

**VILLAGE OF GLENWOOD**  
*Wednesday, July 10, 2024 Minutes*

**The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on Wednesday, July 10, 2024 at 7:00 PM.**

**In attendance:** Mayor Allred, Councillor Doral Lybbert, Councillor Sandy Lybbert, Councillor Brian Wickhorst

**Absent:** Deputy Mayor Peterson

**Officials:** Chief Administrative Officer Cynthia Vizzutti.

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| <u>1. Call to Order</u>   | Mayor Allred called the regular Council meeting of July 10, 2024 to order at 7:00 pm.  |
| <u>2. Agenda Approval</u><br><u>2024.07.10.98</u>                                   | <b>Moved by</b> Councillor Sandy Lybbert to approve the agenda, as presented.<br><p style="text-align: right;"><b>Carried.</b></p>   |
| <u>3. Minutes of June 12, 2024 Minutes</u><br><u>2024.07.10.99</u>                  | <b>Moved by</b> Councillor Doral Lybbert to approve the minutes of the regular meeting of June 12, 2024 as presented.<br><p style="text-align: right;"><b>Carried.</b></p>   |
| <u>4. Delegation - UID</u>  | Duane Nelson, Chairman of the United Irrigation District, attended Council to express his disagreement with the difference in water rates for non-residents such as himself, versus Village residents. He said the UID gave irrigation water to the village at a rate unchanged for years and wanted the non-residents to pay the same rate for treated water as the Village residents pay.<br>It was explained that the Village residents subsidize the water system with their taxes so therefore have earned a lower rate, while County residents do not pay taxes to the Village to help offset the cost of water services. Council explained that the water service will be placed in the hands of a water commission in the new year.<br>Council did not consider changing the water rates for non-residents who receive this service. |
| <u>5. a) Meeting with Minister of Municipal Affairs</u>                             | CAO Vizzutti asked if Council wished to meet with Minister McIver at the ABMunis convention in September. Council indicated they did not need to meet with the Minister at this time.  |
| <u>6. Qualifying Statement for Bylaw 267-2024</u>                                   | CAO Vizzutti presented a Qualifying Statement regarding Bylaw 267-2024 attached hereto and forming part of these minutes.  |
| <u>6. a) Bylaw 267-2024 Records Retention and Disposal</u><br><u>2024.07.10.100</u> | <b>Moved by</b> Mayor Allred that Bylaw 267-2024 being a bylaw to provide for the Retention and Disposal of Records be given first reading.<br><p style="text-align: right;"><b>Carried.</b></p>   |
| <u>2024.07.10.101</u>   | <b>Moved by</b> Councillor Sandy Lybbert that Bylaw 267-2024 be given 2 <sup>nd</sup> reading.<br><p style="text-align: right;"><b>Carried.</b></p>  |
| <u>2024.07.10.102</u>   | <b>Moved by</b> Councillor Doral Lybbert that Bylaw 267-2024 be given three readings at this meeting.<br><p style="text-align: right;"><b>Carried Unanimous.</b></p>   |
| <u>2024.07.10.103</u>   | <b>Moved by</b> Councillor Brian Wickhorst that Bylaw 267-2024 be given third and final reading.<br><p style="text-align: right;"><b>Carried.</b></p>  |

Initials:

7. a) Upgrade to Water Plant – Beck Excavating  
[2024.07.10.104](#)

**Moved by** Councillor Doral Lybbert that the estimate for the bypass upgrade to the water plant, as submitted by Beck Excavating in the amount of \$15067.50 be approved and that the funding be taken from the Village surplus account.  
**Carried.**

7. a) 50% funding for upgrade to Water Plant)  
[2024.07.10.105](#)

**Moved by** Councillor Sandy Lybbert that the Village make a written request, to Cardston County, for funding of 50% of the cost of the bypass upgrade to the water plant.  
**Carried.**

7.b) Internet booster at water plant

CAO Vizzutti informed Council that an internet booster has been installed at the water plant.

7. c) Shuffle Board  
[2024.07.10.106](#)

**Moved by** Mayor Allred that the offer of a shuffle board table, to the Village, by Cardston Emergency Services be accepted.  
**Carried.**

7. d) Change of Meeting Date  
[2024.07.10.107](#)

**Moved by** Mayor Allred that the regular Council meeting date in August be re-scheduled to August 21, 2024.  
**Carried.**

8. a) Spring Glen Regional Water Services Commission  
[2024.07.10.108](#)

**Moved by** Councillor Sandy Lybbert that the Municipal Governments of Cardston County, Village of Glenwood and the Village of Hill Spring, known as the Commission Members have agreed to the creation of the “Spring Glen Regional Water Service Commission” (SGRWSC) which will treat potable water for all members as set out in the Membership Agreement and the Spring Glen Regional Water Service Commission Bylaw #1, and further that the Members agree the following members will sit on the first Board of Directors of “SGRWSC” as follows:

Cardston County	Cam Francis and Wayne Harris
Village of Glenwood	Sandy Lybbert and Brian Wickhorst
Village of Hill Spring	Mike Nish and Dwight Davis

And further that the First Chair of the Commission will be Dwight Davis; And further that the Municipal Government of Hill Spring will act as the Manager of the Commission and will have the office located at Hill Spring, Alberta Canada (TOK 1E0)  
**Carried.**

8. b) Spring Glen Regional Water Service Commission – Membership Agreement  
[2024.07.10.109](#)

**Moved by** Mayor Allred that the Spring Glen Regional Water Service Commission Membership Agreement be accepted and duly signed by the Mayor and the CAO.  
**Carried.**

8. c) Spring Glen Regional Water Service Asset Transfer Agreement  
[2024.07.10.110](#)

**Moved by** Councillor Wickhorst that the Spring Glen Regional Asset Transfer Agreement be accepted and duly signed by the Mayor and the CAO.  
**Carried.**

9. a) Benchmark Assessment Consulting Agreement  
[2024.07.10.111](#)

**Moved by** Councillor Doral Lybbert that the services agreement with Benchmark Assessment Consultants to accept and duly sign by the Mayor and the CAO.  
**Carried.**

10.a-e) Councillors Reports

- a) Mayor Allred reported the Mayors and Reeves Meeting discussed the drought.
- b) Deputy Mayor Peterson absence.
- c) Councillor Doral Lybbert reported the Recreation Board is meeting this month to finalise Glenwood Days to be held August 16-17.

- d) Councillor Sandy Lybbert reported the Cheese Museum Committee is doing a fund raiser and putting a float in the parade.
- e) Councillor Wickhorst reported the cemetery has been mowed.

11. CAO Report

CAO Vizutti reported the downtown core has been gravelled between the pavement and the sidewalk. The new Assistant Superintendent of Public Works is Chris Van Dulken who started July 2, the new village truck is a 2014 Ford 150-XLT, the new bulletin board is in place and an investigation of solar is being undertaken.

12. Financial Matters

CAO Vizutti presented the Cheque Listing 20240173 to 20240218 for Councils information.

13. Correspondence

- a) Glenwood Library – thank you
- b) Minister of Municipal Affairs – Status of the Canada Community Building Fund
- c) Invitation to Town of Cardston Heritage Days Parate – August 10
- d) Invitation to Town of Pincher Creek Parage – August 17

14. Closed Session  
2024.07.10.112

**Moved by** Mayor Allred to go into Closed Session at 8:20 p.m. regarding Section 27(1)(a) – information that is subject to any type of legal privilege. **Carried.**

14. In Closed Session  
2024.07.10.113

**Moved by** Councillor Sandy Lybbert to come out of In Closed Session at 8:30 p.m. **Carried.**

15. Adjournment  
2024.07.10.114

**Moved by** Doral Lybbert to adjourn the meeting at 8:30 p.m. **Carried.**

  
Meeting Chair

  
Chief Administrative Officer