

VILLAGE OF GLENWOOD
Thursday, March 14, 2024 Minutes

**The Minutes of the Regular Meeting of Council held at the Glenwood
Municipal Administration Building on Thursday, March 14, 2024 at 7:00 PM.**

In attendance: Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert,
Councillor Sandy Lybbert, Councillor Brian Wickhorst

Officials: Chief Administrative Officer Cynthia Vizzutti.

<u>1. Call to Order</u>	Mayor Allred called the regular Council meeting of March 14, 2024 to Order at 7:00 pm.
<u>2. Agenda Approval</u> <u>2024.03.14.22</u>	Moved by Councillor Sandy Lybbert to approve the agenda, as presented. Carried.
<u>3. Minutes of February 8, 2024 Regular Meeting</u> <u>2024.03.14.23</u>	Moved by Councillor Doral Lybbert to approve the minutes of the regular Council meeting of February 8, 2024 as presented. Carried.
<u>4.a) RCMP Quarterly Report</u>	Sgt. Wright presented the Quarterly Statistics for October 1, 2023 to December 31, 2023 to Council.
<u>5. a) Committee appointments</u> <u>2024.03.14.24</u>	Moved by Councillor Sandy Lybbert to approve the Council Committee appointments with the addition of Doral Lybbert, Sandy Lybbert and Brian Wickhorst to the Intermunicipal Development Committee with Cardston County. Carried.
<u>5. b) Library Appointment</u> <u>2024.03.14.25</u>	Moved by Mayor Allred to appoint Judith Layton to the Glenwood Library Board with the term being effective March 14, 2024 and ending November 1, 2027. Carried.
<u>5. c) Bylaw 256/2024 Borrowing Bylaw</u> <u>2024.03.14.26</u>	Moved by Councillor Sandy Lybbert that Bylaw 256-2024 being a bylaw to provide for borrowing by a line of credit in the amount of \$100,000.00 and Mastercard borrowing up to \$10,000.00, be given first reading. Carried.
<u>2024.03.14.27</u>	Moved by Deputy Mayor Peterson that Bylaw 256-2024 be given second reading. Carried.
<u>2024.03.14.28</u>	Moved by Councillor Doral Lybbert that Bylaw 256-2024 be given three readings at this meeting. Carried Unanimous.
<u>2024.03.14.29</u>	Moved by Councillor Wickhorst that Bylaw 256-2024 be given third reading. Carried.
<u>5. c) Bylaw 245A-2024 Rates, Fees and Charges</u> <u>2024.03.14.30</u>	Moved by Councillor Sandy Lybbert that Bylaw 245A-2024 being the Rates, Fees and Charges Bylaw be given first reading. Carried.
<u>2024.03.14.31</u>	Moved by Deputy Mayor Peterson that Bylaw 245A-2024 be given second reading. Carried.
<u>2024.03.14.32</u>	Moved by Councillor Doral Lybbert that Bylaw 245A-2024 be given three readings at this meeting. Carried Unanimous.
<u>2024.03.14.33</u>	Moved by Councillor Wickhorst that Bylaw 245A-2024 be given third reading. Carried.



5. e) Change of Council Meeting Dates
2024.03.14.34

Moved by Councillor Wickhorst the regular Council meetings shall be held on the 2nd Wednesday of each month, beginning at 7:00 p.m. starting April 10, 2024. **Carried.**

5. f) Cheque Listing for Council

Cheque Listing (Cheque Number 2024006 to 20240075) was presented to Council for their information.

Delegation – Brenda MacMillan – Viability Study Request

Brenda MacMillan stated Council, the CAO and the CFO are guilty of bullying, posturing, intimidation tactics, putting others down, lying, failure to follow proper code of conduct, ripping the well-being of the village apart, disrespecting people, unfriendly conversations and rule breaking. She stated Code of Conduct complaints could be, but have not yet been, filed against the Council, CAO and CFO.

Brenda MacMillan then asked for a viability study to be completed.

Financial Statements and Audit Report

Patrick Treadwell of MWG Chartered Professional Accountants presented the 2023 Audited Financial Statements to Council. Mr. Treadwell stated the statements fairly presented the position of the Village at December 31, 2023 and there were no concerns were expressed in the statements.

Hakon Skoien, CFO stated the Village has a surplus of \$110,000 for the year ending 2023.

6.a-e Council Reports

- a) Mayor Allred – Mayors and Reeves meeting again the drought was the topic. FCSS Meeting reviewed budgets.
- b) Deputy Mayor Peterson – no report
- c) Councillor Doral Lybbert – Cardston County Emergency Services – discussed quality management plan
- d) Councillor Sandy Lybbert – attended ASHA Conference where inequality of assessments and equalized assessments were discussed
- e) Councillor Brian Wickhorst attended the Chief Mountain Solid Waste Management meeting and said Spring Glen Park ready for the season

Financial Statements
2024.03.14.35

Moved by Mayor Allred to accept the 2023 Financial Statements as presented by MGW Chartered Accountants. **Carried.**

7. a) CAO Report

CAO Cynthia Vizzutti reported the new bulk station is installed, the new flooring is installed in the Community Hall, Cardston County is doing a great job of managing the Village water plant, Public Works Foreman Hunsperger is retiring December 31, 2024 and the new labels

8. a – b Correspondence

- a) Letter from Honourable Rick McIver regarding the 2024 Minister’s Awards for Municipal and Public Library Excellence
- b) Letter from Honourable Rebecca Schulz regarding drought preparedness

9. a) In Closed Session
2024.03.14.36

Moved by Councillor Sandy Lybbert to go into Closed Session at 7:58 p.m. under *Freedom of Information and Protection of Privacy Act* – Section 23(1)(a) Local public body confidences – draft legislation and Section 24(1) Advice from Officials. **Carried.**

9. b) In Closed Session
2024.03.14.37

Moved by Councillor Sandy Lybbert to come out of In Closed Session at 9:35 p.m. **Carried.**

12. Adjournment
2024.03.14.38

Moved by Mayor Linda Allred to adjourn the meeting at 9:36 p.m.

Carried.


Meeting Chair


Chief Administrative Officer