



**VILLAGE OF GLENWOOD
Regular Council Meeting**

Agenda

Village Administration Board Room (59 Main Avenue)

Wednesday, April 9 2025

7:00pm

1. Call to Order – 7:00 pm
2. Approval of Agenda
3. Approval of Minutes of the Regular Meeting of March 19, 2025
4. Delegation – Mercer Wilde – Auditors – Village Financial Statements – 7:15 pm
5. Bylaws:
 - a) Bylaw 245B-2025 – Change to Rates, Fees and Charges – Bulk Water rate changed from 3 cents per gallon to 4 cents per gallon.
 - b) Bylaw 256-2025 – Municipal Borrowing Bylaw for Line of Credit and Master Care – yearly bylaw.
6. Councillor Reports:
 - a) Mayor Linda Allred
 - b) Deputy Mayor Mark Peterson
 - c) Councillor Doral Lybbert
 - d) Councillor Sandy Lybbert
 - e) Councillor Brian Wickhorst
7. Cheque Listing 20250028 to 20250073 - \$58099.28
8. Adjournment.

VILLAGE OF GLENWOOD

Wednesday, March 19, 2025 Minutes

The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on Wednesday, March 19, 2025.

In attendance: Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert, Councillor Sandy Lybbert, Councillor Brian Wickhorst

Officials: Chief Administrative Officer Cynthia Vizzutti present

1. Call to Order Regular Meeting

Mayor Allred called the regular Council meeting of March 19, 2025 to order at 7:00 p.m.

2. Agenda Approval 2025.03.19.25

Moved by Councillor Sandy Lybbert to approve the agenda.

Carried.

3. Minutes of Regular Meeting of Feb 11, 2025 2025.03.19.26

Moved by Councillor Doral Lybbert to approve the minutes of the regular meeting of Council held on Tuesday, March 19, 2025.

Carried.

4. Delegation - RCMP

Constable Barber Cardston RCMP attended Council at 7:15 p.m. to present the October – December 2024 Quarterly Reports.

5. Council Meeting Dates

No resolution provided.

6. Blackfoot Signage

Tabled Item. No resolution provided.

7. CAO Report

The CAO report covered the Auditor, renewal of the Pioneer Parlor lease, hired Dylan Lybbert for the summer, grant applications were made to 5th on 5th and Community Foundation of Lethbridge. Superintendent Joe Belanger is doing well.

8. a) Items for Discussion and/or Action 2025.03.19.27

Moved by Councillor Sandy Lybbert to appoint Cynthia Vizzutti as Returning Officer and Janet Edwards as Deputy Returning Officer for the 2025 Municipal Elections.

Carried.

8. b) IDP Committee Items

Intermunicipal Development Committee Meeting held March 4 with Cardston County Minutes and items arising for discussion:

- i) Cheese Plant Building – discussion took place regarding future use opportunities
- ii) Saputo Lagoon- further discussions regarding status of the lagoon as per Alberta Environment requirements and the need to access EIA I, II and III assessments.
- iii) RV Dump Station proposal – review of costs Cardston County is asking for 10% contribution from the Village
- iv) Electronic Sign – the economic development board applied for a grant for an electronic sign for the Village
- v) Playground equipment grant funding – Letter from Cardston County
- vi) Resolution required to install a new meter vault on the west corner of Main Avenue N.W. and 4th Street North.

8. c) JUPA

Joint Use and Planning Agreement between Village of Glenwood and Westwind School Division – resolution required to approve for signature.

8. d) Electronic Signage Funding

Request for Funding from Twin Rivers Country Econ Dev Society and Approval of Funding for Electronic Signage.

8. e) Plaque for
Cenotaph

2025.03.19.28

2025.03.10.29

2025.03.19.30

9. Council Reports

Cheque Listing

In Closed Session
2025.03.19.31

Out of Closed Session
2025.03.19.32

CAO Holidays

11. Adjournment
2025.02.11.24

Revisit Plaque for Cenotaph – the Bronze Plaque will be 12" X 18" for the cenotaph and the Donation Plaque will be 2" X 4" for the rock.

Moved by Mayor Allred to authorize the placement of a meter vault, by Cardston County, in the west corner of Main Avenue N.W. and 4th Street North. **Carried.**

Moved by Councillor Doral Lybbert to approved the new Joint Use Planning Agreement with the Westwind School Division to be signed by Mayor Allred and CAO Vizzutti. **Carried.**

Moved by Councillor Sandy Lybbert to give the old dunk tank to Cardston County. **Carried.**

- a) Mayor Allred – attended the FCSS meeting.
- b) Deputy Mayor Peterson – no report.
- c) Councillor Doral Lybbert – attended Alberta SW Meeting and reports there is support for new businesses.
- d) Councillor Sandy Lybbert – attending the ASHA Meeting in Edmonton April 2.
- e) Councillor Wickhorst – according to the solid waste engineers 50% of waste is biological.

CAO Vizzutti presented the cheque listing - Cheque Number 20250028 to 20250040 in the amount of \$24185.76 for Council's information

Moved by Councillor Sandy Lybbert to go into Closed Session at 8:47 pm to discuss a matter under Section 24(1)(b) Freedom of Information – consultations or deliberations involving officers or employees of a public body. **Carried.**

Moved by Mayor Allred to come out of Closed Session at 9:16pm. **Carried.**

Moved by Mayor Allred that CAO Vizzutti be approved to take holidays from September 30 to October 30, 2025 returning to the office on November 4, 2025. **Carried.**

Moved by Councillor Doral Lybbert to adjourn the meeting at 9:18 p.m. **Carried.**

Meeting Chair

Chief Administrative Officer

VILLAGE OF GLENWOOD

Bylaw 245B-2025

Rates, Fees and Charges Bylaw

BEING A BYLAW OF THE VILLAGE OF GLENWOOD, IN THE PROVINCE OF ALBERTA, TO ESTABLISH SERVICE FEES IN THE VILLAGE OF GLENWOOD.

WHEREAS, the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, permits the municipality to pass and enforce bylaws for municipal purposes respecting the safety, health and welfare of the people and the protection of people and property;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides for Council to pass and enforce bylaws for the municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides that a Council, by bylaw, may establish fees;

AND WHEREAS Council recognizes the benefit of adopting a Schedule of Fees;

AND WHEREAS Council deems it expedient from time to time to revise the Schedule of Fees for municipal services;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Glenwood, in the Province of Alberta, enacts as follows:

1. TITLE AND DEFINITIONS:

1.1 **Title** – This bylaw may be cited as the “Rates, Fees and Charges Bylaw”.

1.2 **Definitions**– In this bylaw unless the context otherwise requires:

- (a) **Act** – the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto;
- (b) **Council** – the Council of the Village of Glenwood;
- (c) **Village** – the Village of Glenwood;
- (d) **Resident** – either an individual or a family that resides within the Village of Glenwood;
- (e) **Rural Residential** – either an individual or a family that does not reside within the Village boundaries;
- (f) **Rural Commercial** – a commercial service located outside Village boundaries;
- (g) **Non-Profit** – any group or organization that has a registered society number, groups without a society number and who provide a valued service to the Village may be included subject to the approval of Administration;
- (h) **Other** – all individuals who do not qualify for the non-profit rate.

2. INTENTION:

- 2.1 It is the intention of the Village Council that each separate provision of this bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Village Council that if any provision of the bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.
- 2.2 This bylaw relates to the fees, rates, and charges for the various services provided by the Village. Penalties are not addressed in this bylaw, but are determined by the bylaw, policy, or circumstances specifically relevant to the occurrence.

3. FEES:

- 3.1 The user of any Village facility and/or service shall pay the Village the applicable fee, as stated in Schedule A which is attached to and forms part of this bylaw

4. SEVERABILITY:

- 4.1 Should any provision of this bylaw be found to be invalid: the invalid provision shall be severed and the remaining provisions of the bylaw shall remain in force.

5. RESCINDING BYLAW:

- 5.1 Bylaw 245-2025 is hereby repealed.

6. DATE OF COMMENCEMENT:

- 6.1 This bylaw shall come into effect on April 9th, 2025.

Read a FIRST time this 9th day of April, 2025.

Read a SECOND time this 9th day of April, 2025.

Read to CONSIDER the THIRD and final time this 9th day of April, 2025.

Read a THIRD time and finally passed this 9th day of April, 2025.

Linda Allred
Mayor

Cynthia Vizzutti
Chief Administrative Officer

SCHEDULE "A"

FEES:

1. ADMINISTRATIVE SERVICES FEES:

1.1	Tax Certificate	\$30.00
1.2	Tax Arrears List Placement – As per Land Titles Fees	
1.3	NSF Cheque	\$35.00
1.4	Photocopying/printing (single sided letter or legal-size sheet)	\$0.25
1.5	Photocopying/printing (double sided letter or legal-size sheet)	\$0.50
1.6	Photocopying/printing (single sided 11x17 size sheet)	\$0.60
1.7	Photocopying/printing (double sided 11x17 size sheet)	\$1.00
1.8	Color Photocopying/printing (single sided letter or legal-size sheet)	\$0.30
1.9	Color Photocopying/printing (double sided letter or legal-size sheet)	\$0.60
1.10	Color Photocopying/printing (single sided 11x17 size sheet)	\$1.10
1.11	Color Photocopying/printing (double sided 11x17 size sheet)	\$2.00
1.12	Faxing:	
	(a) Per page (outgoing)	\$0.50
	(b) Per page (incoming)	\$1.00
1.13	Title Searches – Personal property only & Lawyer's for land sales.	\$50.00
1.14	Property Information Request – Lawyers for land sales (Assessment & Real Estate Companies) FOIP	\$25.00
1.15	Assessment Review Board Complaint (Personal Property) Per Residential – (3 or fewer on a single parcel)	\$50.00
	Residential 4 or more dwellings on a single parcel	\$300.00
	Assessment Review Board Complaint-Non-Residential Property	\$650.00
1.16	Composite Assessment Review Board Complaint	\$650.00
1.17	Trash Moving Service (per hour)	\$150.00
1.18	FOIP Request Fee:	
	(a) Initial Request Fee concerning your personal information	\$10.00
	(b) Initial Request Fee for all other requests	\$30.00
	(c) Other information request:	
	(i) For searching for, locating and retrieving a record:	\$10.00 per ¼hr or part thereof
	(ii) For producing an electronic copy of an electronic record:	\$10.00 per ¼hr or part thereof

- | | | |
|-------|--|---------------------------------|
| (iii) | For producing a black and white paper copy of a record (per single sided sheet): | \$0.25 |
| (iv) | For producing a colour paper copy of a record (per single sided sheet): | \$0.30 |
| (v) | For supervising the examination of a record: | \$10.00 per ¼hr or part thereof |

2. BUSINESS LICENCING:

2.1 Business Licence (Yearly):

- | | | |
|-----|--------------------------|---------|
| (a) | Village Only - voluntary | \$20.00 |
| (b) | Regional Licence | \$80.00 |

Regional Licence may only be purchased with a Village Licence – total cost \$100.00

3. COMMUNITY SERVICES – CEMETERY:

- | | | |
|-----|--|------------|
| 3.1 | Cemetery Marker Fee - Fee for Village to place a marker on an unmarked plot. | \$50.00 |
| 3.2 | Plot Purchase Price: | |
| (a) | Resident Interment* | \$150.00 |
| | *Resident means a resident, or former resident of Cardston County or a municipality within Cardston County, and their spouse or adult interdependent partner, children, grandchildren, parents, and the parents of the spouse or adult interdependent partner. Proof of relationship may be required at Administration's discretion. | |
| (b) | Resident Infant Interment | \$0.00 |
| (c) | Other Interment – non residents | \$2,500.00 |

4. ENVIRONMENTAL SERVICES:

4.1 Bulk Water:

- | | | |
|-----|---------------------|--------|
| (a) | Per gallon of water | \$0.04 |
|-----|---------------------|--------|

- 4.2 Installation of any approach on to lands requested by the landowner/developer shall be borne by the landowner/developer at the cost incurred by the Village to install the approach.

5. MUNICIPAL UTILITY RATES:

- 5.1 Rates – are listed on a per month billing base standard rate (billed bi-monthly):

a. <u>Residential* / Commercial:</u>	2025
Water	\$50.00
Sewer	\$20.00
Solid Waste	\$10.00

Irrigation (per acre) \$8.00

* These rates are for single-detached residential units. For multi-unit residential, each unit gets billed at these rates.

b. <u>Industrial:</u>	2025
Water Flat Charge	\$136.00
Water Consumption per Imperial Gallon	\$0.003
Sewer	\$56.00
Solid Waste	\$32.00
Irrigation (per acre)	\$8.00
c. <u>Church (Institutional):</u>	2025
Water	\$74.00
Sewer	\$28.00
Solid Waste	\$16.00
Irrigation (per acre)	\$8.00
d. <u>School (Institutional):</u>	2025
Water	\$136.00
Sewer	\$56.00
Solid Waste	\$32.00
Irrigation (per acre)	\$8.00

5.2 Water/Sewer/Irrigation Connection Rates

New Main Connection Fee – per individual service:

*If Main adjacent to property.

Any property Owner who desires a Water and/or Sewer Service Connection, from the Village, shall apply to the Administrator and pay the required Service Connection fee(s) as indicated in Schedule "A" before work on either Connection commences.

- i. Water Service Hook-up - inside Village boundaries plus cost of backhoe services and supplies. *\$2,250.00

***Any damages to the road requiring repairs shall be an additional charge of cost plus 10%.**

- ii. Sewer Service Install - inside Village Boundaries \$2,250.00
- iii. Irrigation Service Install (no roadwork) - inside Village Boundaries \$1,125.00
- iv. Irrigation Service Install (roadwork required) - inside Village Boundaries \$2,250.00

b. Water Connection/Disconnection Fee – per connection/disconnection:

*If the Water connection/disconnection is a direct result of an Emergency the associated fee will be waived.

i. Due to any reason or non-payment of account	\$100.00
ii. Due to customer request-	\$30.00
c. End of year transfer of utility arrears to taxes	\$20.00

6. OPERATIONAL SERVICES:

6.1 Equipment Rental per hour rate or part thereof: (minimum charge is ½ hour):

*Operated by village staff and subject to schedule availability.

(a) Grader	\$200.00
(b) Large Tractor	\$150.00
(c) Large Tractor with mower	\$175.00
(d) Packer	\$125.00
(e) Small Tractor with mower	\$125.00
(f) Skid steer with or without Attachment	\$125.00
(g) Weed Whipping (for non compliance only)	\$75.00

ANY AFTER HOURS CALL IN'S WILL BE BILLED AT TIME AND HALF FOREMANS RATE WITH A MINIMUM 3 HOUR CHARGE

7. LAND USE, PLANNING & SUBDIVISION:

7.1 Letter or Certificate of Compliance	\$50.00
7.2 Development Application Fee – single unit dwelling	\$100.00
7.3 Development Application Fee – garage, deck, carport, shed, accessory building, shipping container	\$50.00
7.4 Development Application Fee – modular/manufactured homes	\$100.00
7.5 Development Application Fee –multi-unit dwellings (per unit), special residential uses including half-way houses, group homes, day care, nursing homes	\$200.00
7.6 Development Application Fee – Commercial/Industrial	\$300.00
7.7 Development Application Fee – all public service buildings	\$300.00
7.8 Request to convene a special meeting of the Subdivision and Development Appeal Board (SDAB) or the Municipal Planning Commission (MPC)	\$300.00
7.9 Regional Subdivision & Development Appeal Board Fee (of which \$150 will be refunded if appeal is successful)	\$300.00
7.10 Printed copy of Land Use Bylaw	\$50.00
7.11 Land Use Bylaw Amendment Fee (per title and or if at the same time of application fee can be cost shared)	\$500.00
7.12 Where a development has been commenced prior to a development application being approved, or when a stop order has been issued pursuant to the Land Use Bylaw, the fee for any subsequent application for that development shall be twice the amount specified in this bylaw for that use.	

7.13 Any outstanding fees or service charges will be added to the appropriate tax account

8. **RECREATIONAL SERVICES:**

All Rentals must be paid in full before day of rental and the date cannot be held until payment is made in full.

8.1 Bleachers:

- | | |
|--|----------|
| (a) Rental per day – for Private Functions | \$100.00 |
| (b) Rental per day (for those covered by Policy No. A011 plus Glenwood Baseball Group, Pioneer Days, Glenwood Days and Community Functions | \$0.00 |
| (c) Refundable Damage Deposit for Private Functions | \$100.00 |

8.2 Glenwood Community Hall:

- | | |
|--|------------|
| (d) Rental per day – Private Functions | \$100.00 |
| (e) Damage Deposit - refundable if no cleaning required or no damage to Hall | \$100.00 |
| (f) Rental (Non-Profit Community Group as listed in Policy A011) | \$0.00 |
| (g) Cleaning Fee | \$50.00/hr |

8.3 Village Park Kitchen:

No Charge

VILLAGE OF GLENWOOD

BYLAW # 256-2025

Municipal Borrowing Bylaw

This bylaw authorizes the council of the Village of Glenwood to incur indebtedness.

WHEREAS Section 256(3) of the *Municipal Government Act* RSA 2000, Chapter M-26 states "A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years; and

WHEREAS a line of credit defined as a revolving credit arrangement is renewed yearly and:

WHEREAS the Council of the Village of Glenwood in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

- ATB Financial Revolving Line of Credit, for general village operations, authorized for \$100,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10% and such interest will be calculated daily and due and payable monthly on the last day of each and every month; and
- ATB Financial Business MasterCard, for general village operations, authorized for \$10,000.00.

NOW THEREFORE pursuant to the provisions of the *Municipal Government Act*, it is hereby enacted by the Council of the Village of Glenwood as a Bylaw that:

1. The Village of Glenwood borrow from Alberta Treasury Branches (ATB Financial) up to the principal sum of \$100,000 repayable upon demand at a rate of interest per annum from time to time established by ATB Financial, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - a. To apply to ATB Financial for the aforesaid loan to the Corporation and to arrange with ATB Financial the amount, terms and conditions of the loan and security or securities to be given to ATB Financial;
 - b. As security for any money borrowed from ATB Financial:
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB Financial all such securities and promises as ATB Financial may require to secure repayment of such loans and interest thereon; and

- iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB Financial of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB Financial the security or securities required by it.
3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB Financial are:
 - a. The collection of municipal taxes.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
5. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB Financial is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB Financial will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB Financial will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
6. Bylaw #256-2023 is repealed.
7. This Bylaw comes into force on the final passing thereof.
8. Read a FIRST time this 14th day of March, 2024.
9. Read a SECOND time this 14th day of March, 2024.
10. This bylaw be given third and final reading and finally passed this 14th day of March, 2024.

Linda Allred Chief Elected Official

Cynthia Vizzutti Chief Administrative Officer

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Village of Glenwood therein mentioned at a duly and regularly constituted meeting

thereof held on the 9th day of April, 2025 at which a quorum was

present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally equivalent means.

WITNESS our hands and the seal of the Corporation this 14th day of

March, 2024 .

Cynthia Vizzutti, Chief Administrative Officer

Municipal Borrowing Bylaw

For the Purpose Specified in Section 251 of the Municipal Government Act

Bylaw No. 256-2025

WHEREAS the Council of Village of Glenwood
(hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

General operating expenditures for the Village of Glenwood

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a By-law that:

1. The Corporation is hereby authorized to borrow from ATB Financial, ("ATB") up to the principal sum of \$ 100,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. ☐ The borrowing is a term loan repayable on demand and the Corporation is required to make, _____ payments of \$ _____ each, for a term of _____ years.
☒ The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
 - (b) as security for any money borrowed from ATB
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.

(Check
whichever
clause is
applicable)

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

General revenue(s) including the collection of taxes

5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. This Bylaw comes into force on the final passing thereof.

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the 9th day of April, 2025 at which a quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

WITNESS our hands and the seal of the Corporation this 9th day of April, 2025

Linda Allred
Chief Elected Official

Signature

Cynthia Vizzutti
Chief Administrative Officer

Signature

VILLAGE OF GLENWOOD

Page 1 of 2

Cheque Listing For Council

2025-Apr-1
5:09:35PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20250028	2025-02-05	AMSC INSURANCE SERVICES LTD	1832-2025-02	EMPLOYEE BENEFITS FEBRUAR	1,533.19	1,533.19
20250029	2025-02-05	ATB FINANCIAL MASTERCARD	ZOOM CONTRA	ZOOM SUBSCRIPTION	225.65	225.65
20250030	2025-02-05	CARDSTON COUNTY	25251 25280	DEM CONTRACT TRANSFER STATION REQUISITK	66.70 5,689.12	5,755.82
20250031	2025-02-05	GARNER, SHARON	fob deposit	RETURN FOB DEPOSIT	50.00	50.00
20250032	2025-02-05	PINCHER CREEK CO-OP	130102	VEHICLE MAINTENANCE SUPPL	115.36	115.36
20250033	2025-02-05	SOCIETY OF LOCAL GOVERNMENT MANAGERS	51120	SLGM MEMBERSHIP	440.00	440.00
20250034	2025-02-05	TOWN OF RAYMOND	2025007-0015	PAYROLL AND YEAR END IT	200.82	200.82
20250035	2025-02-05	VAN DULKEN, CHRIS	FEB 5 IT	NEW WEBPAGE FOR ELECTION	150.00	150.00
20250036	2025-02-05	WICKHORST, BRIAN	GENERAL	SEWER RAKE	40.00	40.00
20250037	2025-02-18	AMSC INSURANCE SERVICES LTD	47716/47668	INSURANCE	14,727.00	14,727.00
20250038	2025-02-18	CSL FORD SALES	622314	TRUCK REPAIR	815.22	815.22
20250039	2025-02-18	RECORDXPRESS	1215400	SHREDDING	82.70	82.70
20250040	2025-02-18	VAN DULKEN, CHRIS	FEB 6	IT SERVICES	50.00	50.00
20250041	2025-02-28	ALBERTA MUNICIPAL SERVICE CORPORATION	25-1057733	POWER AND NATURAL GAS	4,007.47	4,007.47
20250042	2025-02-28	TELUS COMMUNICATIONS	JAN 17 2025	TELEPHONE BILL	273.96	273.96
20250043	2025-02-28	TELUS MOBILITY	JANUARY 24 BI	CELL PHONE REPLACEMENT	806.65	806.65
20250044	2025-02-28	VIZZUTTI, CYNTHIA	FEB MILEAGE	MILEAGE	466.56	466.56
20250045	2025-03-19	AMSC INSURANCE SERVICES LTD	1832-2025-03	MARCH BENEFITS	1,268.81	1,268.81
20250046	2025-03-19	ATB FINANCIAL MASTERCARD	JAN 14-FEB 12	LGAA MEMBERSHIP AND TELUS	379.65	379.65
20250047	2025-03-19	BELANGER, JOE	SAFETY/ SUPP	SAFETY EQUIPMENT AND SUPP	190.43	190.43
20250048	2025-03-19	BENCHMARK ASSESSMENT CONSULTANTS INC	3417	ASSESSMENT SERVICES	2,487.71	2,487.71
20250049	2025-03-19	CHIEF MOUNTAIN REG. SOLID WASTE AUTH.	4046	50% ANNUAL REQUISITION	5,083.98	5,083.98
20250050	2025-03-19	ELIAS, SARAH	FEB CONTRAC	FEBRUARY HALL CLEANING	175.00	175.00
20250051	2025-03-19	KIRK'S TIRE	C142108	TRACTOR TIRE REPAIR	647.85	647.85
20250052	2025-03-19	MICROAGE ALBERTA LTD.	26661	IT SERVICES	32.81	32.81
20250053	2025-03-19	NEXTGEN AUTOMATION, DIGITAL CONNECTION	659740	PHOTOCOPY CHARGES	40.64	40.64
20250054	2025-03-19	PINCHER CREEK CO-OP	5250311/337/58	PARTS AND SUPPLIES	54.02	54.02
20250055	2025-03-19	RECORDXPRESS	1222741	SHREDDING	28.35	28.35
20250056	2025-03-19	TELUS COMMUNICATIONS	FEB 17 INVOIC	TELEPHONE CHARGES	273.96	273.96
20250057	2025-03-19	TELUS MOBILITY	FEB 24 BILLING	CELL PHONES	247.21	247.21
20250058	2025-03-19	TOWN OF RAYMOND	20250095	PAYROLL FEES	66.94	66.94
20250059	2025-03-19	VAN DULKEN, CHRIS	MARCH IT	WEBSITE SERVICES	50.00	50.00
20250060	2025-03-19	AMSC INSURANCE SERVICES LTD	2025VFIS-60	COUNCIL/VOLUNTEER INSURAN	360.00	360.00
20250061	2025-03-19	GOVERNMENT OF ALBERTA KINGS PRINTER	S098747	MGA UPDATES	78.70	78.70
20250062	2025-03-19	PINCHER CREEK CO-OP	130748	EQUIPMENT SUPPLIES	78.43	78.43
20250063	2025-03-19	SPRING GLEN WATER COMMISSION	INV 2 - JANUAR	WATER USAGE FOR JANUARY	3,445.20	3,445.20
20250064	2025-03-19	CARDSTON COUNTY EMERGENCY SERVICES	11319	CCES 2025 REQUISITION	5,764.12	5,764.12
20250065	2025-03-20	TWIN RIVERS COUNTRY DEVELOPMENT SOCIE	DONATION	DONATION FOR AGM	100.00	100.00
20250066	2025-03-25	CARDSTON COUNTY	25338	REGIONAL DEM CONTRACT	66.70	66.70

VILLAGE OF GLENWOOD

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Cheque Listing For Council

2025-Apr-1
5:09:35PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20250067	2025-03-25	NEXTGEN AUTOMATION, DIGITAL CONNECTION	652400	PHOTOCOPY FEES	55.67	55.67
20250068	2025-03-25	VIZZUTTI, CYNTHIA	TRAVEL MILEAGE	MILEAGE FOR MONTH OF MARC	400.32	400.32
20250069	2025-03-26	BELANGER, JOE	CONTROLLER	CONTROLLER FOR IRRIGATION	491.20	491.20
20250070	2025-03-26	CARDSTON COUNTY	25370	DEM CONTRACT	66.70	66.70
20250071	2025-03-26	CATALIS TECHNOLOGIES CANADA LTD	308344846	ERP ANNUAL LICENCE	1,937.02	1,937.02
20250072	2025-03-26	CITY OF LETHBRIDGE- FIRE ADMINISTRATION	81424	FIRE DISPATCH	319.73	319.73
20250073	2025-03-28	ALBERTA MUNICIPAL SERVICE CORPORATION	25-1058109	POWER AND GAS	4,167.73	4,167.73

Total 58,099.28

*** End of Report ***