



VILLAGE OF GLENWOOD
Regular Council Meeting – 7:30 pm

Agenda

Glenwood Community Hall (90 Main Avenue)
Wednesday, October 9, 2024

1. Call to Order – Regular Meeting of Council
2. Approval of the Agenda
3. Approval of the Minutes of the Regular Meeting of September 11, 2024
4. Delegations
 - a) STARS – Jackie Seeley – 7:30pm
5. Items for Discussion and/or Action
 - a) ABMunis Conference – report and follow up to questions to the Minister of Municipal Affairs regarding safety code inspections and Residential Protection – for Owner Builders.
 - b) Congratulations to Spring Glen Water Commission – it is now a commission
 - c) Mutual Aid Exercise – Sandy Lybbert – reminder to attend Elected Official Drill on October 10 at 5:30 pm Town of Cardston
6. CAO Report – attached
7. a) Cheque Listing for Council – 20240297 to 20240317
8. Councillor Reports
 - a) Mayor Linda Allred
 - b) Deputy Mayor Mark Peterson
 - c) Councillor Doral Lybbert
 - d) Councillor Sandy Lybbert
 - e) Councillor Brian Wickhorst
9. Closed Session –
 - a) *Freedom of Information and Protection of Privacy Act* – Section 23(1)(a) Local Body Confidences
10. Adjournment.

VILLAGE OF GLENWOOD
Wednesday, September 11 Minutes

**The Minutes of the Regular Meeting of Council held at the Glenwood
Community Hall on Wednesday, September 11 at 7:00 PM.**

In attendance: Mayor Allred, Deputy Mayor Mark Peterson, Councillor Doral
Lybbert, Councillor Sandy Lybbert, Councillor Brian Wickhorst

Officials: Chief Administrative Officer Cynthia Vizzutti.

<u>1. Call to Order</u>	Mayor Allred called the regular Council meeting of September 11, 2024 to order at 7:00 pm.
<u>2. Agenda Approval</u> <u>2024.09.11.125</u>	Moved by Sandy Lybbert to approve the agenda, as presented. <p style="text-align: right;">Carried.</p>
<u>3. Minutes of August 21, 2024 Minutes</u> <u>2024.09.11.126</u>	Moved by Deputy Mayor Peterson to approve the minutes of the regular meeting as presented. <p style="text-align: right;">Carried.</p>
<u>4. a) RCMP Quarterly Report</u>	Sargent Wright of the RCMP Cardston Detachment presented the RCMP Quarterly report to Council.
<u>5.a) Council Committee Appointments</u>	Members at Large will be contacted to determine if they wish to continue serving on their respective boards.
<u>5.b) EMS Meetings for Mutual Aid Exercise</u>	Councillor Sandy Lybbert will attend the meetings on September 19 and October 10 regarding the mutual aid exercise.
<u>6. a-e Council Reports</u>	a) Mayor Allred – no report b) Deputy Mayor Peterson – no report c) Councillor Doral Lybbert – cost for a new fire truck has increased by \$300,000. AFRACs radios are being purchased for the new system. d) Councillor Sandy Lybbert – Perry Hunsperger’s retirement supper went well e) Councillor Brian Wickhorst – CMRWMS engineers are being shortlisted
<u>7. CAO Report</u>	CAO Report included road rehab, public notices, ARMAA convention.
<u>8. Financial Information</u>	The CAO presented the Cheque Listing 20240267to 20240296 in the amount of \$34,989.82 for Council information.
<u>9. Correspondence</u>	a) Chinook Foundation – Affordable Housing Information - no resolution b) Shaping Energy Future Competitiveness – October 8 and 23, 2024 – no resolution
<u>10. Closed Session</u> <u>2024.09.11.127</u>	Moved by Deputy Mayor Peterson to go into Closed Session at 8:23 p.m. regarding Section 27(1)(a) – information that is subject to any type of legal privilege. <p style="text-align: right;">Carried.</p>

10. In Closed Session
2024.09.11.128

Moved by Councillor Sandy Lybbert to come out of In Closed Session at 9:30 p.m. **Carried.**

12. Adjournment
2024.09.11.129

Moved by Doral Lybbert to adjourn the meeting at 9:31 p.m. **Carried.**

Meeting Chair

Chief Administrative Officer



CAO Report for October 9, 2024

- 1. Road rehab for 2024 is completed. 1st Street between 2nd Avenue and 3rd Avenue has been fixed but the shoulders will be reassessed in the spring of 2025 to address any sloughing or settling.**
- 2. Surface seal has been applied to 2023 road rehab surfaces. Surface seal for the 2024 program will be done in 2025.**
- 3. Attended ABMunis Conference with the Council in Red Deer, September 24-27, 2024.**
- 4. CAO has attended two more planning meetings for the Mutual Aid Exercise to be held on October 24.**
- 5. Outside staff has winterized the spray park and the irrigation system as well as the RV water has been suspended at the dump site.**
- 6. Final mowing and weed whipping is completed for the year. Thank you to Chris and Perry for doing such a great job of taking care of the Village.**
- 7. The Spring Glen Water Commission legally exists with the approval of the Minister and the signing of the documents by the three partners. The transfer of assets will take place on January 1, 2025.**

**Cynthia Vizzutti CLGM CTAJ
Chief Administrative Officer
Dated October 2, 2024**

VILLAGE OF GLENWOOD

Cheque Listing For Council

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240297	2024-09-18	READ ON ROADS INC.	2024883	PAYMENT RIP AND RELAY REHABILITATION	105,835.28	105,835.28
20240298	2024-09-18	AMSC INSURANCE SERVICES LTD	1832-2024-09	PAYMENT EMPLOYEE BENEFITS	1,487.48	1,487.48
20240299	2024-09-18	HALCRO, SHARON	deposit return	PAYMENT WATER FOB DEPOSIT RETURNE	50.00	50.00
20240300	2024-09-18	NEXTGEN AUTOMATION, DIGITAL CONNECTION	610744	PAYMENT PHOTOCOPYING	155.45	155.45
20240301	2024-09-18	RECORDXPRESS	1175063	PAYMENT SHREDDING	51.86	51.86
20240302	2024-09-18	TELUS MOBILITY	AUG 24/2024	PAYMENT CELL PHONES OFFICE AND PER	198.13	198.13
20240303	2024-09-18	VAN DULKEN, CHRIS	SEPT 4 AND 11	PAYMENT IT SERVICE	50.00	50.00
20240304	2024-09-26	HUNSPERGER, PERRY				
20240305	2024-09-26	EDWARDS, JANET				
20240306	2024-09-26	VIZZUTTI, CYNTHIA A				
20240307	2024-09-26	VAN DULKEN, CHRISTOPHER				
20240308	2024-10-01	CITY OF LETHBRIDGE- FIRE ADMINISTRATION	79560	PAYMENT FIRE DISPATCH SERVICES	284.85	284.85
20240309	2024-10-01	GOVERNMENT OF ALBERTA LAND TITLES	SEPT 30 BILLIN	PAYMENT LAND TITLES COSTS	20.00	20.00
20240310	2024-10-01	READ ON ROADS INC.	2024888	PAYMENT RIP AND REPLAY REHAB CONST	23,983.84	23,983.84
20240311	2024-10-01	AMSC INSURANCE SERVICES LTD	OCT 1 2024	PAYMENT EMPLOYEE BENEFITS	1,378.58	1,378.58
20240312	2024-10-01	ATB FINANCIAL MASTERCARD	AUG 14-SEPT 1	PAYMENT MASTERCARD	440.42	440.42
20240313	2024-10-01	PINCHER CREEK CO-OP	SEPT 2024	PAYMENT SUPPLIES	133.09	133.09
20240314	2024-10-01	THOM, ROBERT	fob deposit	PAYMENT FOB DEPOSIT RETURNED	50.00	50.00
20240315	2024-10-01	TOWN OF RAYMOND	20240358	PAYMENT PAYROLL	32.81	32.81
20240316	2024-10-01	VIZZUTTI, CYNTHIA	MILEAGE SEPT	PAYMENT MILEAGE	421.60	421.60
20240317	2024-10-01	WORKER'S COMPENSATION BOARD - ALBERTA	SEPT 15 INSTA	PAYMENT WORKERS COMPENSATION PRE	1,281.50	1,281.50

Total 147,342.77

*** End of Report ***

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