



**VILLAGE OF GLENWOOD
Regular Council Meeting**

Agenda

**Glenwood Community Hall (90 Main Avenue)
Tuesday, February 11 2025 7:00pm**

1. Call to Order – 7:00 pm
2. Approval of Agenda
3. Approval of Minutes of the Regular Meeting of January 14, 2025
4. Resolution to move the Council Meeting of November 11, 2025 to November 18, 2025
5. a) Bylaw 245A-2025 – changes to Rates, Fees Bylaw to remove the provision of one free approach to private property.
b) Bylaw 192 LUB – discussion regarding second residences on residential properties
6. Items for Discussion and/or Action:
 - a) Proposals for new playground – a request for funding has been submitted to Cardston County, Community Foundation Lethbridge and Community Facilities Enhancement Grant.
7. Councillor Reports:
 - a) Mayor Linda Allred
 - b) Deputy Mayor Mark Peterson
 - c) Councillor Doral Lybbert
 - d) Councillor Sandy Lybbert
 - e) Councillor Brian Wickhorst
8. Cheque Listing
9. Correspondence:
 - a) Cardston County Emergency Services 2025 Operation/Capital Budget
 - b) Blood Tribe Social Development request – funding for Blackfoot Signage
10. Adjournment.

VILLAGE OF GLENWOOD

Tuesday, January 14, 2025 Minutes

The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on Tuesday, January 14, 2025.

In attendance: Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert, Councillor Sandy Lybbert, Councillor Brian Wickhorst

Officials: Chief Administrative Officer Cynthia Vizzutti present

<u>1. Call to Order Regular Meeting</u>	Mayor Allred called the regular Council meeting of January 14, 2025 to order at 7:02 p.m.
<u>2. Agenda Approval</u> <u>2025.01.14.01</u>	Moved by Councillor Sandy Lybbert to approve the agenda. Carried.
<u>3. Minutes of Regular Meeting of Dec 17, 2024</u> <u>2025.01.14.02</u>	Moved by Councillor Wickhorst to approve the minutes of the regular meeting of Council held on Tuesday, December 17, 2024. Carried.
<u>4. Wayne Smith Property</u> <u>2025.01.14.03</u>	Moved by Councillor Sandy Lybbert the matter of the fence encroaching on the municipal undeveloped roadway next to the east boundary of the Wayne Smith property, legally described as Lots, 1,2,3 and 4, Block 22, Plan 1222AY, as per a plan of survey completed by Wilde Bros. Surveys Ltd. dated December 3, 2024, be allowed to remain subject to the right of the Village of Glenwood to require its removal at any time for any reason, and further a letter of non-compliance be sent to the landowner and the realtor requiring them to inform future buyers of said encroachment. Carried.
<u>5. Bylaw 245-2025 Rates, Fees and Charges</u> <u>2025.01.14.04</u>	Moved by Councillor Sandy Lybbert to give first reading to Bylaw 245-2025 being the Rates, Fees and Charges Bylaw. Carried.
<u>2025.01.14.05</u>	Moved by Mayor Allred to give Bylaw 245-2025 2 nd reading. Carried.
<u>2025.01.14.06</u>	Moved by Councillor Wickhorst to give Bylaw 245-2025 three readings at this meeting. Carried Unanimous.
<u>2025.01.14.07</u>	Moved by Deputy Mayor Peterson to give Bylaw 245-2025 third reading and the bylaw be duly signed by Mayor Allred and CAO Vizzutti. Carried.
<u>6.a) Playground Proposal</u> <u>2025.01.14.08</u>	Moved by Councillor Sandy Lybbert to instruct CAO Vizzutti to seek funding for the construction new playground for the Village. Carried.
<u>6.b) Ball Room Dancing at Community Hall</u> <u>2025.01.14.09</u>	Moved by Councillor Wickhorst to waive the fee for use of the hall for community ballroom dancing once per week. Carried.
<u>Council Reports</u>	<ul style="list-style-type: none">a) Mayor Allred – FCSS will no longer sponsor good neighbour day.b) Deputy Mayor Peterson – no report.c) Councillor Doral Lybbert – Cardston County Emergency Services radios are in operation. Alberta SW will have the Deputy Minister will be in Southern Alberta in February.d) Councillor Sandy Lybbert – Chinook Foundation will be increasing their requisition.

e) Councillor Wickhorst – the new transfer station employee is doing a good job.

Cheque Listing

CAO Vizzutti presented the cheque listing - Cheque Number 2024349 to 2024398 in the amount of \$49801.49 for Council's information

Correspondence

CAO Vizzutti presented the Chinook Arch Regional Library update.

11. Closed Session
2025.01.14.10

Moved by Deputy Mayor Peterson to go into Closed Session at 8:40p.m. regarding Section 19(1) Confidential Evaluations – employment matter
Carried.

11. In Closed Session
2025.01.14.11

Moved by Councillor Doral Lybbert to come out of Closed Session at 9:00 p.m.
Carried.

12. Adjournment
2025.01.14.12

Moved by Councillor Doral Lybbert to adjourn the meeting at 9:01 p.m.
Carried.

Meeting Chair

Chief Administrative Officer

VILLAGE OF GLENWOOD

Bylaw 245A-2025

Rates, Fees and Charges Bylaw

BEING A BYLAW OF THE VILLAGE OF GLENWOOD, IN THE PROVINCE OF ALBERTA, TO ESTABLISH SERVICE FEES IN THE VILLAGE OF GLENWOOD.

WHEREAS, the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, permits the municipality to pass and enforce bylaws for municipal purposes respecting the safety, health and welfare of the people and the protection of people and property;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides for Council to pass and enforce bylaws for the municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides that a Council, by bylaw, may establish fees;

AND WHEREAS Council recognizes the benefit of adopting a Schedule of Fees;

AND WHEREAS Council deems it expedient from time to time to revise the Schedule of Fees for municipal services;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Glenwood, in the Province of Alberta, enacts as follows:

1. TITLE AND DEFINITIONS:

- 1.1 **Title** – This bylaw may be cited as the “Rates, Fees and Charges Bylaw”.
- 1.2 **Definitions**– In this bylaw unless the context otherwise requires:
- (a) **Act** – the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto;
 - (b) **Council** – the Council of the Village of Glenwood;
 - (c) **Village** – the Village of Glenwood;
 - (d) **Resident** – either an individual or a family that resides within the Village of Glenwood;
 - (e) **Rural Residential** – either an individual or a family that does not reside within the Village boundaries;
 - (f) **Rural Commercial** – a commercial service located outside Village boundaries;
 - (g) **Non-Profit** – any group or organization that has a registered society number, groups without a society number and who provide a valued service to the Village may be included subject to the approval of Administration;
 - (h) **Other** – all individuals who do not qualify for the non-profit rate.

2. INTENTION:

- 2.1 It is the intention of the Village Council that each separate provision of this bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Village Council that if any provision of the bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.
- 2.2 This bylaw relates to the fees, rates, and charges for the various services provided by the Village. Penalties are not addressed in this bylaw, but are determined by the bylaw, policy, or circumstances specifically relevant to the occurrence.

3. FEES:

- 3.1 The user of any Village facility and/or service shall pay the Village the applicable fee, as stated in Schedule A which is attached to and forms part of this bylaw

4. SEVERABILITY:

- 4.1 Should any provision of this bylaw be found to be invalid: the invalid provision shall be severed and the remaining provisions of the bylaw shall remain in force.

5. RESCINDING BYLAW:

- 5.1 Bylaw 245-2025 is hereby repealed.

6. DATE OF COMMENCEMENT:

- 6.1 This bylaw shall come into effect on February 11th, 2025.

Read a FIRST time this 11th day of February, 2025.

Read a SECOND time this 11th day of February, 2025.

Read to CONSIDER the THIRD and final time this 11th day of February, 2025.

Read a THIRD time and finally passed this 11th day of February, 2025.

Linda Allred
Mayor

Cynthia Vizzutti
Chief Administrative Officer

SCHEDULE "A"

FEES:

1. ADMINISTRATIVE SERVICES FEES:

1.1	Tax Certificate	\$30.00
1.2	Tax Arrears List Placement – As per Land Titles Fees	
1.3	NSF Cheque	\$35.00
1.4	Photocopying/printing (single sided letter or legal-size sheet)	\$0.25
1.5	Photocopying/printing (double sided letter or legal-size sheet)	\$0.50
1.6	Photocopying/printing (single sided 11x17 size sheet)	\$0.60
1.7	Photocopying/printing (double sided 11x17 size sheet)	\$1.00
1.8	Color Photocopying/printing (single sided letter or legal-size sheet)	\$0.30
1.9	Color Photocopying/printing (double sided letter or legal-size sheet)	\$0.60
1.10	Color Photocopying/printing (single sided 11x17 size sheet)	\$1.10
1.11	Color Photocopying/printing (double sided 11x17 size sheet)	\$2.00
1.12	Faxing:	
	(a) Per page (outgoing)	\$0.50
	(b) Per page (incoming)	\$1.00
1.13	Title Searches – Personal property only & Lawyer’s for land sales.	\$50.00
1.14	Property Information Request – Lawyers for land sales (Assessment & Real Estate Companies) FOIP	\$25.00
1.15	Assessment Review Board Complaint (Personal Property) Per Residential – (3 or fewer on a single parcel)	\$50.00
	Residential 4 or more dwellings on a single parcel	\$300.00
	Assessment Review Board Complaint-Non-Residential Property	\$650.00
1.16	Composite Assessment Review Board Complaint	\$650.00
1.17	Trash Moving Service (per hour)	\$150.00
1.18	FOIP Request Fee:	
	(a) Initial Request Fee concerning your personal information	\$10.00
	(b) Initial Request Fee for all other requests	\$30.00
	(c) Other information request:	
	(i) For searching for, locating and retrieving a record:	\$10.00 per ¼hr or part thereof
	(ii) For producing an electronic copy of an electronic record:	\$10.00 per ¼hr or part thereof

- (iii) For producing a black and white paper copy of a record (per single sided sheet): \$0.25
- (iv) For producing a colour paper copy of a record (per single sided sheet): \$0.30
- (v) For supervising the examination of a record: \$10.00 per ¼hr or part thereof

2. BUSINESS LICENCING:

- 2.1 Business Licence (Yearly):
 - (a) Village Only - voluntary \$20.00
 - (b) Regional Licence \$80.00

Regional Licence may only be purchased with a Village Licence – total cost \$100.00

3. COMMUNITY SERVICES – CEMETERY:

- 3.1 Cemetery Marker Fee - Fee for Village to place a marker on an unmarked plot. \$50.00
- 3.2 Plot Purchase Price:
 - (a) Resident Interment* \$150.00
*Resident means a resident, or former resident of Cardston County or a municipality within Cardston County, and their spouse or adult interdependent partner, children, grandchildren, parents, and the parents of the spouse or adult interdependent partner. Proof of relationship may be required at Administration’s discretion.
 - (b) Resident Infant Interment \$0.00
 - (c) Other Interment – non residents \$2,500.00

4. ENVIRONMENTAL SERVICES:

- 4.1 Bulk Water:
 - (a) Per gallon of water \$0.03

4.2 Installation of any approach on to lands requested by the landowner/developer shall be borne by the landowner/developer at the cost incurred by the Village to install the approach.

5. MUNICIPAL UTILITY RATES:

5.1 Rates – are listed on a per month billing base standard rate (billed bi-monthly):

a. <u>Residential* / Commercial:</u>	2025
Water	\$50.00
Sewer	\$20.00
Solid Waste	\$10.00

Irrigation (per acre) \$8.00

* These rates are for single-detached residential units. For multi-unit residential, each unit gets billed at these rates.

b. Industrial:	2025
Water Flat Charge	\$136.00
Water Consumption per Imperial Gallon	\$0.003
Sewer	\$56.00
Solid Waste	\$32.00
Irrigation (per acre)	\$8.00
c. Church (Institutional):	2025
Water	\$74.00
Sewer	\$28.00
Solid Waste	\$16.00
Irrigation (per acre)	\$8.00
d. School (Institutional):	2025
Water	\$136.00
Sewer	\$56.00
Solid Waste	\$32.00
Irrigation (per acre)	\$8.00

5.2 Water/Sewer/Irrigation Connection Rates

New Main Connection Fee – per individual service:

*If Main adjacent to property.

Any property Owner who desires a Water and/or Sewer Service Connection, from the Village, shall apply to the Administrator and pay the required Service Connection fee(s) as indicated in Schedule "A" before work on either Connection commences.

- i. Water Service Hook-up - inside Village boundaries plus cost of backhoe services and supplies. *\$2,250.00

***Any damages to the road requiring repairs shall be an additional charge of cost plus 10%.**

- ii. Sewer Service Install - inside Village Boundaries \$2,250.00
- iii. Irrigation Service Install (no roadwork) - inside Village Boundaries \$1,125.00
- iv. Irrigation Service Install (roadwork required) - inside Village Boundaries \$2,250.00

b. Water Connection/Disconnection Fee – per connection/disconnection:

*If the Water connection/disconnection is a direct result of an Emergency the associated fee will be waived.

i. Due to any reason or non-payment of account	\$100.00
ii. Due to customer request-	\$30.00
c. End of year transfer of utility arrears to taxes	\$20.00

6. OPERATIONAL SERVICES:

6.1 Equipment Rental per hour rate or part thereof: (minimum charge is ½ hour):
 *Operated by village staff and subject to schedule availability.

(a) Grader	\$200.00
(b) Large Tractor	\$150.00
(c) Large Tractor with mower	\$175.00
(d) Packer	\$125.00
(e) Small Tractor with mower	\$125.00
(f) Skid steer with or without Attachment	\$125.00
(g) Weed Whipping (for non compliance only)	\$75.00

ANY AFTER HOURS CALL IN'S WILL BE BILLED AT TIME AND HALF FOREMANS RATE WITH A MINIMUM 3 HOUR CHARGE

7. LAND USE, PLANNING & SUBDIVISION:

7.1 Letter or Certificate of Compliance	\$50.00
7.2 Development Application Fee – single unit dwelling	\$100.00
7.3 Development Application Fee – garage, deck, carport, shed, accessory building, shipping container	\$50.00
7.4 Development Application Fee – modular/manufactured homes	\$100.00
7.5 Development Application Fee –multi-unit dwellings (per unit), special residential uses including half-way houses, group homes, day care, nursing homes	\$200.00
7.6 Development Application Fee – Commercial/Industrial	\$300.00
7.7 Development Application Fee – all public service buildings	\$300.00
7.8 Request to convene a special meeting of the Subdivision and Development Appeal Board (SDAB) or the Municipal Planning Commission (MPC)	\$300.00
7.9 Regional Subdivision & Development Appeal Board Fee (of which \$150 will be refunded if appeal is successful)	\$300.00
7.10 Printed copy of Land Use Bylaw	\$50.00
7.11 Land Use Bylaw Amendment Fee (per title and or if at the same time of application fee can be cost shared)	\$500.00
7.12 Where a development has been commenced prior to a development application being approved, or when a stop order has been issued pursuant to the Land Use Bylaw, the fee for any subsequent application for that development shall be twice the amount specified in this bylaw for that use.	

7.13 Any outstanding fees or service charges will be added to the appropriate tax account

8. RECREATIONAL SERVICES:

All Rentals must be paid in full before day of rental and the date cannot be held until payment is made in full.

8.1 Bleachers:

- | | |
|--|----------|
| (a) Rental per day – for Private Functions | \$100.00 |
| (b) Rental per day (for those covered by Policy No. A011 plus Glenwood Baseball Group, Pioneer Days, Glenwood Days and Community Functions | \$0.00 |
| (c) Refundable Damage Deposit for Private Functions | \$100.00 |

8.2 Glenwood Community Hall:

- | | |
|---|------------|
| (d) Rental per day – Private Functions | \$100.00 |
| (e) Damage Deposit - refundable if no cleaning required or no damage to Hall | \$100.00 |
| (f) Rental (Non-Profit Community Group as listed in Policy A011) | \$0.00 |
| (g) Cleaning Fee | \$50.00/hr |

8.3 Village Park Kitchen: No Charge

CAO

From: Ryan Dyck <ryandyck@orrsc.com>
Sent: January 29, 2025 6:36 PM
To: CAO
Subject: Second Single Unit Dwelling

Hey Cindy,

I discussed this with other planners at the office and they took the same view as me. As discussed, here's an overview of my opinion respecting second dwelling units in the context of the Land Use Bylaw as it exists currently.

- We don't appear to specifically address second dwelling units (not defined, not listed in any districts etc)
- Admin Section 19.2 states that "two or more dwellings are discretionary"
- However, "Second Single Unit Dwelling" – as you might see in other Land Use Bylaws – is not listed in the Residential (R) Land Use District
- The definition for "Multi-Purpose Dwelling" states that it can be considered as the second dwelling unit on a parcel (provided that it must be within an accessory style building)
- "Multi-Purpose Dwelling" is listed as a Discretionary Use in the R District
- "Secondary Suite" does not appear to be listed in the R District

Conservatively, my view is that the only way a second dwelling can be advanced right now is as a "Secondary suite" or a "Multi-purpose dwelling" – basically meaning only as a garage suite given the tight language in the definition. One could argue that we could simply do a "correction" bylaw under Section 692(6) of the MGA, but I think the nature of this is such that it is best to do a conventional amendment to specifically address second dwelling units, which will require a public hearing.

Unlike in most urbans, second dwellings could make sense in Glenwood with the large lot sizes. But you then have to think about the inevitability of people wanting to subdivide these off down the road and separate servicing, access etc. We would be best to add some development standards to guide the Development Authority in its review of applications for a second dwelling unit.

SINGLE UNIT DWELLING means a residential building containing only one dwelling unit which is to be constructed on site and is to be placed on a basement or permanent slab foundation.

MULTIPURPOSE DWELLING means a dwelling unit that is contained, wholly or partly, within an accessory building that appears, predominately, as an accessory building and shall be considered either the principal dwelling or a second dwelling unit on the parcel.

SECONDARY SUITE means a facility containing cooking facilities, food preparation area, sleeping and sanitary facilities, which is physically separate from those of the principal dwelling within the structure. A secondary suite shall also have an entrance separate from the entrance to the principal dwelling, either from a common indoor landing or directly from the exterior of the structure.

Please let me know how Council wishes to proceed.

Thanks,

Ryan Dyck
Planner

CAO

From: CAO
Sent: January 28, 2025 3:33 PM
To: 'Murray Millward'
Subject: Funding Request for Playground
Attachments: villageofglenwood.noreply@gmail.com_20250128_133712.pdf

Thanks for considering this request.

Cynthia Vizzutti
Chief Administrative Officer CLGM, CTAJ
Village of Glenwood
Box 1084, 59 Main Ave.
Glenwood, AB. T0K 2R0
cao@glenwood.ca
403-626-3233



January 27, 2025

Cardston County
P.O. Box 580
Cardston, Alberta
T0K 0K0
Attention: Reeve and Council

The Village of Glenwood is writing to you to request your help with the purchase and construction of new playground equipment for the Village. The present equipment is outdated and some of it does not meet CSA or provincial standards. In fact, the slide is going to be removed from the village park this winter.

While there is playground equipment at the school, it is designed for ages 6 and up and does not adhere to disability standards. The Village is considering the structure as attached, to provide a playground for ages 2 and those children with disabilities.

The cost of this structure is approximately \$97,000.00. The Glenwood Riding Association is applying for grant funding under the Community Facilities Enhancement Grant Program, with the village managing the program.

Funding Sources estimated for the project:

Municipal Reserve contribution – Village	\$ 5000.00
School Reserve contribution – Westwind School Division	\$ 5000.00
Community Facilities Enhancement Grant 50% of total	\$48500.00
Subtotal	<u>\$58500.00</u>
The remaining amount to be funded	\$38,500.00

The Village is asking if Cardston County would be willing to fund the remaining on a 50% basis (\$19250.00). The application for CFEG will be considered in the November allocations therefore the playground would not be built until 2026.

We wish to thank the Council, in advance, for their consideration.

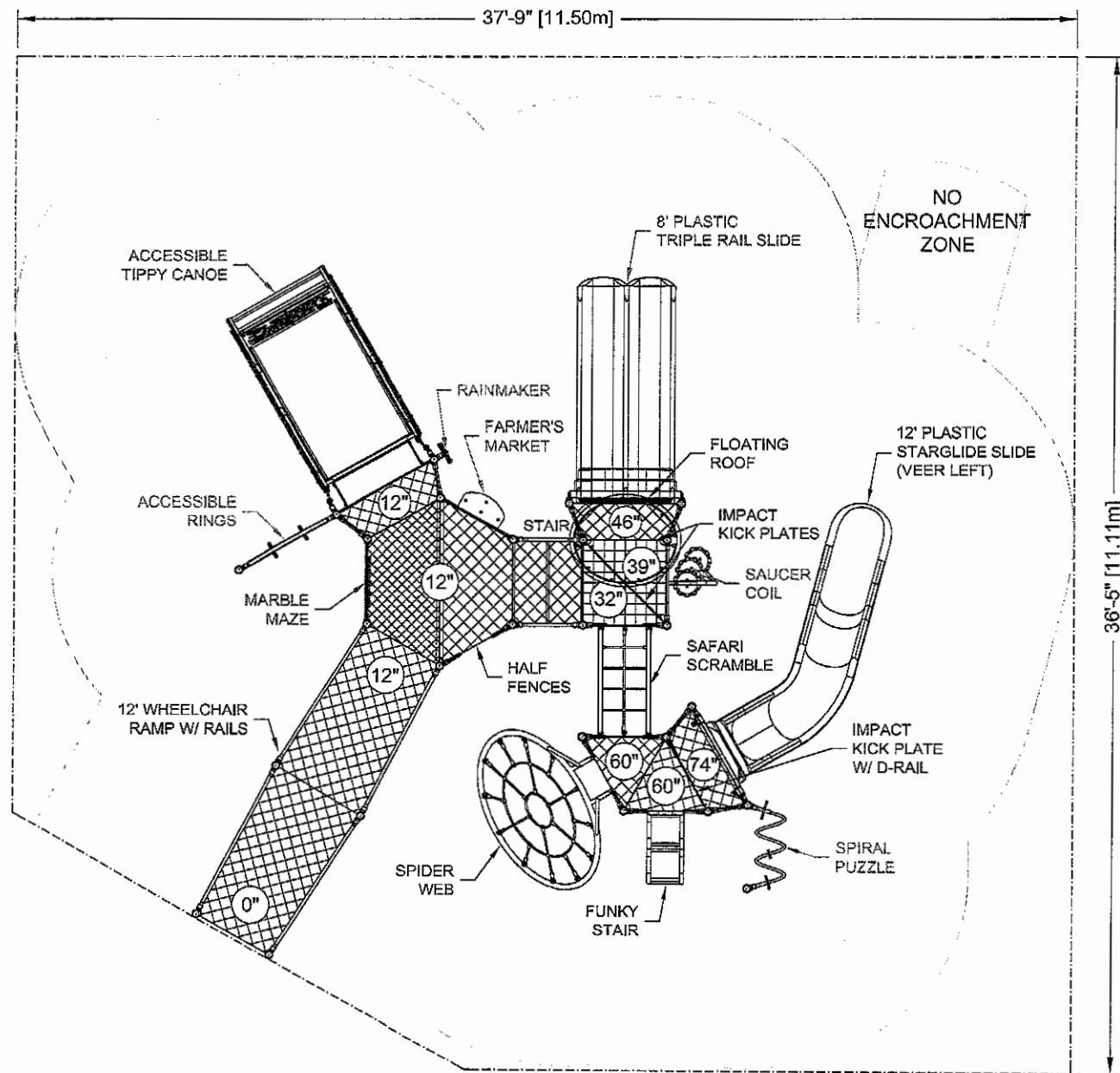
Sincerely

Mayor Linda Allred
Village of Glenwood

Village of Glenwood
PO Box 1084, 59 Main Avenue
Glenwood, AB, T0K 2R0

403-626-3233 (T)
403-626-3234 (F)
office@glenwood.ca

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ANNEX 'H' COMPONENTS		
	REQUIRED	INCLUDED
ACCESSIBLE ELEVATED	5	5
ACCESSIBLE GROUND LEVEL	3	3



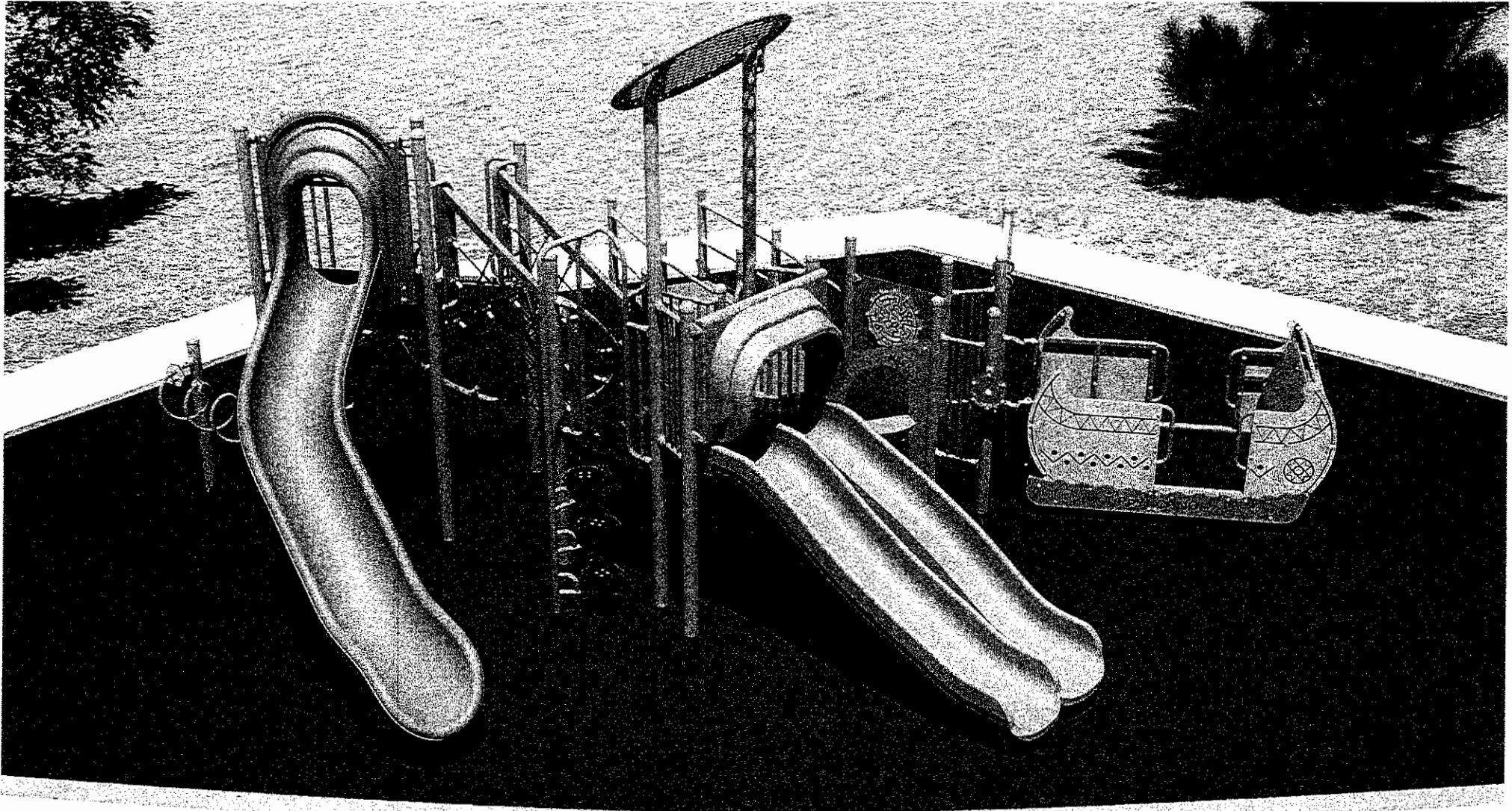
BLUE IMP RECOMMENDS THAT SLIDES BE INSTALLED WITH SLIDE BEDS FACING BETWEEN NORTH AND EAST

- CONFORMS TO THE CAN/CSA-Z614-20 STANDARD "CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING"
- PERIMETER SHOWN REPRESENTS EXTENT OF REQUIRED SAFETY SURFACING. WIDTH OF BORDER MATERIAL MUST BE ADDED BEFORE EXCAVATION.
- CONFORMS TO ANNEX 'H' OF THE CAN/CSA-Z614-20 STANDARD "CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING" (SUBJECT TO THE PRESENCE OF ACCESSIBLE SURFACING)

LAYOUT #: 114727
JOB #:

RECOMMENDED AGES: 18M-12Y
PROTECTIVE SURFACING REQUIRED:
AREA: 1301 (sq.ft) PERIMETER: 142 (ft)
DRAWN BY: EH DATE: 26-JUL-24

724 - 14TH STREET S.W., MEDICINE HAT, AB, T1A 4V7
TOLL FREE: 1-800-861-1462 FAX: (403) 529-0851
E-MAIL: sales@blueimp.com WEBSITE: www.blueimp.com



Paint Colours: Electric Blue, Light Grey, Sage Green, Tan
 Plastic Slide Colours: Light Grey, Tan

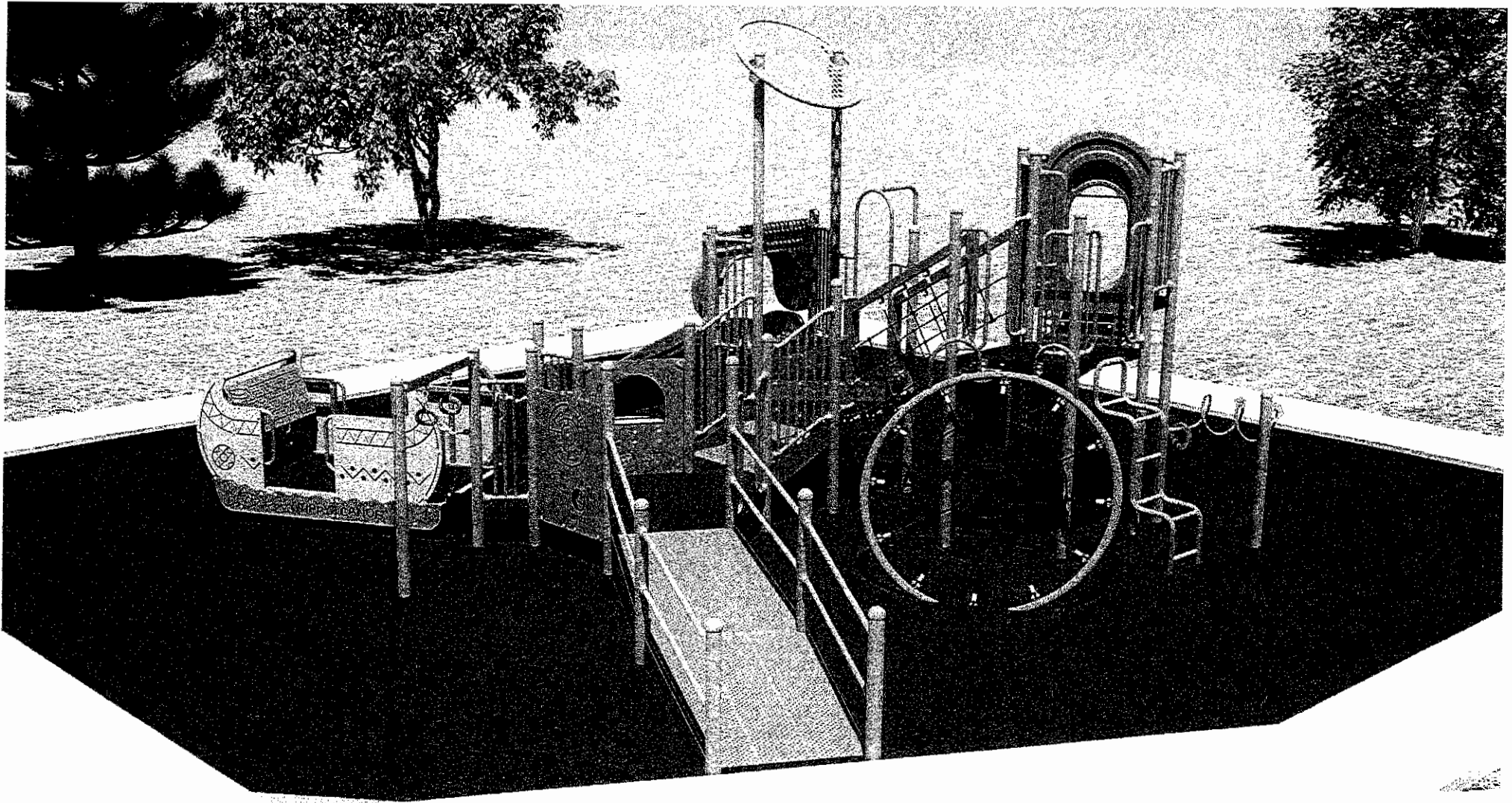
Equipment shown by way of illustration only. Not to scale.

layout # I14727-C2



NOTE: SITE FEATURES SHOWN (I.E. SURFACING, BORDER, LANDSCAPING, ETC.)
 MAY NOT REFLECT ACTUAL SCOPE OF WORK AND ARE PURELY CONCEPTUAL.

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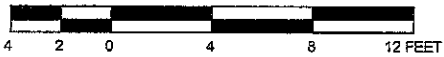
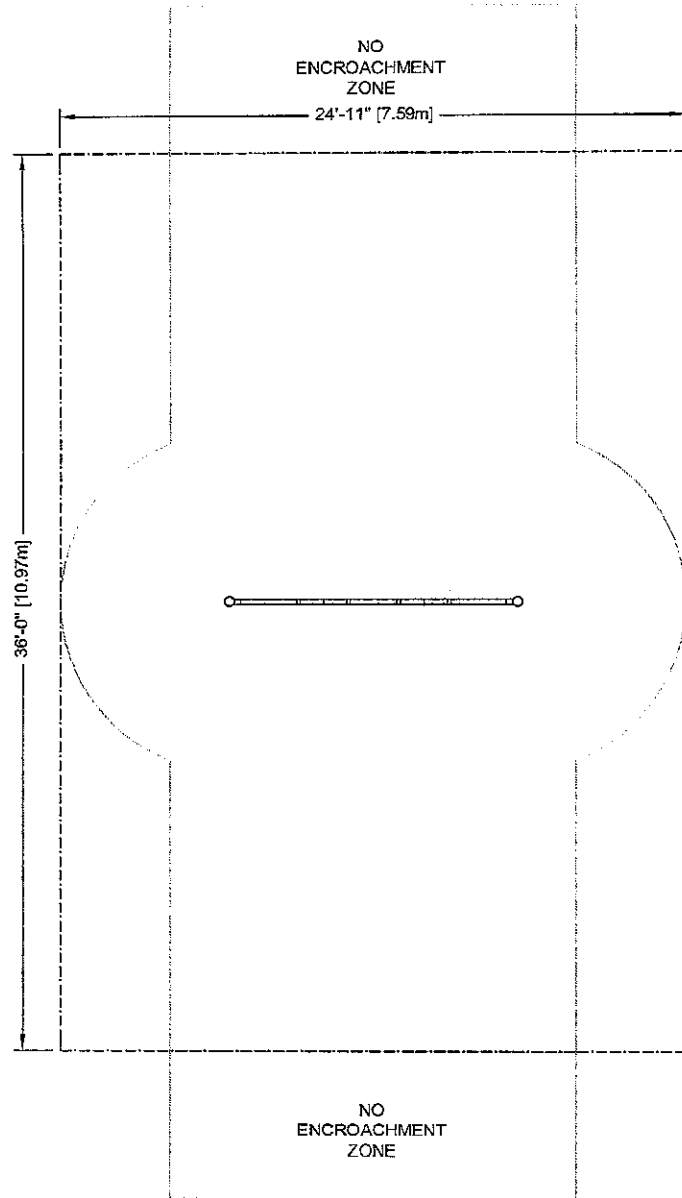
Paint Colours: Electric Blue, Light Grey, Sage Green, Tan
 Plastic Slide Colours: Light Grey, Tan

layout # 114727-C2



NOTE: SITE FEATURES SHOWN (IF SURFACING, BORDER, LANDSCAPING, ETC.)
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4	UPDATE LAYOUTS & TITLEBLOCK	KH	04-AUG-22
3	REVISE BLOCK	BB	02-JUL-14
2	REVISE PILE HOLES	CJP	20-AUG-13

- CONFORMS TO THE CAN/CSA-Z614-20 STANDARD "CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING"
- PERIMETER SHOWN REPRESENTS EXTENT OF REQUIRED SAFETY SURFACING. WIDTH OF BORDER MATERIAL MUST BE ADDED BEFORE EXCAVATION.

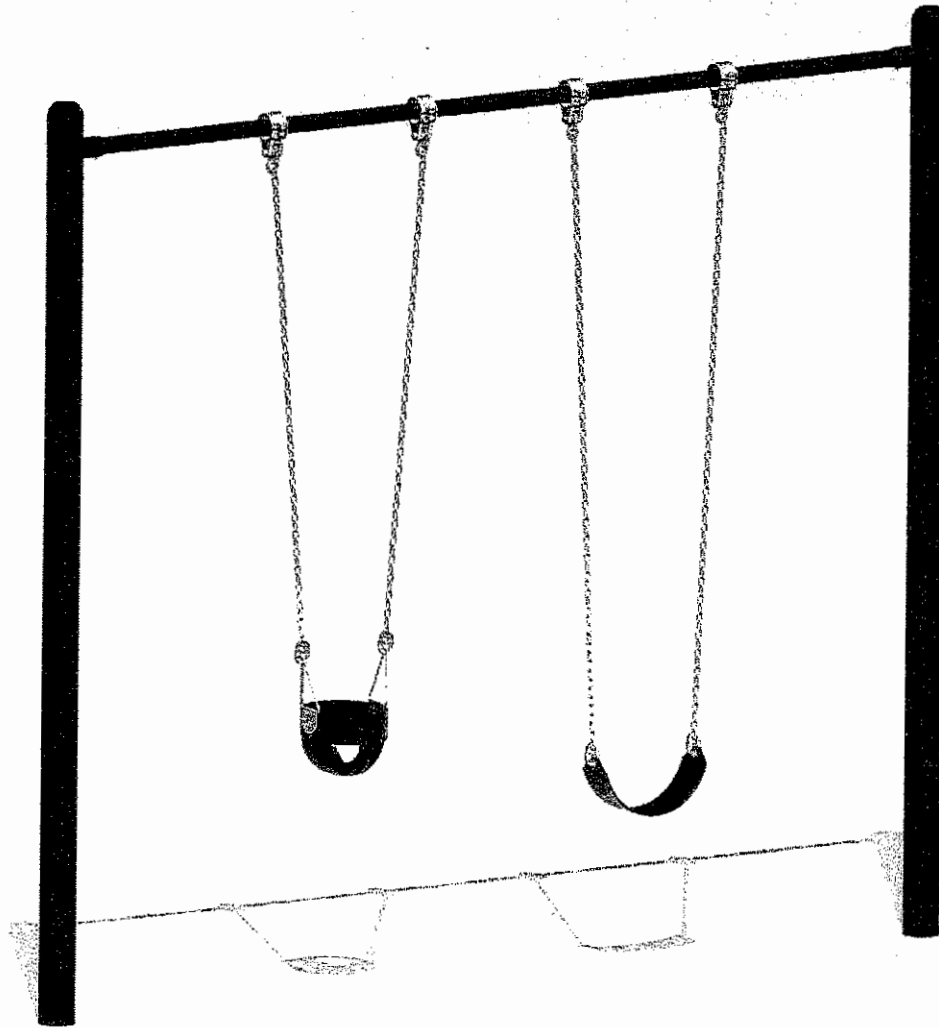
10' HIGH, 2 UNIT
SINGLE LEG SWING

LAYOUT #: L110
JOB #:
RECOMMENDED AGES: N/A
PROTECTIVE SURFACING REQUIRED:
AREA: 897 (sq.ft) PERIMETER: 122 (ft)
DRAWN BY: LB DATE: 17-SEPT-13



Blue Imp™
PLAY STRONG!

724 - 14TH STREET S.W., MEDICINE HAT, AB. T1A 4V7
TOLL FREE: 1-800-661-1462 FAX: (403) 529-0851
E-MAIL: sales@blueimp.com WEBSITE: www.blueimp.com



Note: Colours shown may not accurately reflect actual colours.

L110 - Single Leg Swing 10' High
Shown with 1 tot seat, 1 belt seat (not included)



BLUE IMP™
Play Strong.



PHONE: 1-877-380-2215
 EMAIL: info@bdisplaydesigns.com
 ADDRESS: PO Box 1762 Lethbridge, AB T1J 4K4
 WEBSITE: www.bdiplaydesigns.com



PROJECT QUOTE BASED ON VOLUNTEER INSTALLATION

Equipment Payable to Blue Imp, Installation Payable to BDI Play Designs

DATE: December 9, 2024
ORANIZATION: Village of Glenwood
CONTACT: Cynthia Uizzutti
LOCATION: Glenwood, AB

SITE ADDRESS: 192 Centre St SW
 Glenwood, AB T0K 2R0
CONTACT NUMBER: (403) 626-3233
CONTACT EMAIL: cao@glenwood.ca

DESCRIPTION OF MATERIAL COSTS

Layout/Design #: I14727 + L110

# of Items	Item Description	Item #	Price per Item	Total Cost
1	Blue Imp 'Canoe Crossing' Sale Unit (Exp. August 31, 2025)	I14727	\$49,854.00	\$49,854.00
1	Blue Imp Swing Seat Pkg - Accessible/RBH 10'H	SAR-10	\$1,743.00	\$1,743.00
1	Blue Imp Swing Seat Pkg - Belt/RBH 10'H	SRR-10	\$315.00	\$315.00
1	Blue Imp 10'H 2 Unit Single Leg (Frame Only)	L110	\$1,882.00	\$1,882.00

This Represents a Discount/Donation of:	\$4,303.52	Equipment Total:	\$53,794.00
Volunteer Supervision Package	1 - 2 Day Installation.		\$3,995.60
<i>(Includes general liability insurance, supervisor, site layout, all small installation tools, project planner, inspection, and one year maintenance.)</i>			
	Freight Quote Valid for 30 Days	Freight Costs:	\$2,000.00
	<i>GST is additional</i>	Total Fixed Cost:	\$59,789.60

Description of Site Costs for *Budget Purposes (To be donated, hired, purchased, etc.)

Item Description	Approx. Quantity	Units of Meas.	Cost Per	Potential Cost
Volunteer Hours	25 Volunteers, 10 hours each day.	500	Hours	
Wood Border (Installed by Volunteers)	264	Ln/Ft	\$27.00	\$7,128.00
Excavation (12" Depth/Level to within 1% Grade)	2198	Sq/Ft	\$2.40	\$5,275.20
Skid Steer (Augering Holes)	5.00	Hours	\$130.00	\$650.00
Concrete (Post Holes)	2.5	Cubic Metres	\$260.00	\$650.00

PLAY DESIGNS

Equipment Payable to Blue Imp, Installation Payable to BDI Play Designs

DATE: December 9, 2024
 ORGANIZATION: Village of Glenwood
 CONTACT: Cynthia Uizzutti
 LOCATION: Glenwood, AB

SITE ADDRESS: 192 Centre St SW
 Glenwood, AB T0K 2R0
 CONTACT NUMBER: (403) 626-3233
 CONTACT EMAIL: cao@glenwood.ca

DESCRIPTION OF MATERIAL COSTS

Layout/Design #: I14727 + L110

# of Items	Item Description	Item #	Price per Item	Total Cost
1	Blue Imp 'Canoe Crossing' Sale Unit (Exp. August 31, 2025)	I14727	\$49,854.00	\$49,854.00
1	Blue Imp Swing Seat Pkg - Accessible/RBH 10'H	SAR-10	\$1,743.00	\$1,743.00
1	Blue Imp Swing Seat Pkg - Belt/RBH 10'H	SRR-10	\$315.00	\$315.00
1	Blue Imp 10'H 2 Unit Single Leg (Frame Only)	L110	\$1,882.00	\$1,882.00

The Price Quoted Reflects a Discount of: **\$4,303.52**

Total Equipment Cost: \$53,794.00

INSTALLATION BREAKDOWN

Excavation & Site Preparation	\$5,275.20
Temporary Site Fencing <i>390 Feet of Site Fencing</i>	\$1,495.00
Assembly & Installation of Equipment	\$9,962.50
Supply & Place Wood Border	\$10,032.00
Supply 10mm Natural Round Rock *ESTIMATE ONLY	\$7,350.00
Place Safety Surfacing	\$2,714.53
Landscape Rehabilitation (Loam, Level, & Seed Perimeter)	\$4,646.40

Prepared By: Falon

Total Commercial Installation Cost: \$41,475.63

Freight Quote Valid for 30 Days **Freight Cost: \$2,000.00**

TERMS: Due on Receipt

GST is additional **Total Cost: \$97,269.63**

NOTES:

1. GST is additional to the above pricing.
2. Pricing valid for 30 days.
3. BDI Play Designs to dispose of all debris related to our portion of the project.
4. Tailings from pile holes to be disposed of on site.
5. Site costs based on normal digging conditions, free from frost, rock and debris. Channel grid installation can be quoted should soil conditions not be suitable for digging.
6. Landscape rehabilitation includes loaming, leveling and seeding immediately around playground area, and does not include rehabilitation of any damage caused by heavy equipment usage within areas necessary for site access. Sodding instead of seeding will be an additional \$5808.00. Irrigation to be completed by others.
7. Hydrovac digging due to utility line conflicts is not included in the pricing.
8. Equipment payable to Blue Imp; installation payable to BDI Play Designs Inc.

VILLAGE OF GLENWOOD

Cheque Listing For Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20250001	2024-12-31	ALBERTA MUNICIPAL SERVICE CORPORATION	24-1056648	POSER AND NATURAL GAS	5,108.85	5,108.85
20250002	2024-12-31	CARDSTON COUNTY	25067 25070	REGIONAL DEM CONTRACT WATER PLANT CONTRACT	66.70 2,708.34	2,775.04
20250003	2024-12-31	CARO ANALYTICAL SERVICES	IC2431602	WATER TESTING	212.63	212.63
20250004	2024-12-31	CITY OF LETHBRIDGE- FIRE ADMINISTRATION	80382	FIRE DISPATCH	284.85	284.85
20250005	2024-12-31	EDWARDS, JANET	DEC EXPENSE:	POSTAGE AND MILEAGE	29.78	29.78
20250006	2024-12-31	SKOEN PROFESSIONAL CORPORATION	1197	ACCOUNTING FEES	3,822.00	3,822.00
20250007	2024-12-31	TELUS COMMUNICATIONS	DEC 17	PHONE COSTS	273.96	273.96
20250008	2024-12-31	TELUS MOBILITY	DEC INVOICE	CELL PHONE COSTS	198.12	198.12
20250009	2024-12-31	TOWN OF CARDSTON	2024797629	ANIMAL CONTROL COSTS	270.00	270.00
20250010	2024-12-31	VAN DAN'S	29/30	PERRYS PARTY	13.15	13.15
20250011	2025-01-14	AMSC INSURANCE SERVICES LTD	JAN 1 BENEFIT	JANUARY BENEFITS	1,533.19	1,533.19
20250012	2025-01-14	ATB FINANCIAL MASTERCARD	DEC - 2025 COI	TEXT 2 CARS AND FUEL	1,315.50	1,315.50
20250013	2025-01-14	CATALIS TECHNOLOGIES CANADA LTD	308340119	ANNUAL LICENCE	3,837.97	3,837.97
20250014	2025-01-14	MICROAGE ALBERTA LTD.	26349	OFFICE 365 EXCHANGE	837.90	837.90
20250015	2025-01-14	NEXTGEN AUTOMATION, DIGITAL CONNECTION	642976	PHOTOCOPYING	78.33	78.33
20250016	2025-01-14	OLDMAN RIVER REGIONAL SERVICES COMM.	14594	PLANNING/SDAB/GIS/ARB	3,930.31	3,930.31
20250017	2025-01-14	UTILITY SAFETY PARTNERS, AB. ONE CALL COI	179125	MEMBERSHIP FEE	149.04	149.04
20250018	2025-01-14	VAN DULKEN, CHRIS	JAN 9 IT	IT JAN 9	25.00	25.00
20250019	2025-01-15	ATB FINANCIAL MASTERCARD	NOV BILL	GARBAGE BAGS	175.32	175.32
20250020	2025-01-15	ELIAS, SARAH	DEC HALL CLE	HALL CLEANING	397.50	397.50
20250021	2025-01-23	BOWEN, HERB & DARLENE	202501231	CREDIT BALANCE PAID	134.14	134.14
20250022	2025-01-23	MICHEL, PATRICIA	202501232	CREDIT BALANCE PAID	80.00	80.00
20250023	2025-01-28	CHINOOK ARCH REGIONAL LIBRARY SYSTEM	923096	LIBRARY FEES	1,055.36	1,055.36
20250024	2025-01-28	VIZZUTTI, CYNTHIA	JAN MILEAGE	MILEAGE AND BATTERIES FOR C	645.93	645.93
20250025	2025-01-28	ALBERTA MUNICIPAL SERVICE CORPORATION	25-1057105	POWER AND GAS	5,190.98	5,190.98
20250026	2025-01-28	BECK'S EXCAVATING & TRUCKING LTD	3329	INSTALL W/S ON 1ST AVE W TO C	20,264.01	20,264.01
20250027	2025-01-28	PINCHER CREEK CO-OP	218/219/17584	GAS AND LUBRICANT	4,866.98	4,866.98

Total 57,505.84

*** End of Report ***

**Blood Tribe Social
Development**

Memo

To: Mayor Linda Allred & Village Council of Glenwood
From: Arnold Fox, Director-Blood Tribe Social Development
cc: Cynthia Vizzutti, Chief Administrative Officer
Date: January 23, 2025
Re: Blackfoot Signage Project

Oki:

I would like to take this opportunity to provide you with information on the Blackfoot Signage Project which has been in progress over the last two years. Attached is the press release we sent out in September, 2023 providing information on the project. Community Futures-Alberta will provide funding on a cost/share basis with southern Alberta communities who wish to erect signs that reflect the Blackfoot language. Our target groups include towns, villages and schools (to name a few) in Southern Alberta.

I am also attaching an application form should you decide to apply. For more information on the project and budget specifics please contact Troy Grainger, Executive Director, Community Futures-Lethbridge. I have attached his card for your convenience.

I have lived all my life on the Blood Reserve across the Belly River from Glenwood and I am aware that we share some history. My parents spoke about the Glenwood Rodeo which was a big deal to our people. I still go to Van & Dan's for supplies. My grandparents, Morris and Annie Many Fingers lived in the Lavern community.

In closing I thank you for your attention to this matter.

Arnold Fox, Director, Blood Tribe Social Development. (Office # 403-737-3974)





For Immediate Release: **September 11, 2023**

Local Organizations and Kainai Nation launch Southwest Alberta Blackfoot Signage Project

Lethbridge, September 11, 2023

Several Economic Development and Tourism organizations in southwest Alberta have partnered up with the Kainai Nation to fund the construction of Blackfoot Language Signage across the region in unique project to enrich the landscape and invite both locals and visitors to learn more about the deep history of our region.

The project will invite communities, businesses, and institutions from across the region to apply for up to \$2,000 towards the cost of sign construction for their location. Translations/interpretations for locations will be provided by the Aitsi'poyiiksi Committee, which is a Blackfoot Language Committee from the Kainai Nation responsible for working to preserve the Blackfoot Language.

The project aims to bring those names back to life and bring the people of Southern Alberta together, both in the spirit of reconciliation and to invite more people to take an interest in the deep history of the region.

"The project is meant to act as a step in the reconciliation journey, providing a legacy footprint of cultural recognition, acceptance, and increased familiarity with the Blackfoot language. We are hopeful it will facilitate the ability to showcase Blackfoot signage at regional destinations and municipalities, adding to the flow of language and ethos for cultural exploration," says Troy Grainger, Executive Director of Community Futures Lethbridge Region.

"There is a huge opportunity for tourism development in our region, and a lot of that interest is tied to our indigenous cultural roots. Anything we can do that highlights and invites people to explore the Blackfoot history of our region will encourage more and more tourism." – Erin Crane, Chief Executive Officer of Tourism Lethbridge.

"As Canadians we are stronger, brighter, and better when we pull together. There's still a lot of healing to be done from the past and this project, is a practical step along the path of reconciliation that we're all walking down together." – Peter Casurella, Executive Director of the SouthGrow Regional Initiative.

"Preserving the Blackfoot Language is a hard battle, but to see it on signs and part of our everyday life is a positive step and will be a constant reminder that the history of our people is the deep story of this land, and we hope that invites more and more people to learn about our past." – Arnold Fox, Director of Blood Tribe Social Development.

The partners hope to see the program get refunded in 2024 and expand to cover all traditional Blackfoot Confederacy territory which covers wide swaths of both Alberta and Saskatchewan, and which extends south into Montana as well.

For more information and to apply, visit www.lethbridgeregion.albertacf.com/latest-news/



For More information or Interviews Please Contact:

Peter Casurella, Executive Director
Southgrow Regional Initiative
Phone: 403 394-0615
Email: peter.casurella@southgrow.com

Or

Arnold Fox
Director of Blood Tribe Social Development
Phone: 403 308-8693 (Cellular) - 403 737-3974 (Office)
Email: arnoldfox@bloodtribe.org

Blackfoot Signage Project Application

Organization Name: _____

Address: _____

Exact wording to be interpreted / translated: _____

Requested Signage:

Infrastructure signage is defined as a professionally produced sign that will be affixed to existing infrastructure and visible from adjacent road and pedestrian. Signs are 1/2" Crezon wood signs sided with prismatic reflective vinyl background and premium vinyl graphics. All sign installation cost and logistics are the responsibility of the applicant. Custom sign design parameters and cost to be determined by the sign company and project administrator in conjunction with the applicant.

The project will fund up to 80% of costs associated with signage development and construction up to \$2,000.00 per applicant. Pricing subject to change. The project will also fund 100% of any Municipal permitting fees and 50% of GST aggregate Goods and Service Tax (GST) costs.

Infrastructure Signage			
Dimensions	Number	Pricing	Subtotal Cost
12" x 48"		\$400.00	\$
12" x 72"		\$500.00	\$
12" x 96"		\$600.00	\$
18" x 72"		\$700.00	\$
18" x 96"		\$800.00	\$
Custom		Available Upon Request	\$
		Municipal Sign Permit	\$
		Miscellaneous	\$
A	Total		\$
B	GST (A x 5%)		\$
C	Municipal Permitting Fees		\$
D	GST (B x 50%)		\$
Total Applicant Obligation (A x 20% + D)			\$
Total Project Contribution (A x 80% + C + D)			\$



Blackfoot Signage Project Application

Requested Banner & Window Decal Signage			
Banner (Matte or Gloss)			
Dimensions	Number	Cost	Subtotal Cost
12" x 36"		\$30.00	\$
12" x 52"		\$45.00	\$
24" x 52"		\$68.00	\$
36" x 52"		\$102.00	\$
48" x 52"		\$135.00	\$
60" x 52"		\$169.00	\$
72" x 52"		\$203.00	\$
84" x 52"		\$237.00	\$
96" x 52"		\$270.00	\$
108" x 52"		\$304.00	\$
120" x 52"		\$340.00	\$
Custom		To be determined	\$
Static Cling Window Decal			
12" x 24"		\$30.00	\$
24" x 24"		\$55.00	\$
24" x 30"		\$65.00	\$
Custom		To be determined	\$
A	Total		\$
B	GST (A x 5%)		
Total Applicant Obligation (A x 20%) + (B x 50%)			
Total Project Contribution (A x 80%) + (B x 50%)			\$

Please note alternative signage products may qualify under the program. Please contact cflethbridge@albertacf.com for details.



Blackfoot Signage Project Application

Proposed Infrastructure Signage Location (complete at least one of the following):

1. Civic Address: _____

OR

2. GPS Coordinates: _____

Applicant Representative:

Name: _____

Title: _____

Telephone: _____

Email: _____

I am authorized to sign on behalf of the applicant organization.

Signature

Date



Cardston County Emergency Services				
2025 Operation/Capital Budget				
	Income	2025 Budget	2024 Budget	2023 Budget
1	Emergency Calls	\$ 35,000.00	\$ 30,000.00	\$ 40,000.00
2	Waterton Contract(138)	\$ 265,650.00	\$ 205,500.00	\$ 165,000.00
3		-	-	-
4	Building Lease	\$ 21,768.00	\$ 21,768.00	\$ 21,407.00
5	B/A Rental-Parks Canada	\$ 5,766.00	\$ 4,292.00	\$ 3,446.00
6	Net Surplus	\$ 45,000.00	\$ 45,000.00	\$ 30,000.00
7	Sub-total	\$ 373,184.00	\$ 306,560.00	\$ 259,853.00
8	Requistions -37,396.00	\$ 144,103.00	\$ 181,499.00	\$ 149,254.00
9	Total Income	\$ 517,287.00	\$ 488,059.00	\$ 409,107.00
Expenses				
Operational Budget				
Benefits				
10	Canada Pension Plan	\$ 8,920.00	\$ 8,510.00	\$ 6,510.00
11	Employment Insurance	\$ 5,310.00	\$ 4,480.00	\$ 3,440.00
12	Workers Compensation	\$ 4,410.00	\$ 3,442.00	\$ 2,854.00
13	Total Expenses	\$ 18,640.00	\$ 16,432.00	\$ 12,804.00
Payroll Expense				
Fire				
14	Week-End On Call	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
15	Officer Pay	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00
16	Committee's	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00
17	Volunteers	\$ 58,000.00	\$ 42,500.00	\$ 42,500.00
18	ACP-for Volunteer F.F. (10)	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00
19	EMT-A Waterton(138)	\$ 175,950.00	\$ 123,300.00	\$ 99,000.00
20	Full Time FF X2	\$ -	--	-
21	Chief Contract-(2%COL)	\$ 46,318.00	\$ 43,493.00	\$ 42,640.00
22	Secretarial Support Part time	\$ 12,000.00	\$ 6,500.00	\$ 7,500.00
23	Total Payroll Expenses	\$ 310,718.00	\$ 234,243.00	\$ 211,885.00
Supplies and Repairs				
Fire				
24	Bank Service Charge	\$ 750.00	\$ 580.00	\$ 620.00
25	Education - Food/Lodging	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00
26	Education - Registration/Supplies	\$ 7,200.00	\$ 7,200.00	\$ 8,200.00
27	Education - Travel	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00
28	Fire Aid multi purpose Foam (6)	\$ 1,860.00	\$ 3,360.00	\$ 2,500.00
29	Social Club	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00
30	Active 911-System	\$ 1,675.00	\$ 1,675.00	\$ 1,675.00
31	Bunker Gear-(4)	\$ 19,200.00	\$ 17,600.00	\$ 26,400.00
32	Misc. Equipment	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
33	Cell Phones	\$ 2,800.00	\$ 2,200.00	\$ 2,200.00
34	AFRRCS Radio's (0) ***	\$ -	\$ 20,800.00	-
35	Nozzle/Fittings	\$ 450.00	\$ 600.00	\$ 800.00
36	Glenwood-Officer Pay	\$ 2,400.00	\$ 1,200.00	\$ 1,200.00
37	FR Coveralls-Wildland Gear(4)	\$ 1,920.00	\$ 1,280.00	\$ 1,280.00
38	Replace Misc. Hose (12)	\$ 2,700.00	\$ 300.00	\$ 300.00
39	High Volume Hose	\$ -	\$ 3,000.00	\$ 5,600.00
40	Equipment for First Respons. Vehicles	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
41	Intial attach hose-33 / 65	\$ 1,000.00	\$ 1,800.00	\$ 480.00
42	Gas and Oil	\$ 14,800.00	\$ 14,000.00	\$ 12,000.00

43	Building Insurance	\$ 4,800.00	\$ 4,600.00	\$ 4,504.00
44	Insurance Veh/Liabil.	\$ 25,094.00	\$ 24,129.00	\$ 19,000.00
45	Annual Sick Accident Ins. F.F	\$ 2,400.00	\$ 1,900.00	\$ 1,900.00
46	Maintenance/ Office Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
47	Office Supplies	\$ 500.00	\$ 500.00	\$ 500.00
48	Postage/Freight	\$ 200.00	\$ 200.00	\$ 200.00
49	Professional Fees (Audit)	\$ 5,400.00	\$ 4,500.00	\$ 4,400.00
50	Waterton Phone / T.V./Internet	\$ 600.00	\$ 1,200.00	\$ 1,200.00
51	Radio Licenses/Tower Rental=800	\$ 4,200.00	\$ 3,800.00	\$ 3,800.00
52	Public Relations	\$ 750.00	\$ 750.00	\$ 750.00
53	B/A-Testing/Maintenance	\$ 4,500.00	\$ 4,500.00	\$ 4,400.00
54	Fire Equipment Repairs AB Fire Tech	\$ 4,700.00	\$ 3,400.00	\$ 3,200.00
55	Building Repairs	\$ 5,000.00	\$ 10,000.00	\$ 750.00
56	Vehicle Repairs	\$ 8,200.00	\$ 8,000.00	\$ 8,000.00
57	Subscriptions	\$ 250.00	\$ 250.00	\$ 250.00
58	Telephone / Internet	\$ 3,800.00	\$ 3,600.00	\$ 3,600.00
59	Utilities	\$ 16,200.00	\$ 14,400.00	\$ 14,400.00
60	SwimPass/Fitness Spending(34)	\$ 4,080.00	\$ 4,080.00	\$ 4,080.00
61	Sikea Software	\$ 6,200.00	\$ 6,200.00	\$ 6,000.00
62	SCBA Cylinder Replacement (5)	\$ -	\$ 5,000.00	
63	Uniforms	\$ 1,550.00	\$ 600.00	\$ 1,200.00
64	Total Supplies	\$ 164,679.00	\$ 187,204.00	\$ 154,918.00
	Capital Budget			
65	Addition Drawing/Engineering		-	\$ 7,200.00
66	Rescue Equipt.	-	-	-
67	Trailer-Wildland		-	-
68	Rescue Suits / Equipment		\$ 5,500.00	-
69	Fire Gear Drying Cabinet	\$ 18,250.00		
70	Wildland Equipment	\$ 1,500.00	\$ 10,000.00	\$ 6,000.00
71	B/A Packs (2)	-	-	-
72	Fire Gear Washer/Extractor			\$ 26,000.00
73	Contingency Fund	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
74	Total Capital Budget	\$ 23,250.00	\$ 19,000.00	\$ 29,500.00
75	FLT.RPLCMNT.FUND-NON REQ.	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
76	Total Income	\$ 517,287.00	\$ 488,059.00	\$ 409,107.00
77	Less Costs	\$ 517,287.00	\$ 488,059.00	\$ 409,107.00
78		2025	2024	2023