

VILLAGE OF GLENWOOD

May 11, 2023 Minutes

The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on May 11, 2023 at 7:00 PM.

In attendance: Mayor Linda Allred, Councillor Sandy Lybbert, Councillor Mark Peterson, Councillor Brian Wickhorst.

Absent: Deputy Mayor Milo Holthe.

Officials: Chief Administrative Officer Cynthia Vizzutti.

<u>1. Call to Order</u>	Mayor Allred called the May 11, 2023 regular Council meeting to order at 7:00pm.
<u>2. Agenda Approval</u> 2023.05.11.58	MOVED by Councillor Wickhorst to approve the agenda, as presented. Carried.
<u>3. a) Approval of Minutes of Regular Meeting</u> 2023.05.11.59	MOVED by Councillor Peterson to approve the minutes of the Regular Council Meeting of April 13, 2023, as presented. Carried.
<u>3. b) Approval of Minutes of Special Meeting</u> 2023.05.11.60	MOVED by Mayor Allred to approve the minutes of the Special Council Meeting of April 26, 2023, as presented. Carried.
<u>4. a) Spray Park Damage</u>	CAO Vizzutti presented information to Council showing Insurance will cover \$1600.00 of the \$2600.00 in damage to the Spray Park. The parts have been ordered from Spray Quest.
<u>4. b) Deputy Holthe</u>	Deputy Holthe is no longer a Councillor due to violation of Section 174 of the Municipal Government Act.
<u>4.c) Set date of by-election</u> 2023.05.11.61	MOVED by Mayor Allred to set the date for the by-election for July 11, 2023. Carried.
<u>4. d) Appointment of Returning Officer</u> 2023.05.11.62	MOVED by Councillor Peterson to appoint CAO Vizzutti as Returning Officer for the by-election. Carried.
<u>4. e) Nomination Day</u>	Council was informed Nomination Day for the by-election shall be held on June 13, 2023.
<u>4. f) CCREMP</u> 2023.05.11.63	MOVED by Mayor Allred that Councillor Sandy Lybbert be appointed to the Cardston County Regional Emergency Management Partnership. Carried.
<u>4. g) Appointment to Municipal Planning Commission</u> 2023.05.11.64	MOVED by Councillor Peterson to appoint Mayor Allred to the Municipal Planning Commission until after the by-election. Carried.
<u>5. Council Reports</u>	Mayor Allred – FCSS has been postponed and there was no Mayor and Reeves meeting this month. Councillor Lybbert – Cardston County Fire Truck is arriving soon. Rent increases are coming for the Chinook Foundation. Councillor Peterson – no report but discussed road issues in the Village.

	Councillor Wickhorst – There will be no increase in the Chief Mountain Regional Waste Management Commission requisition. Cemetery maintenance and membership matters were reviewed.
<u>6. a) Bylaw 256-2023 Borrowing Bylaw 2023.05.11.65</u>	MOVED by Councillor Wickhorst Bylaw 256-2023 being a borrowing bylaw to provide for short-term borrowing of \$100,000.00 and Mastercard limit of \$10,000.00 be given first reading. Carried.
<u>6. a) Bylaw 256-2023 2023.05.11.66</u>	MOVED by Councillor Peterson Bylaw 256-2023 be given second reading. Carried.
<u>6. a) Bylaw 256-2023 2023.05.11.67</u>	MOVED by Mayor Allred Bylaw 256-2023 be given three readings at this meeting. Carried Unanimous.
<u>6. a) Bylaw 256-2023 2023.05.11.68</u>	MOVED by Mayor Allred Bylaw 256-2023 be given third reading and duly signed by the signing officers, for the Village of Glenwood. Carried.
<u>7. CAO Report</u>	CAO Cynthia Vizzutti reported she is currently exploring how to remove the asphalt on the east side of town, provided an update on the well replacement for the Village system, reported the Village has received an extension regarding the Community Foundation Grant for the rink to December 31, 202 and the 5 th on 5 th summer employment grant is over subscribed.
<u>8. Financial Reports</u>	CAO Vizzutti presented the Cheque Listing for January 1 to April 30, 2023 for Council Information. CAO Vizzutti presented copies of the signed 2022 Financial Statements and the 2022 Financial Information Return.
<u>9. a) Correspondence NRCB</u>	Letter from the NRCB regarding an application by Hutterian Brethren of Thompson for an expansion to a confined feed operation, was presented.
<u>9. b) Letter from Minister of Municipal Affairs regarding ICF Review</u>	Letter from Minister Rebecca Schulz regarding the Intermunicipal Collaboration Framework Review timeline, was presented.
<u>9. c) Census Information</u>	Letter from Honourable Rebecca Schulz regarding Municipal Census, was presented.
<u>9. d) Alberta SW Group</u>	Alberta SW Bulletin and Minutes presented as information
<u>10. a) – Closed Session 2023.05.11.69</u>	MOVED by Mayor Allred that Council move into Closed Session at 8:04pm regarding the <i>Freedom of Information and Protection of Privacy Act</i> Section 24(1)(g) Advice from Officials – financial deliberations. Carried.
<u>11. a) Closed Session 2023.05.11.70</u>	MOVED by Mayor Allred that Council move out of Closed Session at 8:50 pm. Carried.
<u>11. b) 2023 Budget 2023.05.11.71</u>	MOVED by Councillor Peterson approve the 2023 Operating Budget with total operating expenditures of \$811,500 and total capital expenditures of \$481,500. Carried.
<u>11.c) Bylaw 241-2023 – Taxation Rate Bylaw 2023.05.11.72</u>	MOVED by Councillor Peterson Bylaw 241-2023 being the bylaw to authorize the rates of taxation to be levied against assessable property withing the Village of Glenwood for the 2023 taxation year, be given first reading. Carried.

11. c) Bylaw 241-2023
2023.05.11.73

MOVED by Councillor Wickhorst Bylaw 241-2023 be given second reading. **Carried.**

11. c) Bylaw 241-2023
2023.05.11.74

MOVED by Councillor Wickhorst Bylaw 241-2023 be given three readings at this meeting. **Carried Unanimous.**

11. c) Bylaw 241-2023
2023.05.11.75

MOVED by Mayor Allred Bylaw 241-2023 be given third reading and duly signed by the signing officers, for the Village of Glenwood. **Carried.**

11. d) Sale of Utility
Trailer
2023.05.11.76

MOVED by Wickhorst to accept the bid of Ron Schmidt in the amount of \$4625.00 for the 1994 New Royal Utility trailer, as is, no warranties and no guarantees. **Carried.**

12. Adjournment
2023.05.11.77

MOVED by Councillor Peterson the meeting be adjourned at 8:57 pm. **Carried.**

Meeting Chair

Chief Administrative Officer