



VILLAGE OF GLENWOOD
Regular Council Meeting

Agenda

Glenwood Community Hall (90 Main Avenue)
Wednesday, May 8, 2024 7:00 p.m.

1. Call to Order – 7:00 pm
2. Approval of Agenda
3. Approval of Minutes of the Regular Meeting of April 10, 2024
4. Budget – final budget presentation by CAO Vizzutti and CFO Skoien
5. Items for Discussion and/or Action:
 - a) Seniors Week – June 3-9 Resolution required.
 - b) Cheque Listing - # 20240102 – 20240143
 - c) Flame cart for weed control – insurance matters and permission from private property owners.
 - d) Water Conservation Tips and Insurance coverage for fire fighting – draft for Council approval.
6. Bylaws
 - a) Mill Rate Bylaw 241-2024
 - b) Rates, Fees and Charges Bylaw – 245B-2024
 - c) Unsightly Premises and Property Standards Bylaw – 264-2024
 - d) Livestock Bylaw – 265-2024
 - e) Land Use Bylaw 192-2024 - Tentative
7. Councillor Reports:
 - a) Mayor Linda Allred
 - b) Deputy Mayor Mark Peterson
 - c) Councillor Doral Lybbert
 - d) Councillor Sandy Lybbert
 - e) Councillor Brian Wickhorst
8. a) CAO Report
9. Correspondence:
 - a) Municipal Climate Change Action Center – Letter with the grant for the EV Stations
 - b) Invitation to the 125th Magrath Days Celebration on July 27, 2024
 - c) Letter from Environment Minister Schulz regarding drought preparation
 - d) Oldman River Regional Service Commission – Water Management Paper
10. Closed Session –
 - a) *Freedom of Information and Protection of Privacy Act* – Section 27(1)(a) Privileged information – information that is subject to any type of legal privilege.
11. Adjournment.

VILLAGE OF GLENWOOD
Wednesday, April 10, 2024 Minutes

**The Minutes of the Regular Meeting of Council held at the Glenwood
Municipal Administration Building on Wednesday, April 10, 2024 at 7:00
PM.**

***In attendance: Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert,
Councillor Sandy Lybbert, Councillor Brian Wickhorst***

Officials: Chief Administrative Officer Cynthia Vizzutti.

<u>1. Call to Order</u>	Mayor Allred called the regular Council meeting of April 10, 2024 to Order at 7:00 pm.
<u>2. Agenda Approval</u> <u>2024.04.10.39</u>	Moved by Councillor Sandy Lybbert to approve the agenda, as presented. Carried.
<u>3. Minutes of March 14</u> <u>2024 Regular Meeting</u> <u>2024.04.10.40</u>	Moved by Deputy Mayor Mark Peterson to approve the minutes of the regular Council meeting of March 14, 2024 as presented. Carried.
<u>4. Delegations</u>	No Delegations scheduled.
<u>5. a) Committee</u> <u>appointments</u> <u>2024.04.10.41</u>	Moved by Councillor Sandy Lybbert to amend the appointment of Judith Layton, to the Glenwood Library Board to reflect a termination date of November 1, 2026. Carried.
<u>5. b Cheque Listing</u>	CAO Vizzutti presented the Cheque Listing 20240076-20240101 to Council for their information.
<u>5. c) Revenue and</u> <u>Expenditure Report –</u> <u>January to March 2024</u>	CAO Vizzutti presented the Revenue and Expenditure Report for the first quarter of 2024 (January 1, 2024 to March 31, 2024) to Council, for their information.
<u>5. d) Cardston County</u> <u>Tourism Advertising</u>	Presented as information. No resolution to proceed.
<u>6.a-e) Councillors</u> <u>Reports</u>	<ul style="list-style-type: none">a) Mayor Allred reported on the Mountain View School – School run – FCSS Volunteer Dinner – April 19. Mayors and Reeves Meeting – spoke about the new Rural training centers – 1 in Lethbridge and 1 in Grand Prairie to train 100 rural doctors per year. Invasive species affecting lakes/rivers in Alberta and Saskatchewan. Fred Price spoke on the proposed Belly River dam covering 750 acres at a cost of \$300 million.b) Deputy Mayor Peterson – no reportc) Councillor Doral Lybbert – the Cardston County Emergency Services is asking residents to review their insurance policies to make sure they have fire fighting insurance coverage. Councillor Lybbert presented names for appointment to committee boards.d) Councillor Sandy Lybbert – Temple City Villa, Chinook Lodge and Diamond Willow Lodge are now full.e) Councillor Wickhorst – Chief Mountain Waste Management is seeking the input from an engineer to propose cost efficiency methods.
<u>6.f) Committee</u> <u>Appointments</u> <u>2024.03.14.42</u>	Moved by Councillor Doral Lybbert to appoint Joe Thomas, Chuck Thomas and Jennifer Fox to the Glenwood Recreation Board. Carried.

7. a) CAO Report

Cao Vizzutti reported there are problems with the credit card feature at the new bulk water station and she is currently trying to get the provided to troubleshoot the system. The system operates very well using the fob system.

8. a-d) Correspondence

- a) Letter from Municipal Affairs Minister McIver regarding regulated property assessment models.
- b) Letter from Cardston & District FCSS sending an invitation to the Volunteer Appreciation Dinner Friday April 19, 2024.
- c) Van Dans General Store
- d) Doug and Alita Pitcher, Glenwood Baseball, requested funding for a burner to control weeds.

8. e) Baseball funding
2024.03.14.43

Moved by Councillor Sandy Lybbert to fund the request for the purchase of a weed burner up to a maximum of \$500 in partnership with Cardston County's donation of \$1000.00 and that the unit be stored on Village of Glenwood property. **Carried.**

9. a) In Closed Session
2024.03.14.44

Moved by Deputy Mayor Peterson to go into Closed Session at 8:00 p.m. under *Freedom of Information and Protection of Privacy Act* – Section 23(1)(a) Local public body confidences – draft legislation and Section 24(1) Advice from Officials including elected officials from Cardston County. **Carried.**
Council representatives from Cardston County left at 8:35 p.m.

9. b) In Closed Session
2024.04.10.45

Moved by Mayor Allred to come out of In Closed Session at 9:32 p.m. **Carried.**

9. c) Motion to extend
meeting beyond 9:30
p.m.
2024.04.10.46

Moved by Mayor Linda Allred to extend the meeting past 9:30 p.m. **Carried.**

9. d) In Closed Session
2024.03.14.47

Moved by Deputy Mayor Peterson to go into Closed Session at 9:33 p.m. under *Freedom of Information and Protection of Privacy Act* – Section 23(1)(a) Local public body confidences – draft legislation and Section 24(1) Advice from Officials. **Carried.**

9. e) In Closed Session
2024.04.10.48

Moved by Councillor Sandy Lybbert to come out of In Closed Session at 10:50 p.m. **Carried.**

9. f) RV Engineering
Funding
2024.04.10.49

Moved by Councillor Doral Lybbert to contribute up to \$3000.00 in partnership with Cardston County to commission an engineering study by Wilde Bros. Engineering regarding the placement and design of a new RV dumping station. **Carried.**

12. Adjournment
2024.03.14.50

Moved by Councillor Sandy Lybbert to adjourn the meeting at 10:57 p.m. **Carried.**

Meeting Chair

Chief Administrative Officer

VILLAGE OF GLENWOOD
2024 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024	Notes for 2024 budget
SOURCES OF OPERATING FUNDS						
TAX REVENUES						
1-00-00-00-102	Taxes - Chinook Foundation		(5,800)	(300)	(6,100)	
1-00-00-00-103	Taxes - Non-Residential		(39,500)		(39,500)	
1-00-00-00-105	Taxes - Linear		(15,500)	(1,700)	(17,200)	
1-00-00-00-108	Taxes - Residential		(268,200)	(7,400)	(275,600)	
GENERAL GOVERNMENT REVENUES						
1-00-00-00-510	Taxes - Penalties & Costs		(3,200)		(3,200)	
1-00-00-00-541	Franchise & Concession ATCO Revenue					
		ATCO	(8,500)		(8,500)	
		Fortis	(8,700)		(8,700)	
			(17,200)	-	(17,200)	
1-00-00-00-550	Return on Investments		(30,000)		(30,000)	
1-00-00-00-590	Other Revenue from Own Sources		(300)		(300)	
1-00-00-00-591	Glenwood Gleanings Advertising		(700)	700	-	Discontinued
1-12-00-00-410	Photocopy, Fax, etc Revenue		(180)		(180)	
1-12-00-00-433	Assessment Appeal Deposit		(100)		(100)	
1-12-00-00-520	Dog Licences		(200)		(200)	
1-12-00-00-525	License - Business		(240)		(240)	
1-12-00-00-561	Tower rental		(2,900)		(2,900)	
OPERATING GRANTS REVENUES						
1-00-00-00-843	Grant - MSI Operational		(62,000)		(62,000)	
1-00-00-00-748	Grants - Misc		-		-	
PROTECTIVE SERVICES REVENUES						
1-00-00-00-990	Other Proceeds - Fines, Lease		(200)		(200)	
TRANSPORTATION SERVICES REVENUES						
1-30-00-00-410	Equipment Pool Revenue		(200)		(200)	
1-32-00-00-591	Snow Removal Roads & Streets		(100)		(100)	
ENVIRONMENTAL SERVICES REVENUES						
Irrigation:						
1-40-00-00-041	Sales - Irrigation		(21,600)		(21,600)	
Water:						
1-41-00-00-121	Water On/Off Fee		(100)		(100)	
1-41-00-00-410	Sales - Water		(88,100)		(88,100)	
1-41-00-00-411	Water - Bulk Sales		(4,000)		(4,000)	
1-41-00-00-510	Water - Penalties & Costs		(500)		(500)	

VILLAGE OF GLENWOOD
2024 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024	Notes for 2024 budget
Waste water:						
1-42-00-00-00-410	Sales - Sewer		(32,900)		(32,900)	
1-42-00-00-00-411	Sales - Sewer RV Dumping Station		(3,000)		(3,000)	
1-42-00-00-00-412	Sewer RV Campground Agreements		(2,000)		(2,000)	
Waste management:						
1-43-00-00-00-410	Sales - Solid Waste		(16,900)		(16,900)	
CEMETERY REVENUES						
1-56-00-00-00-410	Cemetery - Plots & Fees		(600)		(600)	
1-56-00-00-00-420	Cemetery Donations		(500)		(500)	
1-56-00-00-00-430	Cemetery County Contribution		(1,175)		(1,175)	
RECREATION & CULTURE REVENUES						
1-74-02-00-00-560	Rentals Community Hall		(500)		(500)	
1-72-00-00-00-410	Sales & Services - Recreation		(100)		(100)	
1-72-00-00-00-840	Recreation Grant - County		(6,000)		(6,000)	
1-74-03-00-00-474	Pioneer Parlour Revenue		(3,000)		(3,000)	
1-74-04-00-00-410	Pioneer Days Funds-Fireworks Donations		(3,000)		(3,000)	
1-74-05-00-00-474	Post Office Revenue		(2,400)		(2,400)	
PLANNING & DEVELOPMENT REVENUES						
1-12-00-00-00-490	Permit - Dev/Compliance		(200)		(200)	
1-95-00-00-00-763	Transfers from Reserves - Operating	CAO transition Website migration				
			-	-	-	
TOTAL SOURCES OF OPERATING FUNDS			(633,095)	(8,700)	(641,795)	
USES OF OPERATING FUNDS						
COUNCIL EXPENSES						
2-11-00-00-00-153	Council Honorariums		11,000		11,000	
2-11-00-00-00-213	Council Travel		3,000		3,000	
2-11-00-00-00-520	Council Misc					
	Training, memberships, and general		5,000		5,000	
	Remembrance Day program		250		250	
	Christmas		500		500	
	Council breakfast at Glenwood Days		750		750	
			6,500	-	6,500	
ADMINISTRATION EXPENSES						
2-12-00-00-00-110	Salaries & Wages Admin		75,800		75,800	

VILLAGE OF GLENWOOD
2024 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024	Notes for 2024 budget
2-12-00-00-00-113	Travel & Training - CAO					
		General	3,500		3,500	
		Memberships (SLGM, LGAA, etc.)	500		500	
			<u>4,000</u>		<u>4,000</u>	
2-12-00-00-00-130	Employer Source Deductions Admin		4,000	-	4,000	
2-12-00-00-00-131	Employer Benefit Deductions Admin		10,100	-	10,100	
2-12-00-00-00-142	Workers Compensation Admin		3,000		3,000	
2-12-00-00-00-150	Election & Census					
2-12-00-00-00-210	Travel & Training Admin		500		500	
2-12-00-00-00-215	Phone & Fax Admin		3,000		3,000	
2-12-00-00-00-220	Advert, Printing, Memberships Admin					
		Photocopying	1,200		1,200	
		General	1,800		1,800	
		Alberta Southwest membership	200		200	
		AUMA	1,500		1,500	
			<u>4,700</u>		<u>4,700</u>	
2-12-00-00-00-230	Professional & Consulting Admin					
		Muniware support	4,500		4,500	
		Muniware Program - New	3,000		3,000	
		Outsourced CFO	17,300		17,300	
		Annual financial audit	10,800		10,800	
		Legal	2,000		2,000	
		General	1,000		1,000	
			<u>38,600</u>		<u>38,600</u>	
2-12-00-00-00-235	Postage & Freight Admin		1,500	(500)	1,000	Utilizing email more
2-12-00-00-00-270	Misc Expense Admin		600		600	
2-12-00-00-00-274	Insurance Admin		18,900	(12,900)	6,000	To reflect invoiced amount and allocations to departments
2-12-00-00-00-280	Reg Fees Land Titles		200		200	
2-12-00-00-00-290	Office Maintenance Admin		800		800	
2-12-00-00-00-300	Assessor Fees Admin		9,600		9,600	
2-12-00-00-00-510	Office Expense Admin		2,750		2,750	
2-12-00-00-00-520	IT Expenses					
		Web hosting / migration	1,000		1,000	
		IT upgrades	1,500		1,500	
		IT consultant	3,000		3,000	
			<u>5,500</u>		<u>5,500</u>	
2-12-00-00-00-540	Administration Utilities Power		3,300		3,300	
2-12-00-00-00-541	Admin Utilities Gas		1,900		1,900	
2-12-00-00-00-810	Bank Charges Admin		2,750		2,750	
2-12-00-00-00-999	Admin - Amortization		192,400		192,400	
PROTECTIVE SERVICES EXPENSES						
2-21-00-00-00-250	Animal Control Contracted Services		3,000		3,000	

VILLAGE OF GLENWOOD
2024 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024	Notes for 2024 budget
2-21-00-00-00-300	Weed Inspector Contracted Services		500		500	
2-23-00-00-00-130	Employer source deduction Fire		50		50	
2-23-00-00-00-260	Emergency Management Goods and Services					
		Call-out service	300		300	
		Regional emergency management service	1,000		1,000	
			1,300		1,300	
2-23-00-00-00-270	Fire Misc		1,000		1,000	
2-32-00-00-00-274	Fire Hall Insurance			1,000	1,000	Insurance
2-23-00-00-00-510	Fire Goods & Supplies		50		50	
2-23-00-00-00-540	Fire Utilities Power		2,600		2,600	
2-23-00-00-00-541	Fire Utilities Gas		2,900		2,900	
2-23-00-00-00-750	Fire Requisition CCES		6,200	1,100	7,300	To reflect actual requisition amount
2-23-00-00-00-760	Fire Dispatch Services		1,500		1,500	
2-23-00-00-00-770	Victim Services		500		500	
TRANSPORTATION SERVICES EXPENSES						
Shop:						
2-30-00-00-00-110	Salaries & Wages Equip Pool		1,400	-	1,400	
2-30-00-00-00-130	Employer Source Deductions Equip Pool		100	-	100	
2-30-00-00-00-131	Employer Benefit Deductions Equip Pool		100	-	100	
2-31-00-00-00-110	V Maint Wages		9,800	-	9,800	
2-31-00-00-00-130	Employer Source Deductions V-Main		400	-	400	
2-31-00-00-00-131	Employer Benefits V-Maint		400	-	400	
2-31-00-00-00-250	V Maint Contracted Services		2,000		2,000	
2-31-00-00-00-274	Village Shop Insurance			1,100	1,100	Insurance
2-31-00-00-00-510	V Maint Tools, Hardware, Op		2,000		2,000	
2-31-00-00-00-524	V Maint Equipment Supplies		2,000		2,000	
2-31-00-00-00-526	V Maint Equipment Supply Tractor		800		800	
2-31-00-00-00-527	V Maint Fuel		3,400		3,400	
2-31-00-00-00-550	Safety Gear		500		500	
2-32-00-00-00-217	Cell Phone PW		900		900	
Roads & streets:						
2-32-00-00-00-110	Salaries & Wages Road & Streets		14,600	-	14,600	
2-32-00-00-00-130	Employer Source Deductions Roads		700	-	700	
2-32-00-00-00-131	Employer Benefit Deductions Roads		900	-	900	
2-32-00-00-00-250	Roads & Streets Contracted Services		500		500	
2-32-00-00-00-260	Roads & Streets Goods & Services		2,500		2,500	
2-32-00-00-00-274	Road Equipment Insurance			1,200	1,200	Insurance
2-32-00-00-00-530	Roads & Streets Maint Materials		1,000		1,000	
2-32-00-00-00-540	Roads & Streets Utilities		15,400		15,400	
2-32-02-00-00-540	EV Station Utilities			1,200	1,200	EV station utilities
ENVIRONMENTAL SERVICES EXPENSES						

VILLAGE OF GLENWOOD
2024 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024	Notes for 2024 budget
Irrigation:						
2-40-00-00-110	Salaries & Wages Irrigation		9,800	-	9,800	
2-40-00-00-250	Irrg System Contracted Services		500		500	
2-40-00-00-252	Irrg System Maint		750		750	
2-40-00-00-274	Irrigation Insurance			300	300	Insurance
2-40-00-00-540	Irrg System Utilities Power		4,100		4,100	
2-98-00-00-108	Req United Irrigation Dist		5,400		5,400	
Water:						
2-41-00-00-110	Salaries & Wages Water		19,400	-	19,400	
2-41-00-00-130	Employer Source Deductions Water		3,000	-	3,000	
2-41-00-00-131	Employer Benefit Deductions Water		5,400	-	5,400	
2-41-00-00-210	Water - Seminars & Travel		1,500		1,500	
2-41-00-00-215	Telephone Water Plant		1,100		1,100	
2-41-00-00-250	Water Supply Contracted Services					
		General	500	2,000	2,500	To reflect actual work done at the WTP
	Water Treatment Plant Operations Agreement		24,375		24,375	
	AquaTech Diving		6,400		6,400	
			<u>31,275</u>	<u>2,000</u>	<u>33,275</u>	
2-41-00-00-252	Water Supply Maint					
		General	500		500	
	Annual turbine maintenance		2,500		2,500	
			<u>3,000</u>	<u>-</u>	<u>3,000</u>	
2-41-00-00-270	Water Supply Misc		1,500		1,500	
2-41-00-00-274	Water Plant Insurance			7,200	7,200	Insurance
2-41-00-00-510	Water Supply Goods & Service		6,500		6,500	
2-41-00-00-540	Water Supply Utilities Power		14,900		14,900	
2-41-00-00-541	Water Supply Utilities Gas		4,300		4,300	
Waste water:						
2-42-00-00-110	Salaries & Wages Sewer		14,600	-	14,600	
2-42-00-00-130	Employer Source Deductions Sewer		2,000	-	2,000	
2-42-00-00-131	Employer Benefit Deductions Sewer		4,200	-	4,200	
2-42-00-00-250	Sewer Contracted Services					
		General	5,250		5,250	Postpone until 2025
	Flush half of Village for two years, then skip third year		4,000	(4,000)	-	
	Waste Water Operations Agreement		8,125		8,125	
			<u>17,375</u>	<u>(4,000)</u>	<u>13,375</u>	
2-42-00-00-510	Sewer Goods & Services		250		250	
Waste management:						
2-43-00-00-250	Solid Waste Contracted Services		250		250	
2-43-00-00-510	Solid Waste Goods & Services		250		250	
2-43-00-00-750	Solid Waste Requisition		9,800		9,800	



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024	Notes for 2024 budget
2-43-00-00-00-752	Requisition - County Transfer Station		5,300		5,300	
CEMETERY EXPENSES						
2-56-00-00-00-110	Salaries & Wages Cemetery		1,400	-	1,400	
2-56-00-00-00-510	Cemetery Goods & Services		250		250	
2-56-00-00-00-540	Cemetery Utilities Power		1,300		1,300	
2-56-00-00-00-620	Cemetery Transfer to Reserves		500		500	
PLANNING & DEVELOPMENT EXPENSES						
2-76-00-00-00-250	Development Contracted Services		500		500	
2-76-00-00-00-251	Planning - GIS		1,730		1,730	
2-76-00-00-00-252	Development Expenses					
		ORRSC annual requisition	3,500		3,500	
		Chinook Intermunicipal SDAB membership	500		500	
		Orthophotography	1,700		1,700	
			5,700	-	5,700	
RECREATION & CULTURE EXPENSES						
Parks & Recreation:						
2-62-00-00-00-201	Community Service Misc		500		500	
2-74-04-00-00-510	Pioneer Days Fireworks		3,000		3,000	
2-72-00-00-00-110	Salaries & Wages Parks & Rec		-	-	-	
2-72-00-00-00-274	Recreation Insurance			700	700	Insurance
2-72-00-00-00-540	Recreation Utilities Power		1,300		1,300	
2-72-00-00-00-541	Recreation Utilities Gas		1,100		1,100	
2-72-00-00-00-725	Recreation Expenses					
		General	500		500	
		Beautification	1,000		1,000	
			1,500	-	1,500	
Library:						
2-74-01-00-00-274	Library Insurance			900	900	Insurance
2-74-01-00-00-510	Library Goods and Services		500		500	
2-74-01-00-00-750	Library Society Operating Support		15,000		15,000	
2-74-01-00-00-771	Requisition Chinook Arch Library		3,100		3,100	
Community Hall:						
2-74-02-00-00-110	Salaries and Wages Community Centre		1,900		1,900	
2-74-02-00-00-250	Community Center Contracted Service		500		500	
2-74-02-00-00-274	Community Center Insurance			1,600	1,600	Insurance
2-74-02-00-00-510	Community Center Goods & Service		1,000		1,000	
2-74-02-00-00-540	Community Centre Utilities Power		2,900		2,900	
2-74-02-00-00-541	Community Centre Utilities Gas		1,700		1,700	
Pioneer Parlour:						

VILLAGE OF GLENWOOD
2024 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024	Notes for 2024 budget
2-74-03-00-00-274	Pioneer Parlour Insurance			600	600	Insurance
2-74-03-00-00-510	Pioneer Parlour Goods & Services		500		500	
2-74-03-00-00-540	Pioneer Parlour Utilities Power		2,400		2,400	
2-74-03-00-00-541	Pioneer Parlour Utilities Gas		1,200		1,200	
COMMUNITY SUPPORT REQUISITIONS						
2-26-00-00-00-100	Requisition - Policing		18,000		18,000	
2-62-00-00-00-208	Spring Glen Park Society Requisition		1,500		1,500	
2-62-00-00-00-209	Glenwood Seniors Requisition		500		500	
2-62-00-00-00-210	Community Services - FCSS		2,600		2,600	
2-62-00-00-00-750	Farm Safety Centre Donation		300		300	
2-72-00-00-00-750	Recreation Board Requisition		500		500	
2-98-00-00-00-102	Req Chinook Foundation		5,800		5,800	
2-98-00-00-00-115	Req School Foundation		77,300	7,200	84,500	Announced requisition amount
2-12-00-00-00-763	OPERATING TRANSFER TO RESERVES					
		General				
		Fire truck replacement	9,000		9,000	
		Utility reserves	10,665		10,665	
			19,665	-	19,665	
TOTAL USES OF OPERATING FUNDS			825,495	8,700	834,195	
Less: Amortization			(192,400)	-	(192,400)	
NET (SOURCES) USES OF OPERATING FUNDS			-	-	-	
SOURCES OF CAPITAL FUNDS						
1-00-00-00-00-842	Provincial Grants					
		MSI-Capital	(184,000)	179,735	(4,265)	To match adjustments to capital funding model
		LGFF		(75,000)	(75,000)	To match adjustments to capital funding model
			(184,000)	104,735	(79,265)	
1-00-00-00-00-846	Grants - CCBF		(50,000)	(115,000)	(165,000)	To match adjustments to capital funding model
1-00-00-00-00-748	Grants - Misc					
		Community Foundation		(12,000)	(12,000)	To fund ice rink upgrades
			-	(12,000)	(12,000)	
1-95-00-00-00-763	Transfers from reserves					
		Air conditioner and furnace upgrades		(10,000)	(10,000)	
		Pickup truck		(30,000)	(30,000)	
		Community Hall upgrades		(4,000)	(4,000)	
		Community Hall floor scrubber		(735)	(735)	
			-	(44,735)	(44,735)	

VILLAGE OF GLENWOOD
2024 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2023	Mill Rate Adjustments	Mill Rate Budget May 8, 2024
TOTAL SOURCES OF CAPITAL FUNDS			(234,000)	(67,000)	(301,000)
USES OF CAPITAL FUNDS					
2-12-00-00-762	Admin - Transfer to Capital	Air conditioner and furnace upgrades	10,000		10,000
			10,000	-	10,000
2-31-00-00-762	Village Maintenance - Transfer to Capital	Pickup truck		30,000	30,000
		Garbage bins	14,000	1,000	15,000
			14,000	31,000	45,000
2-32-00-00-762	Streets and Roads - Transfer to Capital	Rehabilitation and crack sealing	200,000		200,000
			200,000	-	200,000
2-42-00-00-762	Sewer - Transfer to Capital	Replace dead end sewer cleanout with manhole	10,000		10,000
			10,000	-	10,000
2-71-00-00-762	Parks & Recreation - Transfer to Capital	Bulk water station upgrades		15,000	15,000
		Community Hall upgrades		4,000	4,000
		Community Hall floor scrubber		5,000	5,000
		Ice rink upgrades		12,000	12,000
			-	36,000	36,000
TOTAL USES OF CAPITAL FUNDS			234,000	67,000	301,000
NET (SOURCES) USES OF CAPITAL FUNDS			-	-	-
NET(SOURCES) USES OF FUNDS			-	-	-

Notes for 2024 budget

.....
Linda Allred, Mayor

.....
Cynthia Vizzutti, Chief Administrative Officer

Meeting Date: May 8, 2024



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 3 – 9, 2024 to be Seniors' Week in

Community

Official Title

Official Signature

The Honourable Jason Nixon, Minister of Seniors, Community
and Social Services

VILLAGE OF GLENWOOD

Cheque Listing For Council

2024-May-1
5:57:36PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240102	2024-04-02	GOVERNMENT OF ALBERTA, JUSTICE & SOLICIT	1800030552	PAYMENT POLICE FUNDING MODEL 2023-2	18,119.00	18,119.00
20240103	2024-04-02	AMSC INSURANCE SERVICES LTD	1832-2024-04	PAYMENT BENEFITS	1,487.48	1,487.48
20240104	2024-04-02	ATB FINANCIAL MASTERCARD	FEB 13-MAR12	PAYMENT LABELS, POSTAGE PHONE COS	334.10	334.10
20240105	2024-04-02	BARBARA MC NEIL & ASSOCIATES	13-21	PAYMENT MEDIATION SERVICES	3,508.31	3,508.31
20240106	2024-04-02	CATALIS TECHNOLOGIES CANADA LTD	308314599 308315575	PAYMENT ANNUAL LICENCE STANDARD PROFESSIONAL SERVICES	1,937.02 105.00	2,042.02
20240107	2024-04-02	MICROAGE ALBERTA LTD.	24693	PAYMENT HUNTRESS COVERAGE	630.00	630.00
20240108	2024-04-02	TELUS COMMUNICATIONS	MAR 17	PAYMENT OFFICE AND WATER PLANT PHC	273.96	273.96
20240109	2024-04-02	TOWN OF CARDSTON	2024766694 2024766695	PAYMENT DOG CONTROL SERVICES DOG CONTROL SERVICES	157.50 299.25	456.75
20240110	2024-04-10	AGED CHEESE CLUB	2024 GRANT	PAYMENT 20124 GRANT	500.00	500.00
20240111	2024-04-10	SPRING GLEN PARK ASSOCIATION	2024 GRANT	PAYMENT 2024 GRANT	2,000.00	2,000.00
20240112	2024-04-10	1895017 ALBERTA LTD O/A WHITTON	574	PAYMENT ELECTRIC COMMUNITY HALL	393.75	393.75
20240113	2024-04-10	1895017 ALBERTA LTD O/A WHITTON	573	PAYMENT LIGHT INSTALLATION AT ICE RIN	9,030.00	9,030.00
20240114	2024-04-10	ACTI-ZYME PRODUCTS LTD	122378	PAYMENT LAGOON ENZYMES	3,485.21	3,485.21
20240115	2024-04-10	CARDSTON COUNTY	23967	PAYMENT TRANSFER STATION FEE	5,249.25	5,249.25
20240116	2024-04-10	CHIEF MOUNTAIN GAS CO-OP LTD	43126	PAYMENT REPAIRS AT WATER TREATMENT	936.74	936.74
20240117	2024-04-10	ELIAS, SARAH	MARCH 2024	PAYMENT COMMUNITY HALL JANITORIAL	155.00	155.00
20240118	2024-04-10	LYBBERT, DORAL	JAN-MAR MILE,	PAYMENT MILEAGE FOR MEETINGS	142.80	142.80
20240119	2024-04-10	PINCHER CREEK CO-OP	37839	PAYMENT SUPPLIES	88.28	88.28
20240120	2024-04-10	SKOIEI PROFESSIONAL CORPORATION	1148	PAYMENT JAN-MAR ACCOUNTING SERVI	6,142.50	6,142.50
20240121	2024-04-10	TOWN OF RAYMOND	20240154	PAYMENT PAYROLL ADMINISTRATION	98.44	98.44
20240122	2024-04-10	UFA CO-OPERATIVE LTD.	915506137	PAYMENT FUEL	1,080.38	1,080.38
20240123	2024-04-10	VAN DULKEN, CHRIS	APR 9	PAYMENT IT SUPPORT	50.00	50.00
20240124	2024-04-10	WILDE BROTHERS ENGINEERING LTD	208416	PAYMENT ENGINEERING ON BULK WATER	420.00	420.00
20240125	2024-04-11	CATALIS TECHNOLOGIES CANADA LTD	308316266	PAYMENT ANNUAL LICENCE	3,837.99	3,837.99

VILLAGE OF GLENWOOD

Cheque Listing For Council

2024-May-1
5:57:36PM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240126	2024-04-11	LYBBERT, BARTON	10 APR 2024	PAYMENT EASTER HUNT EXPENSES	77.80	77.80
20240127	2024-04-11	WICKHORST, BRIAN	APRIL 11 2024	PAYMENT OFFICE FRIDGE	471.43	471.43
20240128	2024-04-25	HUNSPERGER, PERRY				
20240129	2024-04-25	EDWARDS, JANET				
20240130	2024-04-25	VIZZUTTI, CYNTHIAA				
20240131	2024-04-26	ALBERTA MUNICIPAL SERVICE CORPORATION	24-1052897	PAYMENT POWER AND NATURAL GAS	5,316.30	5,316.30
20240132	2024-04-26	TELUS MOBILITY	APRIL 24/2024	PAYMENT CELL PHONE BILL	198.13	198.13
20240133	2024-05-01	CUMMINS CANADA LLC	BQ-16104	PAYMENT MISSED GENERATOR REPAIR FI	1,751.69	1,751.69
20240134	2024-05-01	GOVERNMENT OF ALBERTA	A069493 APRIL	PAYMENT TAX ARREARS REGISTRATION F	85.00	85.00
20240135	2024-05-01	JOHN DEERE FINANCIAL	1805512	PAYMENT FILTERS	348.80	348.80
20240136	2024-05-01	CANOE PROCURMENT GROUP OF CANADA, DI	208561/966/751	PAYMENT FILES AND PAPER	500.95	500.95
20240137	2024-05-01	CARDSTON COUNTY	23988/23984	PAYMENT DEM AND WATER PLANT CONTR	2,775.04	2,775.04
20240138	2024-05-01	CARO ANALYTICAL SERVICES	IC2409392	PAYMENT WATER TESTING	177.45	177.45
20240139	2024-05-01	NEXTGEN AUTOMATION, DIGITAL CONNECTION	574549	PAYMENT PHOTOCOPYING COSTS	107.23	107.23
20240140	2024-05-01	VAN DULKEN, CHRIS	APRIL BULK W/	PAYMENT BULK WATER STATION TROUBLE	200.00	200.00
20240141	2024-05-01	AMSC INSURANCE SERVICES LTD	1832-2024-05	PAYMENT BENEFITS FOR MAY	1,487.48	1,487.48
20240142	2024-05-01	ELIAS, SARAH	APRIL CONTRA	PAYMENT HALL JANITORIAL SERVICES	220.00	220.00
20240143	2024-05-01	MICROAGE ALBERTA LTD.	24873	PAYMENT YEARLY BACKUP	756.00	756.00

Total 83,733.17

*** End of Report ***



Water Conservation Tips for 2024 Insurance Coverage for Fire Fighting

As you are aware, the Province of Alberta is experiencing a significant drought which is putting pressure on municipal water systems. The Province and the Village of Glenwood is asking residents to do all they can to conserve water during this trying time.

We are asking residents to use less irrigation water where possible, to irrigate at night to help prevent water loss due to evaporation and use timers and drip systems, where possible. Irrigation water will be at a premium this year.

We are asking you to do all you can to conserve treated water as well because an extended, extreme drought may affect ground water levels.

We are all in this together and on behalf of the Council of the Village of Glenwood, I thank you for your efforts to conserve this precious resource.

Cardston County Emergency Services is advising residents to please check your insurance policy to ensure you have adequate firefighting coverage in the event of a fire event.

Mayor Linda Allred
Village of Glenwood

Dated May 8, 2024

VILLAGE OF GLENWOOD

Bylaw 245B-2024

Rates, Fees and Charges Bylaw

BEING A BYLAW OF THE VILLAGE OF GLENWOOD, IN THE PROVINCE OF ALBERTA, TO ESTABLISH SERVICE FEES IN THE VILLAGE OF GLENWOOD.

WHEREAS, the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, permits the municipality to pass and enforce bylaws for municipal purposes respecting the safety, health and welfare of the people and the protection of people and property;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides for Council to pass and enforce bylaws for the municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides that a Council, by bylaw, may establish fees;

AND WHEREAS Council recognizes the benefit of adopting a Schedule of Fees;

AND WHEREAS Council deems it expedient from time to time to revise the Schedule of Fees for municipal services;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Glenwood, in the Province of Alberta, enacts as follows:

1. TITLE AND DEFINITIONS:

1.1 **Title** – This bylaw may be cited as the “Rates, Fees and Charges Bylaw”.

1.2 **Definitions**– In this bylaw unless the context otherwise requires:

- (a) **Act** – the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto;
- (b) **Council** – the Council of the Village of Glenwood;
- (c) **Village** – the Village of Glenwood;
- (d) **Resident** – either an individual or a family that resides within the Village of Glenwood;
- (e) **Rural Residential** – either an individual or a family that does not reside within the Village boundaries;
- (f) **Rural Commercial** – a commercial service located outside Village boundaries;
- (g) **Non-Profit** – any group or organization that has a registered society number, groups without a society number and who provide a valued service to the Village may be included subject to the approval of Administration;
- (h) **Other** – all individuals who do not qualify for the non-profit rate.

2. INTENTION:

- 2.1 It is the intention of the Village Council that each separate provision of this bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Village Council that if any provision of the bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.
- 2.2 This bylaw relates to the fees, rates, and charges for the various services provided by the Village. Penalties are not addressed in this bylaw, but are determined by the bylaw, policy, or circumstances specifically relevant to the occurrence.

3. FEES:

- 3.1 The user of any Village facility and/or service shall pay the Village the applicable fee, as stated in Schedule A which is attached to and forms part of this bylaw

4. SEVERABILITY:

- 4.1 Should any provision of this bylaw be found to be invalid: the invalid provision shall be severed and the remaining provisions of the bylaw shall remain in force.

5. RESCINDING BYLAW:

- 5.1 Bylaw 245A-2024 is hereby repealed.

6. DATE OF COMMENCEMENT:

- 6.1 This bylaw shall come into effect on May 8th, 2024.

Read a FIRST time this 8th day of May, 2024.

Read a SECOND time this 8th day of May, 2024.

Read to CONSIDER the THIRD and finally time this 8th day of May, 2024.

Read a THIRD time and finally passed this 8th day of May, 2024.

Linda Allred
Mayor

Cynthia Vizzutti
Chief Administrative Officer

SCHEDULE "A"

FEES:

1. ADMINISTRATIVE SERVICES FEES:

1.1	Tax Certificate	\$30.00
1.2	Tax Arrears List Placement – As per Land Titles Fees	
1.3	NSF Cheque	\$35.00
1.4	Photocopying/printing (single sided letter or legal-size sheet)	\$0.25
1.5	Photocopying/printing (double sided letter or legal-size sheet)	\$0.45
1.6	Photocopying/printing (single sided 11x17 size sheet)	\$0.55
1.7	Photocopying/printing (double sided 11x17 size sheet)	\$1.05
1.8	Color Photocopying/printing (single sided letter or legal-size sheet)	\$0.30
1.9	Color Photocopying/printing (double sided letter or legal-size sheet)	\$0.60
1.10	Color Photocopying/printing (single sided 11x17 size sheet)	\$1.05
1.11	Color Photocopying/printing (double sided 11x17 size sheet)	\$2.05
1.12	Faxing:	
	(a) Per page (outgoing)	\$0.50
	(b) Per page (incoming)	\$1.00
	(c) Long distance (additional charge per document)	\$0.50
1.13	Title Searches – Personal property only & Lawyer’s for land sales.	\$50.00
1.14	Property Information Request – Lawyers for land sales (Assessment & Real Estate Companies) FOIP	\$25.00
1.15	Regional Assessment Review Board Complaint (Personal Property) Per Residential – (3 or fewer on a single parcel)	\$50.00
	Residential 4 or more dwellings on a single parcel	\$300.00
	Non-Residential Property	\$650.00
1.16	Composite Assessment Review Board Complaint	\$650.00
1.17	Trash Moving Service (per hour)	\$150.00
1.18	Advertising space in village newsletter (per year):	
	(a) Business Card size	\$36.00
	(b) Quarter Page size (double business card size)	\$48.00
	(c) Half Page size	\$96.00
1.19	FOIP Request Fee:	
	(a) Initial Request Fee concerning your personal information	\$5.00
	(b) Initial Request Fee for all other requests	\$30.00
	(c) Other information request:	

(i)	For searching for, locating and retrieving a record:	\$10.00 per ¼hr or part thereof
(ii)	For producing an electronic copy of an electronic record:	\$10.00 per ¼hr or part thereof
(iii)	For producing a black and white paper copy of a record (per single sided sheet):	\$0.25
(iv)	For producing a colour paper copy of a record (per single sided sheet):	\$0.30
(v)	For supervising the examination of a record:	\$10.00 per ¼hr or part thereof

2. BUSINESS LICENCING:

2.1 Business Licence (Yearly):

(a)	Village Only - voluntary	\$20.00
(b)	Regional Licence	\$80.00

Regional Licence may only be purchased with a Village Licence – total cost \$100.00

3. COMMUNITY SERVICES – CEMETERY:

3.1	Cemetery Marker Fee - Fee for Village to place a marker on an unmarked plot.	\$50.00
3.2	Plot Purchase Price:	
(a)	Resident Interment*	\$120.00
	*Resident means a resident, or former resident of Cardston County or a municipality within Cardston County, and their spouse or adult interdependent partner, children, grandchildren, parents, and the parents of the spouse or adult interdependent partner. Proof of relationship may be required at Administration's discretion.	
(b)	Resident Infant Interment	\$0.00
(c)	Other Interment	\$2,500.00

4. ENVIRONMENTAL SERVICES:

4.1	Bulk Water:	
(a)	Per gallon of water	\$0.03
4.2	Lot driveway approach installation: One per title where no approach currently exists.	
(a)	Initial installation – maximum size 16 feet in length (4.88 meters) and 1 foot in diameter (300mm)	\$0.00
(b)	Culvert required (maximum 300 MM diameter x 7 meters long provided)	\$1,500.00
(c)	Culvert not required	\$1,000.00

- (d) No ditch present property at grade with roadway (+/- 0.5ft or 0.15m) \$500.00

5. MUNICIPAL UTILITY RATES:

5.1 Rates – are listed on a per month billing base standard rate (billed bi-monthly):

a. <u>Residential* / Commercial:</u>	2024
Water	\$38.00
Sewer	\$20.00
Solid Waste	\$10.00
Irrigation (per acre)	\$8.00

* These rates are for single-detached residential units. For multi-unit residential, each unit gets billed at these rates.

b. <u>Industrial:</u>	2024
Water Flat Charge	\$124.00
Water Consumption per Imperial Gallon	\$0.003
Sewer	\$56.00
Solid Waste	\$32.00
Irrigation (per acre)	\$8.00

c. <u>Church (Institutional):</u>	2024
Water	\$62.00
Sewer	\$28.00
Solid Waste	\$16.00
Irrigation (per acre)	\$8.00

d. <u>School (Institutional):</u>	2024
Water	\$124.00
Sewer	\$56.00
Solid Waste	\$32.00
Irrigation (per acre)	\$8.00

c. <u>Rural Residential:</u>	2024
(Charge will include flat charge plus gallons used)	
Water Flat Charge (With a Meter)	\$52.00
Water Consumption per Imperial Gallon	\$0.0045
(4.54 litres)	*When water metre installed.

d. <u>Rural Residential:</u>	2024
Water Flat Charge (Without a Meter)	\$80.00
Livestock Watering Fee	\$15.00

e. <u>Rural Commercial:</u>	2024
(Water charge will include flat charge plus gallons used)	
Water Flat Charge	\$186.00
Water Consumption per Imperial Gallon	\$0.0048
(4.54 Litres)	
a. New Main Connection Fee – per individual service:	

*If Main adjacent to property.

Any property Owner who desires a Water and/or Sewer Service Connection, from the Village, shall apply to the Administrator and pay the required Service Connection fee(s) as indicated in Schedule "A" before work on either Connection commences.

- i. Water Service Hook-up - inside Village boundaries plus cost of backhoe services and supplies. *\$2,000.00

***Any damages to the road requiring repairs shall be an additional charge**

- ii. Water Service Hook-up - outside Village boundaries plus cost of backhoe services and supplies * \$2,500.00

***or Cost plus 10% (whichever is greater)**

- iii. Sewer Service Install - inside Village Boundaries \$2,250.00
- iv. Irrigation Service Install (no roadwork) - inside Village Boundaries \$1,125.00
- v. Irrigation Service Install (roadwork required) - inside Village Boundaries \$2,250.00

b. Water Connection/Disconnection Fee – per connection/disconnection:

*If the Water connection/disconnection is a direct result of an Emergency the associated fee will be waived.

- i. Due to any reason or non-payment of account \$100.00
- ii. Due to customer request- \$30.00
- c. End of year transfer of utility arrears to taxes \$20.00

6. OPERATIONAL SERVICES:

6.1 Equipment Rental per hour rate or part thereof: **(minimum charge is ½ hour):**

*Operated by village staff and subject to schedule availability.

- (a) Grader \$200.00
- (b) Large Tractor \$150.00
- (c) Large Tractor with mower \$175.00
- (d) Packer \$125.00
- (e) Small Tractor with mower \$125.00
- (f) Skid steer with or without Attachment \$125.00
- (g) Weed Whipping **(for non compliance)** \$75.00

ANY AFTER HOURS CALL IN'S WILL BE BILLED AT TIME AND HALF FOREMANS RATE WITH A MINIMUM 3 HOUR CHARGE

7. LAND USE, PLANNING & SUBDIVISION:

- 7.1 Letter or Certificate of Compliance \$50.00
- 7.2 Development Application Fee – single unit dwelling \$50.00

7.3	Development Application Fee – garage, deck, carport, shed, accessory building, shipping container, etc.	\$15.00
7.4	Development Application Fee – modular/manufactured homes	\$50.00
7.5	Development Application Fee –multi-unit dwellings (per unit), special residential uses including half-way houses, group homes, day care, nursing homes, etc.	\$100.00
7.6	Development Application Fee – Commercial/Industrial	\$200.00
7.7	Development Application Fee – all public service buildings	\$200.00
7.8	Request to convene a special meeting of the Subdivision and Development Appeal Board (SDAB) or the Municipal Planning Commission (MPC)	\$300.00
7.9	Regional Subdivision & Development Appeal Board Fee (of which \$150 will be refunded if appeal is successful)	\$300.00
7.10	Printed copy of Land Use Bylaw	\$50.00
7.11	Land Use Bylaw Amendment Fee (per title and or if at the same time of application fee can be cost shared)	\$500.00
7.12	Where a development has been commenced prior to a development application being approved, or when a stop order has been issued pursuant to the Land Use Bylaw, the fee for any subsequent application for that development shall be twice the amount specified in this bylaw for that use.	
7.13	Any outstanding fees or service charges will be added to the appropriate tax account	

8. RECREATIONAL SERVICES:

All Rentals must be paid in full before day of rental. We will not hold the date until Payment is made in full.

8.1	Bleachers:	
	(a) Rental er day	\$100.00
	(b) Damage Deposit - refundable	\$100.00
9.2	Glenwood Community Hall:	
	(c) Rental per day	\$100.00
	(d) Damage Deposit - refundable	\$100.00
	(e) Rental (Non-Profit Community Group as listed in Policy A011)	\$0.00
	(f) Cleaning Fee for Non-Profit Community Groups	\$50.00/hr
9.3	Village Park Kitchen:	No Charge
9.4	Dunk Tank	
	No charge for pick up and return days	
	(a) Rental per day of use – Non- residents	\$100.00
	(b) Rental per day of use – Village Groups	\$ 50.00

9.5	BBQ Grills	
	(a) Rental per day of use for two grills	\$100.00
	(b) Rental for one grill per day	\$ 50.00

VILLAGE OF GLENWOOD

BYLAW # 264-2024

Unsightly Premises and Property Standards Bylaw

A bylaw of the Village of Glenwood to regulate and abate Nuisances and Unsightly Premises and Regulate Property Standards in the Community.

WHEREAS the *Municipal Government Act* of Alberta, Revised Statutes of Alberta, R.S.A. 2000, Chapter M-26 and amendments thereto, authorizes a Council to pass bylaws for the preventing of Nuisances and regulating untidy and unsightly private and public premises;

AND WHEREAS the Council deems it necessary to provide for an efficient means of regulating and encouraging the abatement of Unsightly Premises within the Village of Glenwood;

AND WHEREAS the Council believes the regulation of Nuisances through a Property Standards Bylaw would benefit the community as a whole;

AND WHEREAS Section 66(2) of the Safety Codes Act, R.S.A. 2000, c.S-1, authorizes a Council to pass bylaws respecting minimum maintenance standards for buildings and structures and unsightly or derelict buildings or structures;

NOW THEREFORE THE COUNCIL OF THE VILLAGE OF GLENWOOD, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

SECTION 1 – TITLE OF BYLAW

1.1 This Bylaw may be cited as the “Unsightly Premises and Property Standards Bylaw.”

SECTION 2 – DEFINITIONS

2.1 In this Bylaw, unless the context otherwise requires:

- a) “**Administration Fee**” means a fee added to actual expenses incurred by the Village for measures taken pursuant to this Bylaw and such fee is equal to the greater of \$50.00 or 15% of the actual expenses incurred by the Town;
- b) “**Alley**” means a narrow highway or public thoroughfare, which provides a secondary means of access to a lot, or lots, intended chiefly to provide access to the rear of buildings and parcels of land;
- c) “**Animal Material**” means any animal excrement and includes all materials accumulated on a premises from pet pens, pet yards, stables kennels or feed lots;
- d) “**Building**” includes anything constructed or placed on, in, over, and under land.

- e) **"Building Material"** means material or debris which may result from the construction, renovation or demolition of any building or other structures and includes, but is not limited to wood, drywall, roofing, vinyl siding, metal, packing material, including materials in containers, gravel, concrete, asphalt, earth, rocks and vegetation displaced during construction, renovation or demolition of any building or other structure;
- f) **"Burnable Grass"** means dry grass, foliage or weeds, with an extensive fuel load, that is not intended for grazing or haying, during the current season.
- g) **"Chief Administrative Officer" (CAO)** means a municipal official employed by the Village of Glenwood in the position of Chief Administrative Officer, or designate;
- h) **"Council"** means the Council of the Village of Glenwood;
- i) **"Damaged, Dismantled or Derelict Vehicle"** means:
- i) The whole or any part of any Vehicle which is not currently registered or licensed with Alberta Motor Vehicle Registries or the registries of another provincial jurisdiction, for the current year; and
 - ii) Any vehicle which is inoperative or incapable of movement under its own power by reason of disrepair, removed parts or missing equipment; or
 - iii) Any unregistered or inoperative vehicle not housed in an enclosed structure.
- j) **"Designated Officer"** means a Person authorised by Council to act as Designated Officer pursuant Section 210 of the *Municipal Government Act*, to perform inspections and any other action required to enforce the provisions of this bylaw and shall also be known as the Enforcement Officer;
- k) **"Enforcement Officer"** means a Chief Administrative Officer, Community Peace Officer, Bylaw Enforcement Officer, RCMP Officer or other person appointed by the Village who is authorized to enforce bylaws for the Village of Glenwood.
- l) **"Garbage"** means any household or commercial rubbish including, but not limited to boxes, cartons, bottles, cans, containers, paper, cardboard, food, clothing, wood, metal, or discarded household items;
- m) **"Graffiti"** means words, figures, letters or drawings scribbled, scratched, painted or sprayed upon any surface without the consent of the owner of the building or property on which such Graffiti is placed;
- n) **"Highway"** means any roadway as defined in the *Traffic Safety Act*;
- o) **"Nuisance"** means any use of land or activity on land which disregards the general upkeep of property that produces a material annoyance, or inconvenience to other persons, whether or not it is detrimental to the surrounding area, including, but not limited to:
- i) excessive accumulation of materials including, but not limited to, building materials, appliances, household goods, boxes, tires, vehicle parts, garbage or refuse, animal materials, regardless of apparent value;
 - ii) construction materials, yard refuse, and any other materials that are likely to attract vermin or nuisance animals;
 - iii) compost piles that create a smell or result in large unused piles;
 - iv) **Burnable grass** higher than 15 centimeters or approximately 6 inches as referred to in Bylaw 220-2008;
 - v) damaged, derelict or dismantled vehicles;

- vi) storage of exposed industrial fluids, including but not limited to, engine oil, brake fluid, or anti-freeze;
- vii) spraying of insecticides, pesticides or herbicides which has significant detrimental or environmental effects on surrounding Property or areas;
- viii) trees, shrubs, weeds, or other vegetation cuttings that obstruct roadways, sidewalks, or infringe on properties other than the owners or has any rot, disease or deterioration or dead or dying trees that could create a public safety hazard;
- ix) accessible excavations, unclaimed wells, ditches or standing water that could reasonably pose a danger to the general public;
- x) unfinished construction that does not meet the time requirements of the Village of Glenwood Land Use Bylaw, or if no development permit was issued within two (2) years of the start of construction.

p) **"Occupy" or Occupies"** means residing on or in apparent possession or control of a Property.

q) **"Occupant"** means a Person or Persons who are residing or in apparent possession or control of the Property.

r) **"Owner"** of a property means:

- i) a person registered under the *Land Titles Act* as the Owner of the land;
- ii) a person recorded as an Owner on the Village tax assessment roll;
- iii) a person who has purchased the land and has not yet become the registered owner of the said lands;
- iv) a person controlling the property while under construction or the occupant of the property pursuant to a rental or lease agreement, licence or permit; or
- v) a person holding him/herself as the person having powers and authority of ownership of the property.

s) **"Person"** means an individual or business including a firm, partnership corporation, company or society;

t) **"Property"** means any land located in whole or in part within the Village and includes all buildings and land;

u) **"Recreational Vehicle"** means the definition referred to in the Village Land Use Bylaw as a transportable living unit, designed to be moved on its own wheels or by other means (including units permanently mounted on trucks), designed or constructed to be used for sleeping or living purposes on a short-term, temporary basis. Such living units are subject to highway safety standards rather than housing standards. Typical units include, but are not limited to motor homes, campers, holiday trailers, travel trailers, fifth wheel trailers, tent trailers and park model trailers. These units are not permitted as permanent dwellings.

v) **"Residential Building"** means a structure used as a residence containing one or more dwelling units, including a house, secondary suites within a residence, multi-family dwelling, apartment building, lodging house, or mobile home which contains cooking facilities, food preparation areas, sleeping and sanitary facilities.

w) **"Unightly"** means:

- i) a property because of its condition or the accumulation of refuse, is detrimental to the use and enjoyment of the surrounding area or neighboring Property;
- ii) a property that meets the definition of Section 546 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26;
- iii) a structure whose exterior shows signs of significant physical deterioration, serious disregard for general maintenance, upkeep or repair and constitutes a Nuisance;
- iv) a structure that presents a danger to public safety or presents a fire hazard and does not meet any building standards of which could result in imminent collapse; or
- v) a structure that is not secure due to missing doors, broken or missing windows, or holes in the roof and could result in the inhabitation by animals such as, but not limited to, skunks, feral cats, stray dogs, foxes or other wild animals.

x) **"Vehicle"** has the same meaning as defined in the *Traffic Safety Act* and includes any motorized vehicle that is unable to move under its own power;

y) **"Village"** means the Village of Glenwood.

z) **"Weeds"** means noxious weeds as defined by the *Weed Control Act*.

aa) **"Yard"** means the property owned as vacant land or property surrounding buildings, as shown on the Certificate of Title for such property.

bb) **"Yard Material"** means waste materials of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree and hedge cuttings, waste sod, and decomposing plants, leaves and Weeds.

SECTION 3 – NUISANCE AND UNSIGHTLY LANDS

3.1 A Person shall not cause or permit a Nuisance to exist on land they own or Occupy.

3.2 A Person shall not allow Property which they own or Occupy to be or to become Unightly.

3.3 No Owner or Occupant of a Property shall have or allow in or on the Property, the accumulation of:

- a) any material that creates an unpleasant odour;
- b) any material likely to attract animals, pests or wildlife; or
- c) any animal remains, parts of animal remains or animal feces.

3.4 A Person shall not have or allow the following to accumulate on Property which they Own or Occupy such that the accumulation is visible to a Person viewing from outside the property;

- a) loose Garbage and bagged Garbage;
- b) bottles, cans, boxes or packing materials;
- c) household or institutional furniture or other household or institutional goods;
- d) abandoned Recreational Vehicles or Vehicles or Vehicle parts;
- e) parts of or disassembled machinery or equipment;
- f) construction materials not being used for a permitted construction use;
- g) animal carcasses, offal or animal hides;
- h) household or institutional appliances, including but not limited to refrigerators, freezers, washing machines, clothes dryers, and stoves;
- i) biological waste including but not limited to Yard Material; or
- j) any other abandoned waste that creates a Nuisance or fits the definition of Unsightly.

SECTION 4 – BOULEVARDS AND ALLEYS

- 4.1 A Person shall maintain any boulevard or Alley adjacent to the Property they own or Occupy by:
- a) keeping any **Burnable Grass** cut to a length of no more than 15 centimeters (approximately 6 inches) where topography allows said grass to be safely removed;
 - b) removing any accumulation of fallen leaves, branches, refuse or debris; and
 - c) replacing dead or diseased lawn with new grass.
- 4.2 Subject to obtaining written permission from the Village any Owner who chooses to use any landscaping material other than natural grass such as crushed rock, boulders, mulch, artificial turf, or cement on a boulevard or Alley or any other publicly owned premises or Property adjacent to their Premises assumes responsibility for all maintenance and repair of any damage to the landscaping material regardless of cause.
- 4.3 If the Village is required to damage, disturb or remove landscaping material placed on a boulevard or Alley by an Owner, due to the need to repair public utilities or infrastructure, the Village will only be responsible for the cost to repair the damage caused by the disturbance by the placement of natural grass. Any and all other damage to landscaping material placed on the boulevard or Alley shall be at the cost of the Owner of the Property adjacent to the boulevard or Alley.

SECTION 5 – BUILDINGS

- 5.1 No Person shall cause or permit a Nuisance to exist in respect of any Building on land they Own or Occupy.

- 5.2 A Nuisance in respect of a Building means a Building showing signs of serious disregard for general maintenance and upkeep, whether or not it is detrimental to the surround area, such as the items listed but not limited to:
- a) any damage to the Building;
 - b) any rot or other deterioration within the Building; and
 - c) any penetration of air, moisture or water into the Building due to peeling, unpainted or untreated surfaces, missing shingles or other roofing materials, broken or missing windows or doors, holes in walls or the roof, or unsecured entrances.

SECTION 6 – CONSTRUCTION SITES

- 6.1 Each construction site, whether residential, commercial or industrial shall have a secure waste container on site to ensure waste construction materials are placed in the container to prevent any materials from being blown around or away from the construction site.
- 6.2 Waste containers shall be emptied at a landfill licenced to take such waste on a regular basis to ensure materials are properly disposed of.
- 6.3 No Person shall allow the accumulation of Building Materials on a Property they Own or Occupy, whether new or used, unless they can establish that a construction or renovation is being carried out on the Property and that:
- a) the project for which the Building Materials are stockpiled has begun or the beginning of the work is imminent;
 - b) the Building Materials relate to the project taking place on the Premises are in a quantity and quality reasonable to complete the project; and
 - c) the work on the project has not been suspended or ceased for a period in excess of one hundred twenty (120) days from the date of placement of the Building Materials on the site.

SECTION 7 – REPAIR OF MOTOR VEHICLES

- 7.1 A Person shall not conduct any Vehicle repair work, including mechanical repairs, auto body work, collisions repair, auto painting or modifications to the body or rebuilding of a Vehicle on any land in a residential district, for profit, unless approved by way of a development permit.
- 7.2 This prohibition as stated in Subsection 7.1 shall not apply to routine maintenance work performed on any Vehicle owned, operated or registered in the name of a Person, provided that:
- a) there is no escape of noxious odors, fumes or smoke from the Property;
 - b) Vehicle fluids, oil, gasoline or other hazardous materials are properly

- contained and disposed of and not swept, poured or washed into lanes, streets, or into storm sewers;
- c) Vehicle parts and materials are properly stored in a building and disposed of when no longer useable;
 - d) no washing of motor, power train or other Vehicle parts which may cause petroleum products to run off in the storm water system; and
 - e) all Building and fire codes are met.

SECTION 8 – EXEMPTIONS

- 8.1 The provisions of this Bylaw shall not be interpreted to prevent permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up or other related activities from being carried out on a Property, however, said activities referred to in this Section shall be carried out in a manner to ensure all reasonable steps are taken to minimize the duration, visual impact, unsightliness, and untidiness that may impact adjacent Properties.

SECTION 9 – ENFORCEMENT AND REVIEW OF ORDERS

- 9.1 Where an Owner or Occupant of a Property is found, by an Enforcement Officer, to be in non-compliance with any provision of the Bylaw, the Owner or Occupant of the Property may be issued an Order containing the following;
- a) the address and/or legal description of the Property where remedial action is required;
 - b) the condition(s) that are not in compliance with this Bylaw;
 - c) the remedial action required to bring the Property into compliance;
 - d) the deadline for completion of the remedial action required which is not less than seven (7) days after the date of service of the Notice and not greater than thirty (30) days after the date of service of the Notice; and
 - e) a statement that the Village may carry out the required remedial action at the Owner's expense if the required work is not completed within the allowed time, and if the costs remain unpaid, they may be added to and form part of the taxes on the Property, in accordance with Section 546, 549(5) (a) and (b) and 553 (1)(c) of *The Municipal Government Act*, Revised Statutes of Alberta 2000 Chapter M-26.
- 9.2 An application for an extension of the deadline provided for the completion of the remedial action issued pursuant to Section 9.1 of this Bylaw may be provided, in writing to the Enforcement Officer, not more than fourteen (14) days after the date service of the Notice. The application shall include the reasons for the request for the extension and the anticipated date of compliance, which shall not be extended more than sixty (60) days after the dead line provided in the original Notice.

- 9.3 Any Notice issues pursuant to Section 9.1 of this Bylaw shall be deemed to have been served upon the Owner or Occupant of the Property when the Notice is:
- a) served personally upon the Owner or Occupant, or served upon any Person who is 18 years of age or older and who resides on the Property; or
 - b) served personally upon the Property manager or Person apparently in charge of the Property, if the Property is not occupied or managed by the Owner; or
 - c) posted at a conspicuous place near the main entrance of the Property; or
 - d) mailed by regular mail to the Owner of the Property at the address on record with the Village, and the date of service shall be deemed to be seven (7) days after the date of mailing.
- 9.4 The Owner or Occupant of a Property who has been served with a Notice issued pursuant to this Bylaw shall fully comply with the Notice within the time stated or within the time provided by an extension given, in writing, by the Enforcement Officer.
- 9.5 Where an Enforcement Officer has reasonable grounds to believe a Person contravened any provision of this bylaw, they may commence enforcement of the Bylaw by:
- a) issuing a written warning stating the conditions deemed to be unsightly, and providing a date by which the remedial action required is to be completed by, and if the remediation is not completed in the allotted time;
 - b) issuing the Person a Violation Ticket in a form as approved by the Chief Administrative Officer;
 - c) if the Violation Ticket penalty is not paid within the specified period, the Person shall be issued an additional Violation Ticket pursuant to the provisions of Part Two (2) of the Provincial Offences Procedures Act (POPA);
 - d) Penalties issued under this Bylaw shall be in accordance with Schedule "A" of this Bylaw;
- 9.6 When an Enforcement Officer issues a Person a Violation Ticket in accordance with this bylaw the Person shall have the following options:
- a) to pay the Violation Ticket within the time frame provided and adhere to the requirements of the Order issues for the remediation of the Property; or
 - b) request an appeal of the Order, in writing, to appear before the Council of the Village to have one or more the conditions of the Order set aside, and the decision of the Council shall be binding upon the Person served; or
 - c) attend a Court appearance, pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act, where the Enforcement Officer reasonably believes that such appearance is in the public interest.
- 9.7 No provision of this bylaw or action taken pursuant to any provision of this bylaw shall restrict, prevent, or limit an Enforcement Officer or the Village from pursuing any other remedy in relations to a Property or a Nuisance as provided by the Municipal Government Act, or any other law of the Province of Alberta, or any other Bylaw of the Village.

- 9.8 No provision of this bylaw, or action taken pursuant to any provision of this bylaw, shall prevent the recover of costs for actions taken by the Village to bring the Property into compliance with this bylaw, in accordance with the *Municipal Government Act*, Revised Statutes of Alberta 2000 Chapter M-26, Sections 552 and 553.
- 9.9 Council may review Orders under Section 547 of the *Municipal Government Act*.
- 9.10 A Person who receives an Order may request the Council to review the Order, in accordance with Section 547 of the *Municipal Government Act*, by written notice delivered to:
 The Chief Administrative Officer (or their designate)
 Village of Glenwood – Administration Building
 Box 1084 59 Main Avenue NW
 Glenwood, Alberta T0K 2R0 within 7 days of the receipt of the order.
- 9.11 **The fee for a review by the Council of an Order issued under this bylaw shall be \$100.00 and that amount shall accompany the written appeal, submitted to the Chief Administrative Officer.**
- 9.11 After reviewing the Order, Council may confirm, vary, substitute or cancel the Order in accordance with subsection 547(2) of the *Municipal Government Act*.

SECTION 10 – GENERAL PENALTY PROVISIONS

- 10.1 Any Person who violates any provision of this bylaw is guilty of an offence and is liable upon conviction to a maximum fine of ten thousand dollars (\$10,000.00).

SECTION 11 – GENERAL

- 11.1 Each provision of this bylaw shall be considered as being separate and severable from all other provisions and if any section or provision of this bylaw shall be found to have been improperly enacted, such section or provisions shall be regarded as being severed from the rest of this bylaw and the remainder of this bylaw shall remain in effect and enforceable.

SCHEDULE “A” MINIMUM AND SPECIFIED PENALTIES AND FEES

1. The minimum and specified penalty for any violation of this bylaw is a fine in the amount of:
 - a) First Offence – Written Warning
 - b) Second Offence - \$100.00
 - c) Third Offence - \$250.00

2. The minimum and specified penalty for any violation of this bylaw four (4) times or more for each subsequent offence shall be a fine in the amount of \$500.00.
3. There shall be no fee to appeal a written order to the Council of the Village of Glenwood.

Read a FIRST time this ____ day of _____, 2024.

Read a SECOND time this ____ day of _____, 2024.

Read a THIRD time and finally passed this ____ day of _____, 2024.

Linda Allred, Mayor

Cynthia Vizzutti, Chief Administrative Officer

VILLAGE OF GLENWOOD

BYLAW # 265-2024

Livestock Bylaw

A Bylaw for the regulation and control of animals other than dogs in the Village of Glenwood.

WHEREAS the *Municipal Government Act* of Alberta, Revised Statutes of Alberta, R.S.A. 2000, Chapter M-26 and amendments thereto, authorizes a Council to pass bylaws for the regulation and control of wild and domestic animals and activities in relation to them;

AND WHEREAS the Council deems it necessary to pass such a bylaw;

NOW THEREFORE THE COUNCIL OF THE VILLAGE OF GLENWOOD, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

SECTION 1 – TITLE OF BYLAW

1.1 This Bylaw may be cited as the “Livestock Bylaw.”

SECTION 2 – DEFINITIONS

2.1 In this Bylaw, unless the context otherwise requires:

- a) “**Animal Material**” means any animal excrement and includes all materials accumulated on a premises from pet pens, pet yards, stables, kennels or feed lots.
- b) “**Building**” includes anything constructed or placed on, in, over and under land.
- c) “**CAO**” means the person appointed to the position of Chief Administrative Office for the Village of Glenwood, within the meaning of the *Municipal Government Act*, or their designate.
- d) “**Coop**” means any structure weatherproof used for the keeping of chickens, turkeys, ducks, quail, pheasants or geese.
- e) “**Council**” means the Mayor and Council of the Village of Glenwood, duly elected pursuant to the provisions of the *Local Authorities Election Act*;
- f) “**Enforcement Officer**” means a Chief Administrative Officer, Animal Control Officer, Community Peace Officer, Bylaw Enforcement Officer, RCMP Officer, Public Health Inspector or other person appointed by the Village who is authorized to enforce bylaws for the Village of Glenwood or the legislation of the Province of Alberta;
- g) “**Highway**” means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, bridge, causeway, or other place whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for passage or parking

of vehicles or the legal passage of persons on foot, or a roadway as defined in the *Traffic Safety Act* and includes:

- i) a sidewalk;
 - ii) a boulevard; and
 - iii) a ditch lying adjacent or parallel to a highway.
- h) **“Livestock”** means an animal and is not limited to:
- i) a horse, mule, donkey, emu, ostrich, camel, llama, alpaca, sheep, or goat;
 - ii) animals of the bovine species such as cattle, buffalo and bison;
 - iii) animals of the swine family such as pigs;
 - iv) domestically reared or kept deer, moose, elk, bison or reindeer;
 - v) farm bred fur bearing animals including foxes, mink, or chinchilla;
 - vi) rabbits raised for meat;
 - vii) animals of the avian species, hereinafter referred to as “poultry” intended for human consumption or egg production such as chickens, ducks, geese, turkeys, quails or pheasant; and
 - viii) all other animals or insects kept for agricultural purposes.
- i) **“Occupant”** means a Person or Persons who are residing on or are in apparent possession or control of the property.
- j) **“Owner”** of a property means:
- i) a person registered under the *Land Titles Act* as the Owner of the land;
 - ii) a person recorded as an Owner on the Village tax assessment roll;
 - iii) a person who has purchased the land and has not yet become the registered owner of the lands;
 - iv) a person controlling the property while under construction or the occupant of the property pursuant to a rental or lease agreement, licence or permit; or
 - v) a person holding him/her as the person having powers and authority of ownership of the property including but not limited to a “Power of Attorney”.
- k) **“Order”** means any mandate, command or direction given under the authority of this bylaw or provincial statute or regulation.
- l) **“Person(s)”** means an individual or business including a firm, partnership, corporation, company or society.
- m) **“Property”** means any land located in whole or in part within the Village and includes all buildings located on the lands.
- n) **“Village”** means the Village of Glenwood.
- o) **“Violation Ticket”** means a ticket issued pursuant to this bylaw or Part 2 of the *Provincial Offences Procedure Act*, R.S.A. 2000 as amended and any regulations thereunder.
- p) **“Wildlife”** means big game animals, game birds, birds of prey, fur bearing animals, fur bearing carnivores and any other species of vertebrates designated as wildlife under the *Wildlife Act* and the regulations pursuant hereto.

SECTION 3 – USES PERMITTED AND PROHIBITED

- 3.1 Subject to the provisions of this Bylaw and any other Bylaw of the Village of Glenwood, animals may be kept within the Village and shall include domestic cats and dogs.
- 3.2 This Bylaw does not prohibit other domestic pets such as small caged pets or birds that fall within provincial and federal guidelines, such as hamsters, guinea pigs, sugar gliders, gerbils, African pygmy hedgehogs, budgie birds or parrots.
- 3.3 This Bylaw limits the number of swine and goats to four (4) per property, with the following conditions:
- a) Stys, barns, sheds and pens shall be constructed in a manner as to prevent any escape of swine or goats from the property; and
 - b) Setbacks from structures housing swine shall be as required to mitigate smells from affecting adjacent landowners, and to prevent any public health nuisance.
- 3.4 No person shall keep or have any of the following within the Village:
- a) Domestically reared or kept deer, moose, elk, bison or reindeer;
 - b) Wildlife as defined in this Bylaw; or
 - c) Poisonous or constrictive snakes, lizards, reptiles, rats or any insects, including those deemed exotic or dangerous under the provincial *Wildlife Act* or the *Agricultural Pests Act* or the federal *Wild Animal and Plant Protection and Regulation of International and Interprovincial Trade Act*.
- 3.5 The owner of any Livestock within the Village shall adhere to any and all applicable local, provincial and federal rules, acts, regulations and associated certification, approval and permitting processes required by, but not limited to the *Animal Protection Act*, the *Environmental Protection and Enhancement Act*, the *Agricultural Operations Practices Act*, and all associated regulations.

SECTION 4 – POULTRY - URBAN HENS, DUCKS, GEESE, TURKEYS, QUAIL, PHEASANTS

- 4.1 A person or owner may keep up to fifty (50) chickens, on properties designated as residential, for egg and meat production for personal use.
- 4.2 A person or owner may keep up to a maximum of twenty (20) fowl made up of a combination of geese, turkeys, ducks, quails, or pheasant, on properties designated as residential, for egg and meat production for personal use.
- 4.3 A person or owner may sell extra eggs to the general public generated from the birds allowed under Section 4.1 or 4.2.
- 4.4 A person or owner who keeps hens, ducks, geese, turkeys, quail or pheasants must:

- a) ensure each coop meets the setback requirements for accessory buildings and structures as set out in the Village Land Use Bylaw; and
- b) provide appropriate food, water, shelter, light, ventilation, veterinary care and opportunities for essential behaviors such as scratching, dust bathing and roosting, all sufficient to maintain the health of the birds; and
- d) properly dispose of carcasses by removing them and disposing of them in a landfill or by burial, and in lieu of removing manure from the site, manure shall be managed on site by composting the manure by adding carbon rich sources such as woodchips or autumn leaves, or straw to break down the manure, and turning the compost pile regularly. Placement of the compost pile must be in such a location as to avoid adversely affecting the property or neighbouring properties; and
- e) ensure there are no carcasses, manure, offal or residual garbage left in a manner that would attract other animals or vermin so as to avoid adversely affecting the property or neighbouring properties.

SECTION 5 – PERMISSIONS AND EXEMPTIONS UNDER THIS BYLAW

5.1 Exceptions to Section 3.3 include:

- a) Facilities where Livestock are temporarily housed for education or veterinary purposes;
- b) Facilities where Livestock are temporarily housed for purposes such as a slaughterhouse, auction market, or riding arena, all of which are subject to requirements and restrictions by the Village Land Use Bylaw;
- c) For special events such as rodeos, petting zoos, or parades;

5.2 Where the property is designated by the Land Use Bylaw as Residential or Commercial Livestock the maximum density of equine/ bovine animals combined shall be as follows:

- a) 0.25 to 2.49 acres – maximum of three (3) animals;
 - b) 2.50 or greater – maximum of six (6) animals;
- unless they are kept in a fat pen, confined for health reasons or on a feeding rotation.

5.3 No person shall keep any Livestock in any place used for a residence, or in any building or shed attached or connected to a residence, unless they are warming a newborn or caring for a sick or injured animal.

5.4 Where exemptions apply as per Section 5.1, 5.2, 5.3 an owner shall not create, establish or maintain:

- a) a stable or other building in which Livestock are kept in such a manner or in such numbers as to be dangerous to health or which may hinder the prevention or suppression of disease; or

- b) an accumulation of refuse, offal or manure on the property which is dangerous to health, may cause disease, may create a breeding place for flies or vermin or cause odours.
- 5.5 No person shall keep any poultry in any shed, coop, pen, yard or other enclosure located less than twenty (20) feet from any dwelling on the principal property, or any adjacent property with an occupied dwelling.
- 5.6 All sheds, stables, pens, corrals, styes, fences or enclosures where Livestock are kept shall be properly constructed, drained, ventilated, maintained and kept clean to the satisfaction of an Enforcement Officer, Livestock Inspector or Public Health Officer to ensure the health and comfort of the Livestock, to prevent the Livestock from escaping the structure and the property, and to prevent the attraction of other animals, insects or vermin so as to not adversely affect the property or neighbouring properties.
- 5.7 All sites where Livestock are housed must be kept clean of any build up of manures, carcasses or residual garbage so as to not be left in a manner that would attract other animals, or vermin so as to not adversely affect the property or neighbouring properties.

SECTION 6 – ENFORCEMENT

- 6.1 Where an Owner or Occupant of a Property is found by an Enforcement Officer to be in non-compliance with any provision of this Bylaw, the Owner or Occupant of the Property may be issued an Order containing the following;
- a) the address and/or legal description of the Property where remedial action is required;
 - b) the condition(s) that are not in compliance with this Bylaw; and
 - c) the remedial action required to bring the Property into compliance;
- 6.2 Any Order issued pursuant to Section 7.1 of this bylaw shall be deemed to have been served upon the Owner or Occupant of the Property when the Order is:
- a) served personally upon the Owner or Occupant, or served upon any Person who is or appears to be 18 years of age or older and who resides on the Property; or
 - b) served personally upon the Property Manager or Person apparently in charge of the Property, if the Property is not occupied or managed by the Owner; or
 - c) posted at a conspicuous place near the main entrance of the Property; or
 - d) served by electronic mail if available to the Village; or
 - e) mailed by regular mail to the Owner of the Property at the address on record with the Village, and the date of service shall be deemed to be seven (7) days after the date of mailing, in accordance with Section 23(1)(a) of the *Interpretation Act, RSA 2000, c1-8*, which states;

"If an enactment authorizes or required a document to be sent, given or served by mail and the document is properly addressed and sent by prepaid mail other than double registered or certified mail, unless the contrary is proved the service shall be presumed to be effected

(a) 7 days from the date of mailing if the document is mailed in Alberta to an address in Alberta."

- 6.3 The Owner or Occupant of a Property who has been served with an Order issued pursuant to this bylaw shall fully comply with the Notice within the time stated or within the time provided by an extension, not greater than seven (7) days given, in writing, by the Enforcement Officer.
- 6.4 Where an Enforcement Officer has reasonable grounds to believe a Person contravened any provision of this bylaw, they may commence enforcement of the bylaw by:
- a) issuing the Person, a Violation Ticket, in a form approved by the Chief Administrative Officer; and
 - b) if the Violation Ticket penalty is not paid within the specified period, the Person shall be issued an additional Violation Ticket pursuant to the provisions of Part Two (2) of the Provincial Offences Procedures Act (POPA); and
 - c) Penalties issued under this bylaw shall be in accordance with Schedule "A" of this bylaw;
- 6.5 When an Enforcement Officer issues a Person a Violation Ticket in accordance with this Bylaw the Person shall have the following options:
- a) to pay the Violation Ticket within the time frame provided and adhere to the requirements of the Order issued for the remediation of the Property; or
 - b) request an appeal of the Order, in writing, to appear before the Council of the Village to have one or more the conditions of the Order set aside, and the decision of the Council shall be binding upon the Person served; or
 - c) attend a Court appearance, pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act, where the Enforcement Officer reasonably believes that such appearance is in the public interest.
- 6.6 No provision of this bylaw or action taken pursuant to any provision of this bylaw shall restrict, prevent or limit an Enforcement Officer or the Village from pursuing any other remedy in relations to a Property as provided by the *Municipal Government Act*, or any other law of the Province of Alberta, or any other Bylaw of the Village.
- 6.7 No provision of this bylaw or action taken pursuant to any provision of this bylaw shall prevent the recover of costs for actions taken by the Village to bring the Property into compliance with this bylaw, in accordance with the *Municipal Government Act*, Revised Statutes of Alberta 2000 Chapter M-26, Sections 552 and 553.

SECTION 7 – GENERAL

7.1 Each provision of this bylaw shall be considered as being separate and severable from all other provisions and if any section or provision of this bylaw shall be found to have been improperly enacted, such section or provisions shall be regarded as being several from the rest of this bylaw and the remainder of this bylaw shall remain in effect and enforceable.

SECTION 8 - SCHEDULE "A" MINIMUM AND SPECIFIED PENALTIES AND FEES

8.1 The minimum and specified penalty for any violation of this bylaw is a fine in the amount of:

- a) First Offence – a written warning providing dates by which to comply;
- b) Second Offence - \$100.00;
- c) Third and subsequent offence - \$250.00

Read a FIRST time this _____ day of _____, 2024.

Read a SECOND time this _____ day of _____, 2024.

Read a THIRD time and finally passed this _____ day of _____, 2024.

Linda Allred, Mayor

Cynthia Vizzutti, Chief Administrative Officer



CAO Report
April 2024 – presented May 8, 2024

- 1. The issue with the Credit Card reader at the bulk water station has been identified. The problem is not the system as these are used across Canada. The problem is with the ability of the system to find wireless connectivity as the internet here is all wireless and very spotty. The Village IT person has been troubleshooting the system and we are work on obtaining an ethernet adapter to hard wire it into the internet or else a booster may be required. The fobs work fine.**
- 2. The Village road maintenance program will include re-gravelling both sides of Main Avenue between the sidewalks and the pavement. A quote from Cardston County of approximately \$6,000 for gravel and hauling has been obtained. This is very reasonable for 175 yards of ¾” crush to a 4” depth, delivered.**
- 3. The Haul-All garbage containers are now in Lethbridge. I am awaiting a quote from Beck Excavating for them to deliver the units and place them at the designated sites.**
- 4. The Open House regarding the possibility of creating a Water Commission with Cardston County and Hill Spring has been set for June 4, 2024 at the Community Hall from 5:00 pm to 7:00 pm. Notices and information will go out to the public this month.**
- 5. The Community Hall has been booked for a retirement function for Perry Hunsperger for September 6, 2024. The Council should set a committee to help with the planning.**
- 6. Josh Jacobs, manager of the Ice Cream Parlor has agreed to place the cheese cutter on display. The Parlor will be open to the public beginning on the May long weekend.**



Municipal
Climate Change
Action Centre

April 10, 2024

ATTN: Cynthia Vizzutti, CAO
Village of Glenwood Office
P.O. Box 1084
Glenwood, Alberta
TOK 2R0

RE: Electric Vehicles for Municipalities Project

The Municipal Climate Change Action Centre (MCCAC) congratulates you on your participation in the Electric Vehicles for Municipalities (EVM) program.

This letter confirms that we have received the completion documentation required for your project. Based on this documentation, and determined in accordance with the EVM Funding Agreement you will receive a rebate in the amount of \$28,092.00. A cheque from Alberta Municipalities, administrator of the MCCAC, made out to the Village of Glenwood in this amount is enclosed.

We hope that this project helps you meet your environmental and economic goals. From all of us here at the Municipal Climate Change Action Centre, we thank you for your leadership in taking action on climate change by participating in this program and look forward to future opportunities we have to work with you again.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Trina Innes'.

Trina Innes
Executive Director
Municipal Climate Change Action Centre

A handwritten signature in black ink, appearing to read 'Calvin Lechelt'.

Calvin Lechelt
Program Manager
Municipal Climate Change Action Centre

3-00-250



P.O. Box 520
6 North 1 Street West
Magrath, Alberta T0K 1J0

Phone: 403-758-3212
Email: info@magrath.ca
Website: www.magrath.ca

April 26, 2024

Mayor Linda Allred
Box 1084
Glenwood, Alberta
T0K 2R0

Dear Madam,

The Town of Magrath Council cordially invites you and your council to join us in commemorating our 125th anniversary at the Magrath Days Celebration on Saturday, July 27, 2024.

Our beloved candy parade begins at 11:00 a.m., with assembly commencing at 10:00 a.m. in front of the school on Center Street. While we enthusiastically encourage floats to distribute treats and candy, we kindly request that water balloons and water-spraying toys remain at home.

Join us as we celebrate "Yesterday's Stories, Tomorrow's Journey" and embrace the spirit of our community.

To confirm your participation in the parade, please reach out to our Town Office at 403-758-3212.

Thank you for considering our invitation.
Town of Magrath

Jessica Hehr

Jessica Hehr
Communications & Payroll



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Water License Holder,

As you know, our province is currently in a drought. Unfortunately, we have received little precipitation so far this winter. These conditions mean there is potential for the drought to worsen this year, and we must be prepared.

Our province is taking action in accordance with Alberta's water shortage management plan. This plan ranges from Stage 1, which is a minor drought, to Stage 5, which can lead to a declaration of an emergency. We are currently in Stage 4.

Alberta has stood up a Drought Command Team, and a first draft of a 2024 Drought Emergency Plan has been completed and is being refined. We have also initiated drought modelling work that will help us predict and maximize the province's water supply.

The province is also bringing together an external advisory panel of leaders from various sectors to provide advice on drought preparations and to advise on how Alberta can make water more available over the long term.

Finally, and most importantly, starting February 1st, 2024, the Drought Command Team will be bringing together major water licence holders to negotiate water sharing agreements.

Water license holders will be asked to voluntarily take less water in order to ensure that there is water available for as many users as possible. These negotiations will be the largest water-sharing effort that has ever been initiated in Alberta and the first since 2001.

In Alberta, there are 25,000 water licence holders that hold licences for 9.5 billion cubic metres of water. The Drought Command Team will select and prioritize negotiations with Alberta's largest water licence holders in an effort to secure significant and timely reductions in water use.

However, even if you are not identified as a major water licence holder, your support is still needed to help fully prepare Alberta for a severe drought. All Albertans will need to use less water to ensure that water is available to as many users as possible.

That is why I am writing to all water licence holders to ask that the following action be undertaken in the coming months:

1. Review and understand the conditions of your licence(s).
2. Review and understand how much water your business or organization uses and identify ways to reduce your use of water.
3. Take immediate action by investing in water conservation technologies that will help your business or organization reduce water use.
4. Develop drought plans now in case they are needed in the spring or summer.
5. Enter your licence onto Alberta's Digital Regulatory Assurance System (DRAS). DRAS is a secure online platform which will help licence holders compile and view all parts of their license(s) for greater transparency, completeness, accuracy and timeliness when managing their water licences and water use.
6. Monitoring water availability in your area using rivers.alberta.ca and take action to reduce your water use if your area is under a water shortage advisory.

If you have any questions or require any additional information, please call us toll free at: 310-3773 (in Alberta), or email: epa.drought@gov.ab.ca.

Alberta has successfully navigated droughts before and has a long, proud history of coming together during tough times. I know we can count on you and all of Alberta's other water licence holders to take the actions necessary to get through these challenging times.

Sincerely,

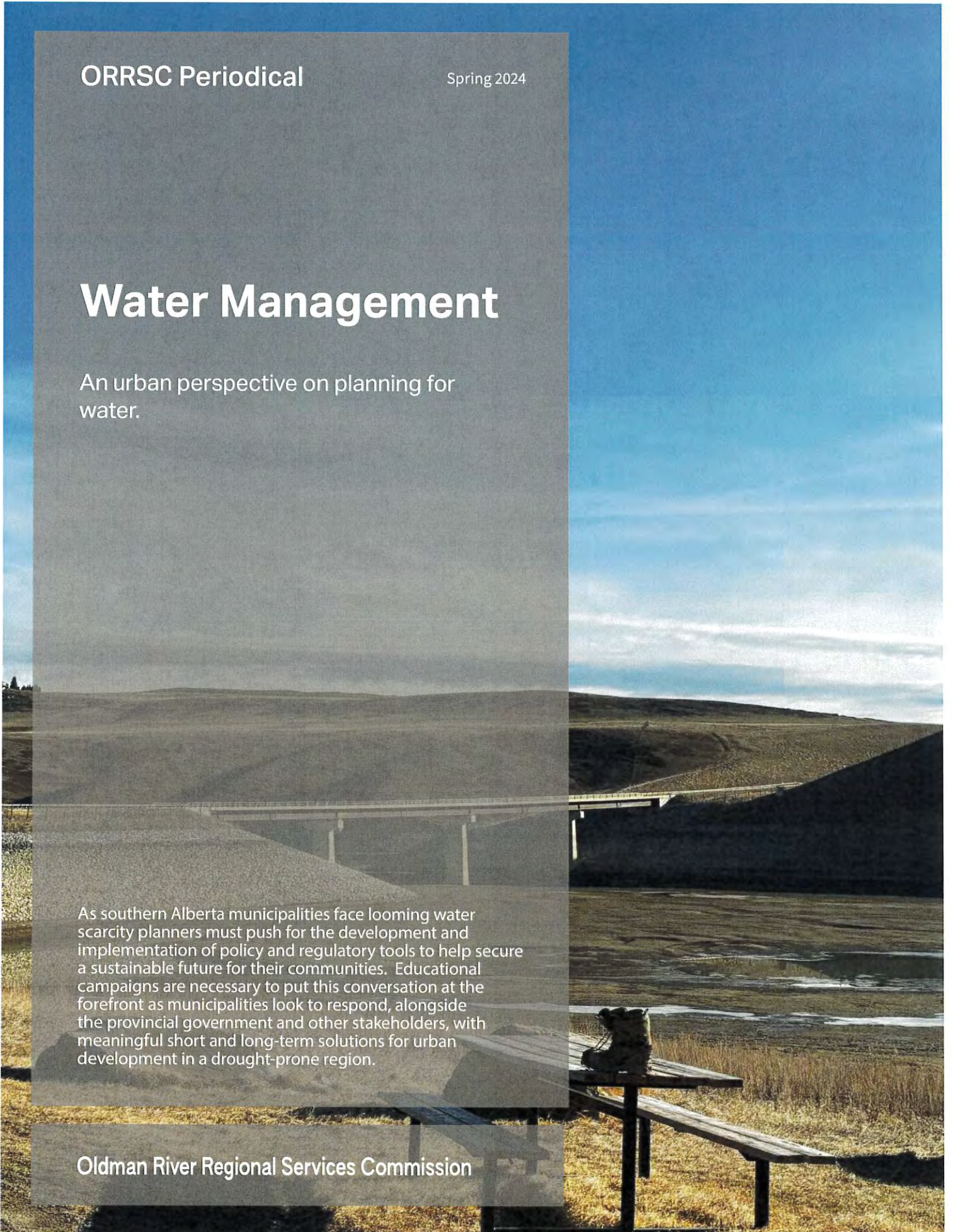
A handwritten signature in black ink, appearing to read "Rebecca Schulz". The signature is fluid and cursive, with the first name being larger and more prominent than the last name.

Rebecca Schulz,
Minister of Environment and Protected Areas

Water Management

An urban perspective on planning for water.

As southern Alberta municipalities face looming water scarcity planners must push for the development and implementation of policy and regulatory tools to help secure a sustainable future for their communities. Educational campaigns are necessary to put this conversation at the forefront as municipalities look to respond, alongside the provincial government and other stakeholders, with meaningful short and long-term solutions for urban development in a drought-prone region.



Water Management Context

The 2003 Water for Life Strategy initiative sought to focus the conversation on water management. Through the Alberta Water Futures: Risks and Opportunities for Water Management, Perspectives Report, June 2021, the large players in the management strategy have acknowledged that “further work is warranted [and] we need to look ahead, plan, and to take action to shift from being a predominantly reactive water management system to one that is more proactive, thereby ultimately increasing the resilience of the system to future risks.” The water crisis of 2023 where water had to be hauled to communities in the Municipal District of Pincher Creek because the Oldman River Reservoir intake was dry highlights the need for a proactive stance. It is not so much that water issues have changed; it is that in the cyclical reality of southern Alberta’s semi-arid climate, we get lulled into an over appreciation of the wet years as the norm and perhaps misunderstand why the southern basins were closed to new water licences in the first place.

Alberta’s existing water transfer system currently allows for the re-distribution (trading) of water licences between different water users, under certain conditions. The current system has several public policy protections: a public review of every water transfer, the consideration of hydrological and third-party impacts for each transfer, and the opportunity for the province to hold back 10 percent of the allocation for environmental in-stream purposes.

At the municipal level, governing water use decisions has always been a matter of balance between economic growth and licensed allocation. Hidden within the notion of some users is the idea that water is a virtually free subsidy with few guard rails on development-related consumption. The true cost of water is however increasing for urban populations. It cannot be overstated that if you are planning for land use you are by default planning for water and therefore should place an emphasis on the effect the planning approval would have on water availability for other uses and users. This periodical will examine the role urban municipalities have as partners in water management and in making land use decisions that affect water usage in southern Albertan urban communities.

Climatological Context

A semi-arid climate is a dry climate sub-type. It is located in regions that receive precipitation below potential evapotranspiration, but not as low as a desert climate. There are different kinds of semi-arid climates, depending on variables such as temperature, and they give rise to different biomes. Southern Alberta is considered a cold semi-arid climate. Cold semi-arid climates (type “BSk”) tend to be located in elevated portions of temperate zones generally from latitudes in the mid-30s (Oklahoma City) to low 50s (Red Deer), typically bordering a humid continental climate or a Mediterranean climate. They are also typically found in continental interiors

What is a Water Licence?

A water licence is required for any individuals wanting to use or divert water in Alberta (with few exceptions). From business to individual use, the regulations apply if one wishes to use ground or surface water. Since August 2006, portions of the South Saskatchewan River Basin have been closed to new water licence applications, except for First Nations, Water Conservation Objectives (WCO), and water storage projects (as per an Approved Water Management Plan). This moratorium on the issuing of new water licences has created Canada’s first market-based system to transfer (trade) water licences.

Source: Alberta Water Portal Society



Emergency intake facility at the Oldman River Reservoir for nearby urban communities.

Alberta uses an allocation system referred to as FITFIR (First-in-Time, First-in-Right). This system uses 'priority' as the determining factor in certain water-specific situations. Priority is the date and time number assigned to a water allocation and is recorded on the licence. Under Alberta licensing, there is no priority given to the specific use. However, the priority number indicates seniority in times of shortage and is the First-in-Time aspect of FITFIR. This means when there is not enough water for all the licencees, the oldest licencees get their water before the newer ones.

Allowing seniority protects existing licencees from shortages created by new users and also reminds new users not to be wasteful. Under this system, the more junior your licence, the greater the risk of not receiving all or part of your allocated water in low water years. However, during emergency situations, the government has the power to suspend a water licence and redesignate the water for other uses. A licence can also be cancelled for non-use or non-performance of a condition of a licence; however, there is no record of this occurring to date.

Water Conservation Objectives established under the provisions of the Water Act:

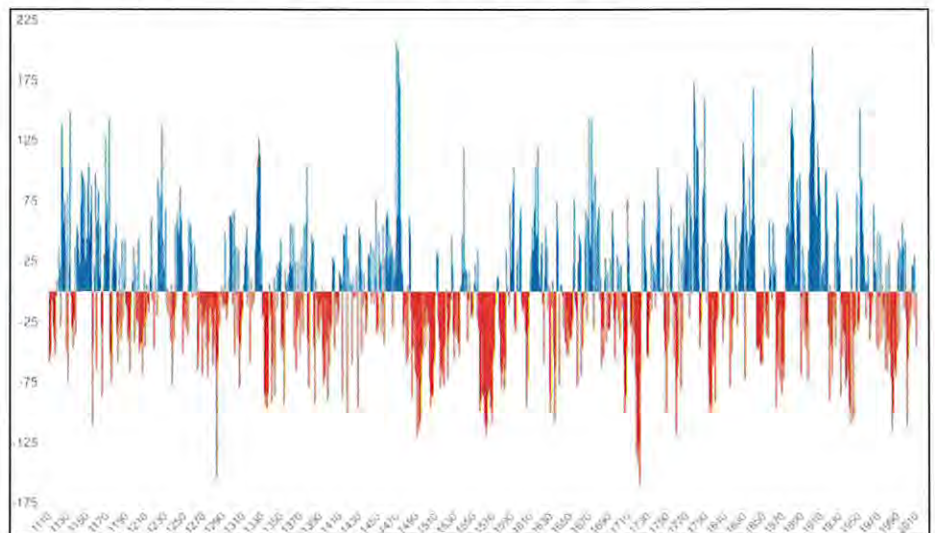
- protection of a natural water body or its aquatic environment, or any part of them;
- protection of tourism, recreational, transportation or waste assimilation uses of water; or
- management of fish or wildlife."

Generally, a water conservation objective can be expressed in relation to a rate of flow needed or a water level needed.

some distance from large bodies of water. These areas usually see some snowfall during the winter, though snowfall is much lower than at locations in similar latitudes with more humid climates.

Drought is something that has occurred regularly in this region (for example, over 40 droughts have affected western Canada over the last two centuries). Over the last nine hundred years, the Prairie Provinces have experienced several decadal droughts, several multi-decadal droughts, and large flood event years (see Figure 1 where red represents drought years).

Figure 1: South Saskatchewan River: Water-Year Flow



Legislative and Policy Context

The legislative and policy documents governing water begin with the South Saskatchewan Regional Plan under the *Alberta Land Stewardship Act* which references the *Water Act*, Water for Life, and the Approved Water Management Plan for the South Saskatchewan River Basin.

The *Water Act* supports and promotes the conservation and management of water, through the use and allocation of water in Alberta. It requires the establishment of a provincial water management framework and sets out requirements for the preparation of water management plans. The Act addresses: Albertans' rights to divert water and describes the priority of water rights among users; and the types of instruments available for diversion and use of water and the associated decision-making processes. It also includes the range of enforcement measures available to ensure the goals of the Act are met. Water-related legislation is of particular note, given that water-based amenities are common in urban campgrounds, where riparian environments, wetlands, navigable waters, and fish-bearing watercourses exist, supported by their respective acts and regulations.

The water management plan for the South Saskatchewan River Basin

recommends a balance that is broadly acceptable to the public between water consumption and environmental protection, in light of economic and social objectives and ecological necessity. The plan envisions future management in the basin combining innovative, efficient and productive water use and improved management of aquatic ecosystems.

Alberta is the first province in Canada to introduce the ability for a licensee to transfer all or part of its allocation on a permanent basis. The water, however, cannot be a new allocation, only an unused portion of an existing licence. The licensee holder must demonstrate how their actions result in a reduced need for water (surplus water that has never been used could not be sold). Applicants can only obtain water through a licence transfer if they demonstrate a need for it. What has rarely played out in southern Alberta is the commodity sale of allocation for a development the scale of Cross Iron Mills mega-mall in Rocky View County (north of the City of Calgary). The mall was the first large-scale cash-for-water-rights transfer in the province of Alberta. Thus, began the first steps toward a market system that distributes water based on one's ability to pay.

The cost of urban bulk water may soon be a burgeoning battleground, but managers of water systems are just as concerned about upstream users and their contaminants which are adding to the overall cost of cleaning the water for consumption. Simply put, high-quality source water is less expensive to treat. Most provinces now appear to recognize the importance of developing plans that protect source water. In view of this, support of the Oldman Watershed Council and similar organizations could be viewed as an important partner to urban balance sheets.

Land Use Planning

In Canada, there are millions of lawns; watering them accounts for about one third of all residential water use. In a quick overview of Oldman River Regional Services Commission urban member planning documents, it was found that the term xeriscaping only occurred in 7% of current documents. Fewer still list the recommended drought-tolerant plants that should be encouraged for landscaping requirements on all permits. The resulting position is that landscaping is carried out on an individual's personal preference with limited interaction on the part of municipalities for approval of a landscape plan, an inspection of the installation, or follow up as a condition of development. The result may be perpetuating the use of water resources for extensive lawn growth in residential areas.

In industrial and commercial development areas the nature of development and expense of landscape turns on its head and is likely to be forgotten or limited resulting in barren streetscapes and seas of hardscape with little appeal and no relief from the sun. When successful, commercial settings often complete the necessary requirements with cubic yards of landscape gravel and drip irrigated plantings. The use of drip irrigation when maintained is a water saving approach to landscaping especially when feeding drought-tolerant plants suited to commercial environments.

In an article for Scientific American Krystal D'Costa writes: "The state of a homeowner's lawn is important in relation to their status within the community and to the status of the community at large. Lawns connect neighbors and neighborhoods; they're viewed as an indicator of socio-economic character, which translates into property and resale values. Lawns are indicative of success; they are a physical manifestation of the American Dream of home ownership. To have a well maintained lawn is a sign to others that you have the time and/or the money to support this attraction. It signifies that you care about belonging and want others to see that you are like them. A properly maintained lawn tells others you are a good neighbor. Many homeowner associations have regulations to the effect of how often a lawn must be maintained. So important is this physical representative of a desired status that fines can be levied if the lawn is not maintained."

Krystal D'Costa, "The American Obsession with Lawns," Scientific American, A Division of Springer Nature America, Inc., May 3, 2017, <https://www.scientificamerican.com/blog/anthropology-in-practice/the-american-obsession-with-lawns/>

Just beware of a big misconception about xeriscaping: It means making landscapes more waterwise and appropriate for the local environment. It doesn't mean pulling out all the grass and replacing it with gravel. But lawns that include too much grass, the wrong type of grass, or grass in a bad spot require more water and maintenance than is sustainable. When you think about lowering water usage and lawn care, start with these steps before perusing the easy-care lawn alternatives that follow.

Thinking about replacing your grass lawn? Here are small steps you can take to get started:

- *Removing turf areas on slopes, where water runs off.*
- *Taking out narrow strips of grass, especially in "nuisance strips" near the sidewalk.*
- *Evaluating whether your turf is made of high-water-use grass mixes.*
- *Removing grass in corners of the lawn, or awkwardly shaped areas that are difficult to water and mow.*
- *Getting rid of grass along fences.*
- *Keeping appropriate use of grass lawns, like the areas where the kids play, helps cool patios and the house.*
- *Reducing the amount of grass on your property, especially where it doesn't grow as well (like under trees).*

With a deeper look at commercial and industrial land use, it is a worthy exercise for council and its planning staff to discuss land uses that require large quantities of water. Simple solutions like water recycling may be logical in the development of uses like car washes. Other uses could quite blatantly be inappropriate given local circumstance. The Town of Stavelly recently removed the use of Cannabis Production Facility after the existing approved facility was found to be using 4 times (equivalent to the volume used by 180 households) its original development approval for water.

Historically, servicing projections were seldom put under the microscope at the time of development permit, but the state of the basin suggests that municipalities should begin looking closer at forecasting water use for individual developments. Without the benefit of a water master plan linked to future land use, restricting the development of large water users is a rather blind exercise. One of the most thorough water shortage response plans comes as part of the conversion of the temporary water licence to a permanent licence for the Claresholm Industrial area. A joint Water Shortage Response Plan (MPE, 2020) was adopted in August of 2020 between the M.D. of Willow Creek and the Town of Claresholm (subsequently added to the Town Water and Sewer Utility Bylaw). The plan was done as a requirement of Alberta Environment to receive the water licence. The M.D. of Willow Creek (including the Hamlet of Granum) and the Town of Claresholm have agreed to jointly implement the response plan and to issue joint media releases as the triggering criteria of the Pine Coulee Reservoir operating levels are reached.

From the normal full supply level of the reservoir, a five stage system of restriction was created as the water level declines. This system is applied to broad land use categories which include residential, commercial, public and agriculture. In the initial stages, water restriction for lawns moves from three days a week to a complete stop at a Stage 4 and 5 where reservoir levels are critically low. As one might expect several other residential activities are also curtailed at the critical levels, including pool and water feature top ups, vehicle washing, and spraying of outdoor surfaces.

The policy in addressing commercial business curtails water for aesthetic use on exterior cleaning and lawns, but it also addresses select businesses whose use of water is integral to their livelihood. At the Stage 4 restriction businesses with retail lawn, garden and plants must cease and car washing must stop at Stage 5. Hard reality for aesthetic based businesses, but in the context of water need for human/livestock consumption and firefighting as the Stage 5 allowable uses it is understandable.

Water Conservation as a Complete Multi-Departmental Approach

Land use planners have a role in the documents they help craft, but in water reduction policy there is a need for all levels of local governance to

participate. Many actions may already be addressed such as investing in water line replacement to eliminate water leaks in outdated infrastructure. Other policies may include:

- a re-evaluation of efficient water uses in public spaces and parks. Park space audits which include an evaluation of active and passive use and should be aware of the neighbourhood needs for the park;
- a street tree management and replacement program that chooses drought-tolerant species;
- furthering public education on the best practices for reduction of water on residential properties including how to design landscaping for drought tolerance with xeriscaping and encouragement of rainwater collection for use on landscaping;
- the installation of a demonstration garden that shows what can be achieved with minimal lawn;
- a rebate on water efficient household fixtures and/or appliances;
- ensuring all users are metered and that the water rates have been recently reviewed as the price of water has a major influence on the amount of water used by households. For example, in 2009, Canadian households with meters on volume-based pricing schemes used 73% less water than unmetered households on flat-rate pricing schemes.

In a search of ORRSC urban municipalities' water bylaws and websites, the results show that although all municipalities have rules regarding tampering with the water system and meters, only four have implemented water restriction protocols with a fine mechanism for enforcement. Most of the remaining urban municipalities had some form of public notice encouraging voluntary water use reduction. Water consciousness through education can have the biggest impact on water usage. As an example, the City of Brooks has published a citizen guide for 100 ways to reduce water.

Where land use planners have access to the information of other departments, this information can be fed back into land use planning documents. A municipal development plan can emphasize these other programs and provide land-based estimates for water use.

Concluding remarks

Some may argue that the management of irrigation allocation (currently licensed in the Oldman watershed for 73% of the total licensed amount) would provide a larger impact on the availability of water. But before southern Alberta gets to the critical decisions of transfers, being paid to remove lawn, or enforcing water efficient equipment for businesses and residences, there are efficiencies that a reduction in use can provide for urban construction and growth of the economy ...until it doesn't. Our American neighbours are playing out these policies on a big economic scale and agriculture is seeing the biggest losses in livelihoods as more water is allocated to human survival in metropolitan cities. Urban and rural entities end up owning that reality in increased food costs and loss of local revenues. If planning for land is planning for water, then every drop of water counts and so should our collective attitude toward it.

Alberta showed a 56% increase in water lost through the distribution system between 2011 and 2021 equating to 70.4 million cubic meters in 2021.

Source: Statistics Canada. Table 38-10-0271-01 Potable water use by sector and average daily use



Xeriscaped public space in the Town of Claresholm

For more information on this topic contact admin@orrsc.com or visit our website at orrsc.com.

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