

VILLAGE OF GLENWOOD
Thursday, December 14, 2023 Minutes

The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on Thursday, December 14, 2023 at 7:00 PM.

In attendance: Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert, Councillor Sandy Lybbert, Councillor Brian Wickhorst

Officials: Chief Administrative Officer Cynthia Vizzutti.

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| <p><u>1. Call to Order</u></p> | Mayor Allred called the Thursday, December 14, 2023 regular Council meeting to order at 7:01 pm. |
| <p><u>2. Agenda Approval</u>
<u>2023.12.14.137</u></p> | MOVED by Deputy Mayor Peterson to approve the agenda, as presented. Carried. |
| <p><u>3. Minutes of November 9, 2023 Regular Meeting</u>
<u>2023.12.14.138</u></p> | Moved by Councillor Wickhorst to approve the minutes of the regular Council meeting of October 19, 2023 as presented. Carried. |
| <p><u>4 a) – RCMP Report</u></p> | Corporal Fraser of the RCMP – Cardston Detachment attended Council and presented the Quarterly Reports for July 1-September 30, 2024. |
| <p><u>4 b) i) Budget presentation</u>

<u>2023.12.14.139</u></p> | The three (3) year operating and capital budget for the years 2024-2026 was presented to Council, by Chief Administrative Officer Vizzutti.

Moved by Councillor Sandy Lybbert to approve the three (3) year operating and capital budget for the years 2024-2026, and that the Mayor and Chief Administrative Officer be authorized to sign the budget documents, on behalf of the Village of Glenwood. Carried. |
| <p><u>4 b) ii) Bylaw 245-2023 B – Rates and Fees Bylaw</u>
<u>2023.12.14.140</u>

<u>2023.12.14.141</u>

<u>2023.12.14.142</u>

<u>2023.12.14.143</u></p> | Moved by Councillor Sandy Lybbert that Bylaw 245-2023B being a bylaw to establish service fees be given first reading. Carried.

Moved by Councillor Wickhorst that Bylaw 245-20213B be given second reading. Carried.

Moved by Deputy Mayor Peterson that Bylaw 245-2023B be given three readings at this meeting. Carried Unanimous.

Moved by Councillor Doral Lybbert that Bylaw 245-2023B be given third and final reading and be duly signed by the Mayor and the Chief Administrative Officer. Carried. |
| <p><u>5. a)-d) Items for discussion and action</u>
<u>2023.12.14.144</u>

<u>2023.12.14.145</u></p> | Moved by Mayor Allred that the Administration office be closed December 27 and 28, 2023. Carried.

Moved by Councillor Sandy Lybbert the Village purchase a turkey or ham for staff members Cynthia Vizzutti, Perry Hunsperger, Janet Edwards and IT Tech Chris Van Dulken. Carried.

Chief Administrative Officer Vizzutti informed Council the Small Community Grants Program does not cover training for an existing employment position. |



Policy A09-.2023
2023.12.14.146

Council Reports

6. CAO Report

7. Financial Reports

8. Closed Session
2023.12.14.147

8.. Closed Session
2023.12.14.148

12. Adjournment
2023.10.19.136

Moved by Councillor Wickhorst to approve Policy A09.2023 Cheque Writing and Electronic Payments Policy. **Carried.**

- a) Mayor Allred attended the FCSS Convention in Edmonton November 21-23, 2023. Mayors and Reeves Meeting for December was cancelled.
- b) Deputy Mayor Peterson attended the ORRSC Organizational Meeting.
- c) Councillor Doral Lybbert had no report.
- d) Councillor Sandy Lybbert held a discussion regarding damage done to the cemetery grounds by vehicles and she asked the members of the Cemetery committee to limit access to the established roadways.
- e) Councillor Wickhorst reported the solid waste commission has completed their 5 year budget projections and advised there will be mandated recycling in the near future.

Chief Administrative Officer's Report is attached to the agenda. The soffits have been replaced in the community hall, the new windows and door are installed in the Administration Office, Candu has finished the installation of the new technology at the new well and it is talking to the water plant. Creation of land files will be the next project in 2024.

The Cheque Listing from November 3, 2023 to December 12, 2023 (Cheque No. 20230328 to 20230371) was presented to Council for their information.

MOVED by Mayor Allred Council to move into Closed Session at 8:55 p.m. as per the *Freedom of Information and Protection of Privacy Act* Section 23(1)(a) Local public body confidences – draft legislation. **Carried.**

Moved by Councillor Sandy Lybbert to come out of Closed Session at 9:45 p.m. **Carried.**

MOVED by Councillor Doral Lybbert to adjourn the meeting at 9:46 p.m. **Carried.**



Meeting Chair



Chief Administrative Officer