

VILLAGE OF GLENWOOD

October 9, 2024 Minutes

The Minutes of the Organizational Meeting of Council held at the Glenwood Community Hall on October 9, 2024 at 7:00 PM.

In attendance: Mayor Linda Allred, Councillor Sandy Lybbert, Councillor Mark Peterson and Councillor Brian Wickhorst.

Officials: Chief Administrative Officer Cynthia Vizzutti present. (CAO)

1. Called to Order

Chief Administrative Officer Vizzutti called the October 9, 2024 organizational meeting to order at 7:00 PM.

Chief Administrative Officer Vizzutti informed Council their first order of duty was to elect a Mayor for the ensuing year.

2. Election of Mayor

Councillor Sandy Lybbert nominated Linda Allred for the position of Mayor.

Nominations were called three times.

Nominations Cease OM2024.10.09.01

MOVED by Councillor Sandy Lybbert nominations ceased. **Carried.**

Mayor Allred was declared elected by acclamation.
Mayor Allred swore and signed the Oath of Office.
Mayor Allred assumed the chair.

3. Election of Deputy Mayor

Mayor Allred nominated Mark Peterson for the position of Deputy Mayor for the ensuing year.

Nominations were called three times.

Nominations Cease OM2024.10.09.02

MOVED by Councillor Doral Lybbert nominations cease. **Carried.**

Deputy Mayor Peterson was declared elected by acclamation.
Deputy Mayor Peterson swore and signed the Oath of Office.

4. Council Committee Appointments OM2024.10.09.03

MOVED by Councillor Doral Lybbert the Council Committee appointments, listed and attached hereto and forming part of these minutes, as attested by the signatures of the Mayor and Chief Administrative Officer be approved for the ensuing year. **Carried.**

Appoint Mercer Wilde as Auditors OM2024.10.09.04

MOVED by Councillor Doral Lybbert (Mercier Wilde) MWG Chartered Professional Accountants be appointed as auditors for the Village of Glenwood, for the ensuing year. **Carried.**

Appoint Chris Snelgrove as Assessor OM2024.10.09.05

MOVED by Deputy Brian Wickhorst Christopher Snelgrove of Benchmark Assessors be appointed as the assessor for the Village of Glenwood, for the ensuing year. **Carried.**

Appoint the Financial Institution OM2024.10.09.06

MOVED by Mayor Allred to appoint the Alberta Treasury Branch as the Village financial and banking institution. **Carried.**

Administration Building OM2024.10.09.07

MOVED by Councillor Sandy Lybbert the Administration Office be confirmed as 59 Main Avenue N.W. Glenwood, Alberta. **Carried.**

Location of Council Meetings OM2024.10.09.08

MOVED by Councillor Doral Lybbert the locations for the Village of Glenwood Council meetings shall be the Village Community Hall located at 90 Main Avenue N.W. and the Village Administration Building and the Village Library located at 59 Main Avenue N.W. in the Village of Glenwood. **Carried.**

Meeting Dates
OM2024.10.09.09

Signing Authorities
OM2024.10.09.10

Adjournment
OM2024.10.09.11

MOVED by Mayor Allred the regular Council meeting dates be set for the 2nd Tuesday of each month at 7:00 p.m. **Carried.**

MOVED by Deputy Mayor Mark Peterson the signing authorities for the Village of Glenwood shall be the Mayor or the Deputy Mayor, or a Councillor **and** the Chief Administrative Officer. **Carried.**

MOVED by Councillor Wickhorst the meeting be adjourned at 7:13 pm. **Carried.**



Meeting Chair



Chief Administrative Officer