

VILLAGE OF GLENWOOD

June 8, 2023 Minutes

The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on June 8, 2023 at 7:00 PM.

In attendance: Mayor Linda Allred, Councillor Sandy Lybbert, Councillor Mark Peterson, Councillor Brian Wickhorst.

Officials: Chief Administrative Officer Cynthia Vizzutti.

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| <u>1. Call to Order</u> | Mayor Allred called the June 8, 2023 regular Council meeting to order at 7:00pm. |
| <u>2. Agenda Approval</u>
<u>2023.06.08.78</u> | MOVED by Councillor Lybbert to approve the agenda, as presented. Carried. |
| <u>3. a) Approval of Minutes of Regular Meeting</u>
<u>2023.06.08.79</u> | MOVED by Councillor Lybbert to approve the minutes of the Regular Council Meeting of May 11, 2023, as presented. Carried. |
| <u>4. a) b) Delegations</u> | Marian Carlson presented information regarding Cardston County Regional Emergency Management Partnership and Chief Mountain Regional Waste Management Commission Strategic Plan.

RCMP Sgt Wright presented the January-March 2023 statistics to Council. |
| <u>5. a) MPC Members at Large</u> | Mayor Allred will make inquiries for 2 appointments at large for the Municipal Planning Commission from a list of 8 residents determined by Council, and make a recommendation to Council July 11, 2023, as follows: Amanda, Payne, John Doney, Paul Clark, Wade Davies, Karin Doer, Roger Clark, Dave Rolfson and Vicki Woolf. |
| <u>5. b) Email program for Utility and Tax Bills</u>
<u>2023.06.08.80</u> | MOVED by Councillor Peterson to instruct the CAO to budget \$3500.00 in 2024 for the purchase of the email module from Muniware. Carried. |
| <u>5. c) Water Commission Meeting</u> | CAO Vizzutti reminded Council of the Water Commission meeting at Cardston County on Tuesday, June 13, 2023 at 6:00 p.m. |
| <u>5.d) RV Dump Station</u> | Mayor Allred expressed concern regarding users not paying the fee at the RV dump station. Discussion ensued regarding possible solutions. |
| <u>5. e) Road Issues</u> | Councillor Lybbert asked about road patching. CAO Vizzutti explained there needs to be warm weather to move the cold mix and some moisture before grading roads. |
| <u>6. a) to d) Council Reports</u> | Mayor Allred – No Mayor and Reeves meeting this month.
Councillor Lybbert – Cemetery needs weed whipping.
Councillor Peterson – no report.
Councillor Wickhorst – Asphalt on residential lot will be removed by the County and taken to the Chief Mountain Regional Waste Management Commission. |
| <u>7. a) Bylaw 245-20223-A Rates and Fees Bylaw</u>
<u>2023.06.08.81</u> | MOVED by Councillor Lybbert Bylaw 245-2023-A being a bylaw to establish service fees be given first reading. Carried. |
| <u>7. a) Bylaw 245-2023-A</u>
<u>2023.06.08.82</u> | MOVED by Councillor Allred Bylaw 245-2023-A be given second reading. Carried. |

7. a) Bylaw 245-2023A
2023.06.08.83

MOVED by Councillor Peterson Bylaw 245-2023 -A be given three readings at this meeting. **Carried Unanimous**

7. a) Bylaw 245-2023-A
2023.06.08.84

MOVED by Mayor Allred Bylaw 256-2023 be given third reading and duly signed by the signing officers, for the Village of Glenwood. **Carried.**

7. b) Unsightly Premises
Bylaw

The unsightly premises bylaw is now in draft form and will be available at the July 2023 meeting.

8. CAO Report

CAO Cynthia Vizzutti reported the MSI funding has been approved for the projects and requested an amendment to the approval for the Community Hall roof and floor upgrade. Soffits need replacing and flooring prices have increased. The combined tax and assessment notice has been mailed to the residents. Engineers are presently working on as-builts for the new well and new bulk water station.

Community Hall Grant
2023.06.08.85

MOVED by Councillor Peterson the MSI Funding Grant application for Community Hall renovations be increased to \$20,000.00. **Carried.**

Closed Session
2023.06.08.86

MOVED by Mayor Allred that Council move into Closed Session at 9:10pm regarding the *Freedom of Information and Protection of Privacy Act* Section 24(1)(g) Advice from Officials – financial deliberations. **Carried.**

10. a) – Closed Session
2023.06.08.87

MOVED by Mayor Allred that Council move out of Closed Session at 9:59 pm. **Carried.**

MOVED by Councillor Peterson approve the 2023 Operating Budget with total operating expenditures of \$811,500 and total capital expenditures of \$481,500. **Carried.**

12. Adjournment
2023.06.08.88

MOVED by Councillor Peterson to adjourn the meeting at 9:20. **Carried.**



Meeting Chair



Chief Administrative Officer