLAGE OF GLENWOOD

November 9, 2022 Minutes

**The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on November 9, 2022 at 7:09 PM.**

**In attendance:** Mayor Linda Allred, Councillor Sandy Lybbert, Councillor Mark Peterson and Councillor Brian Wickhorst.

**Absent:** Deputy Mayor Milo Holthe

**Officials:** Chief Administrative Officer Cynthia Vizzutti present.

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<u>1. Called to Order</u>	Mayor Allred called the November 9, 2022 regular Council meeting to order at 7:00 PM
<u>2. Agenda Approval</u> <u>2022.11.09.01</u>	<b>MOVED by</b> Councillor Peterson to approve the agenda, as presented. <b>Carried.</b>
<u>3. Minutes Adoption</u> <u>2022.11.09.02</u>	<b>MOVED by</b> Councillor Peterson to approved the minutes of the regular Council meeting of October 13, as presented. <b>Carried.</b>
<u>4. a) Delegations</u> <u>Robin Hepher – Chinook</u> <u>Regional Library System</u>	Robin Hepher of the Chinook Regional Library System provided an update to the Council regarding budget and the per capital levy of \$7.76. The Glenwood Library is a huge net lender in southern Alberta. Mr. Hepher requested a resolution from Council regarding the approval of the per capita levy. The resolution will be introduced at the December 8, 2022 Council meeting.
<u>4.b Delegations</u> <u>Sherri Tatlow – Aged</u> <u>Cheese Club</u>	Sherri Tatlow of the Aged Cheese Club presented her yearly report and requested their donation of \$500. Discussion took place regarding Hall supplies and parking lot maintenance.
<u>5. a) and b) Council</u> <u>Committee</u> <u>Appointments</u> <u>2022.11.09.03</u>	<b>Moved by</b> Mayor Allred the matter of Council Committee appointments be tabled to the December 8, 2022 meeting, for approval. <b>Carried.</b>
<u>5. c) Burning Barrels</u> <u>2022.11.09.04</u>	<b>MOVED by</b> Mayor Allred effective immediately the use of burning barrels and the burning of any noxious materials shall be prohibited within the Village of Glenwood. <b>Carried.</b>
<u>5. d) Letter to Village of</u> <u>Hillspring – Library</u> <u>funding</u>	The letter requesting funding from the Village of Hillspring for the Glenwood Library has been sent.
<u>5. e) Library Board</u> <u>Appointment</u> <u>2022.11.09.05</u>	<b>MOVED by</b> Mayor Allred the matter of an appointment to the Glenwood Library Board be tabled to the December 8, 2022 Council meeting. <b>Carried.</b>
<u>5. f) Community Hall</u> <u>Flooring Estimate</u> <u>2022.11.09.06</u>	<b>Moved by</b> Councillor Lybbert CAO Vizzutti be instructed to budget \$8300.00 in the 2023 Budget for the installation of laminate flooring in the Community Hall. <b>Carried.</b>
<u>6. a) Xmas Party</u>	Mayor Allred said the Council employee Xmas party will be held at her home with the attendees paying for the turkey and there will be a gift exchange.
<u>6. a) – Mayors and</u> <u>Reeves Meeting</u>	Mayor Allred reported on the Mayors and Reeves Meeting of October 18 and the FCSS meeting regarding funding for music in the Community Hall.

6. b) – Deputy Mayors Report

Deputy Mayor Holthe was not present.

6. c) – Councillor Lybbert Report

Councillor Lybbert discussed possible increases to the Fire Department requisition by Cardston County.

6. d) Councillor Peterson

Councillor Peterson had no report.

6. e) Councillor Wickhorst

Council Wickhorst reported on the Spring Glen Park Annual General Meeting held on October 14, 2022 and the Chief Mountain Waste Commission meeting stating the Commission has a balanced budget.

7 a) Water Well Repairs 2022.11.09.07

**MOVED by** Wickhorst that the leading water well be repaired by Camfield Groundwater Services at a cost of a maximum of \$5500.00.

**Carried.**

7 b) Engineering Costs for New RV Disposal Facility and Bulk Water Station 2022.11.09.08

**MOVED by** Councillor Lybbert CAO Vizzutti be instructed to budget for engineering costs for the development of a new RV disposal facility and bulk water station in the 2023 budget.

**Carried.**

8.a) Financial Reports and Council Remuneration Payments 2022.11.09.09

Accounts Payable Listing was presented for September and October for information.

**Moved by** Councillor Lybbert Council members be paid quarterly for meeting attendance and expenses beginning January 1, 2023.

**Carried.**

9. a) Correspondence Brownlee LLP Training 2022.11.09.10

**Moved by** Councillor Lybbert the following persons attend Brownlee LLP training session in Calgary on February 9, 2023:

Cynthia Vizzutti, Brian Wickhorst, Linda Allred, Sandy Lybbert and Mark Peterson.

**Carried.**

9. b) Minister of Municipal Affairs

An introduction letter from the Honourable Minister Rebecca Schulz – Municipal Affairs was presented to Council.

10 – Bylaw – 204-2022 - Atco Franchise – 1<sup>st</sup> Reading 2022.11.09.11

**Moved by** Councillor Lybbert that Bylaw 204-2022 being a bylaw to provide for the entering into a 10 year Agreement known as the Natural Gas Distribution System Franchise Agreement between the Village of Glenwood and Atco Gas and Pipelines Ltd, be given first reading.

**Carried.**

11. Closed Session 2022.11.09.12

**MOVED by** Councillor Peterson that Council go into closed session in accordance with Section 24 (1) (a) of the *Freedom of Information and Protection of Privacy Act*, Advice from Officials, at 9:21 pm.

**Carried.**

12. Closed Session 2022.11.09.13

**MOVED by** Councillor Lybbert the meeting come out of In Closed Session at 9:59 pm.

**Carried.**

11. Adjournment 2022.11.09.14

**MOVED by** Councillor Lybbert to adjourn the meeting at 9:59 PM.

**Carried.**

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Meeting Chair

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Chief Administrative Officer