

VILLAGE OF GLENWOOD
Regular Council Meeting

Agenda

Village Administration Board Room (59 Main Avenue)
Wednesday, May 14, 2025
7:00pm

1. Call to Order – 7:00 pm
2. Approval of Agenda
3. Approval of Minutes of the Regular Meeting of April 9, 2025
4. Presentation of the Mill Rate Budget for 2025 - 7:15 pm
5. Bylaws:
 - a) Bylaw 241-2025 – Mill Rate Bylaw
6. Resolution to set the minimum bid for Lot 7, Block 2, Plan 1222AY and minimum bid for Lot 8, Block 2, Plan 1222AY
7. Resolutions to set conditions on the sale of Lot 7, Block 2, Plan 1222AY – removal of all equipment, vehicles, trailers and outbuildings. Control of all burnable grass and weeds.
8. Resolution to set conditions on the sale of Lot 8, Block 2, Plan 1222AY – removal of all equipment, vehicles, trailers and outbuildings. Control of all burnable grass and weeds. Backfill the large hole in the NE corner of Lot 8 with subsoil and dressed with top soil to level that area of the property.
9. Resolution required to set the date of sale for Lots 7 and 8 Block 2, Plan 1222AY for July 29, 2025 at 12:00 Noon to be received by the CAO, by sealed Bid including a cheque or cash in the amount of 10% of the price offered.
10. Resolution to declare Seniors Week for June 2-8, 2025.
11. Playground Site – discussion and direction.
12. CAO Report.
13. Cheque Listing for Council – 20250041 to 20250098.
14. ABmunis Summer Municipal Leaders Caucus – June 11 Picture Butte
15. Alberta SW Regional Alliance AGM – Who is attending?
16. Councillor Reports:
 - a) Mayor Linda Allred

- b) Deputy Mayor Mark Peterson
- c) Councillor Doral Lybbert
- d) Councillor Sandy Lybbert
- e) Councillor Brian Wickhorst

- 7. Closed Session – Freedom of Information Protection of Privacy Act – Section 24(1)(b)(i) – deliberations involving officers or employees of a public body (Road Management and Development Process).

17. Adjournment.

VILLAGE OF GLENWOOD

Wednesday, April 9, 2025 Minutes

The Minutes of the Regular Meeting of Council held at the Village of Glenwood Administration Boardroom Glenwood Community Hall on Wednesday, April 9, 2025.

In attendance: Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert, Councillor Sandy Lybbert, Councillor Brian Wickhorst

Officials: Chief Administrative Officer Cynthia Vizzutti present

<u>1. Call to Order</u>	Mayor Allred called the regular Council meeting of April 9, 2025 to order at 7:00 p.m.
<u>2. Agenda Approval</u> <u>2025.04.09.34</u>	Moved by Councillor Doral Lybbert to approve the agenda. Carried.
<u>3. Minutes of Regular Meeting - March 19, 2025</u> <u>2025.04.09.35</u>	Moved by Councillor Doral Lybbert to approve the minutes of the regular meeting of Council held on Tuesday, March 19, 2025. Carried.
<u>4. Delegation – Auditor MWP.LLC</u> <u>2025.04.09.36</u>	Patrick Treadwell of MWP and Hakon Skoien of Skoien Professional Ltd. attended Council to present the 2024 Auditors Report and Financial Statements. Moved by Councillor Wickhorst to accept the 2024 Auditors report and financial statements. Carried.
<u>5. Hill at School</u> <u>2025.04.09.37</u>	Discussion took place regarding the hill at the school and the need for a “No Thru Road” sign. Moved by Councillor Doral Lybbert that a “No Thru Road” Sign be placed by the school before the hill. Carried.
<u>6. a) Bylaw 245B-2025</u> <u>2025.04.09.38</u> <u>2025.04.09.39</u>	Moved by Deputy Mayor Peterson that Bylaw 245B-2025 being the Rates, Fees and Charges bylaw be given first reading. Carried. Moved by Mayor Allred that Bylaw 245B-2025 be given second reading. Carried.
<u>2025.04.09.40</u>	Moved by Councillor Doral Lybbert that Bylaw 245B-2025 be given three readings at this meeting. Carried Unanimous.
<u>2025.04.09.41</u>	Moved by Councillor Wickhorst that Bylaw 245B-2025 be given third reading and duly signed by Mayor Allred and CAO Vizzutti. Carried.
<u>6. b) Bylaw 256-2025</u> <u>2025.04.09.42</u> <u>2025.04.09.43</u>	Moved by Councillor Doral Lybbert that Bylaw 2056-2025 being the Municipal Borrowing bylaw be given first reading. Carried. Moved by Deputy Mayor Peterson that Bylaw 256-2025 be given second reading. Carried.
<u>2025.04.09.44</u>	Moved by Councillor Wickhorst that Bylaw 256-2025 be given three readings at this meeting. Carried Unanimous.
<u>2025.04.09.45</u>	Moved by Councillor Wickhorst that Bylaw 24-2025 be given third reading and duly signed by Mayor Allred and CAO Vizzutti. Carried.

7. Council Reports

- a) Mayor Allred – attended Chinook Arch Regional Library meeting.
- b) Deputy Mayor Peterson – no report.
- c) Councillor Doral Lybbert – attended Alberta SW Meeting and reported on the Small Communities Opportunities Grant.
- d) Councillor Sandy Lybbert – Chinook Foundation will be increasing requisitions and attended the public meeting with Premier Smith in Cardston to speak about the need for seniors facilities.
- e) Councillor Wickhorst – attended the Chief Mountain Regional Waste Commission meeting to review financials.
- f)

8. Cheque Listing

CAO Vizzutti presented the cheque listing - Cheque Number 20250028 to 20250073 in the amount of \$58099.28 for Council's information

9. Adjournment
2025.04.09.46

Moved by Councillor Doral Lybbert to adjourn the meeting at 8:25 p.m.
Carried.

Meeting Chair

Chief Administrative Officer



Account	Account Name	Budget Item	Approved by Council December 2024	Mill Rate Adjustments	Mill Rate Budget May 2025
SOURCES OF OPERATING FUNDS					
TAX REVENUES					
1-00-00-00-102	Taxes - Chinook Foundation		(6,200)	(100)	(6,300)
1-00-00-00-103	Taxes - Non-Residential		(40,300)		(40,300)
1-00-00-00-105	Taxes - Linear		(17,500)		(17,500)
1-00-00-00-108	Taxes - Residential		(284,100)		(284,100)
GENERAL GOVERNMENT REVENUES					
1-00-00-00-510	Taxes - Penalties & Costs		(3,200)		(3,200)
1-00-00-00-541	Franchise & Concession ATCO Revenue				
		ATCO	(8,700)		(8,700)
		Fortis	(8,900)		(8,900)
			(17,600)	-	(17,600)
1-00-00-00-550	Return on Investments		(30,000)		(30,000)
1-00-00-00-590	Other Revenue from Own Sources		(300)		(300)
1-12-00-00-00-410	Photocopy, Fax, etc Revenue		(180)		(180)
1-12-00-00-00-433	Assessment Appeal Deposit		(100)		(100)
1-12-00-00-00-520	Dog Licences		(200)		(200)
1-12-00-00-00-525	License - Business		(240)		(240)
OPERATING GRANTS REVENUES					
1-00-00-00-00-843	Grant - MSI Operational		(62,000)		(62,000)
1-00-00-00-00-748	Grants - Misc				
		5th on 5th grant	(4,400)	(4,400)	
		Transfer of WTP to commission	(200,000)	(200,000)	
			-	(204,400)	(204,400)
PROTECTIVE SERVICES REVENUES					
1-00-00-00-00-990	Other Proceeds - Fines, Lease		(200)		(200)
TRANSPORTATION SERVICES REVENUES					
1-30-00-00-00-410	Equipment Pool Revenue		(200)		(200)
1-32-00-00-00-591	Snow Removal Roads & Streets		(100)		(100)
ENVIRONMENTAL SERVICES REVENUES					
Irrigation:					
1-40-00-00-00-041	Sales - Irrigation		(21,600)	(400)	(22,000)
Water:					
1-41-00-00-00-120	Water Connection Install		(2,000)	(2,500)	(4,500)
1-41-00-00-00-121	Water On/Off Fee		(100)		(100)
1-41-00-00-00-410	Sales - Water		(88,100)	8,100	(80,000)
1-41-00-00-00-411	Water - Bulk Sales		(12,000)	(2,000)	(14,000)
1-41-00-00-00-510	Water - Penalties & Costs		(500)		(500)
Waste water:					
1-42-00-00-00-120	Sewer Connection Install		(2,250)	(2,250)	(4,500)
1-42-00-00-00-410	Sales - Sewer		(33,900)	1,900	(32,000)
1-42-00-00-00-411	Sales - Sewer RV Dumping Station		(3,000)		(3,000)
1-42-00-00-00-412	Sewer RV Campground Agreements		(2,000)		(2,000)
Waste management:					
1-43-00-00-00-410	Sales - Solid Waste		(16,900)	(100)	(17,000)
CEMETERY REVENUES					
1-56-00-00-00-410	Cemetery - Plots & Fees		(600)		(600)
1-56-00-00-00-420	Cemetery Donations		(500)		(500)
1-56-00-00-00-430	Cemetery County Contribution		(1,475)		(1,475)
RECREATION & CULTURE REVENUES					
1-74-02-00-00-560	Rentals Community Hall		(500)		(500)
1-72-00-00-00-410	Sales & Services - Recreation		(100)		(100)
1-72-00-00-00-840	Recreation Grant - County		(6,000)		(6,000)
1-74-03-00-00-474	Pioneer Parlour Revenue		(3,000)		(3,000)
1-74-04-00-00-410	Pioneer Days Funds-Fireworks Donations		(1,000)		(1,000)
1-74-05-00-00-474	Post Office Revenue		(2,400)		(2,400)
PLANNING & DEVELOPMENT REVENUES					
1-12-00-00-00-490	Permit - Dev/Compliance		(200)		(200)
1-95-00-00-00-763	Transfers from Reserves - Operating		-	-	-
TOTAL SOURCES OF OPERATING FUNDS			(660,545)	(201,750)	(862,295)
USES OF OPERATING FUNDS					
COUNCIL EXPENSES					
2-11-00-00-00-153	Council Honorariums		15,000		15,000
2-11-00-00-00-213	Council Travel		3,000		3,000

VILLAGE OF GLENWOOD
2025 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2024	Mill Rate Adjustments	Mill Rate Budget May 2025
2-11-00-00-00-520	Council Misc				
		Training, memberships, and general	5,000		5,000
		Remembrance Day program	250		250
		Christmas	500		500
		Council breakfast at Glenwood Days	750		750
			6,500	-	6,500
ADMINISTRATION EXPENSES					
2-12-00-00-00-110	Salaries & Wages Admin		61,300	15,100	76,400
2-12-00-00-00-113	Travel & Training - CAO				
		General	6,000		6,000
		Memberships (SLGM, LGAA, etc.)	500		500
			6,500	-	6,500
2-12-00-00-00-130	Employer Source Deductions Admin		5,100	(3,900)	1,200
2-12-00-00-00-131	Employer Benefit Deductions Admin		12,600	(1,400)	11,200
2-12-00-00-00-142	Workers Compensation Admin		3,000		3,000
2-12-00-00-00-150	Election & Census		1,000		1,000
2-12-00-00-00-210	Travel & Training Admin		500		500
2-12-00-00-00-215	Phone & Fax Admin		3,000		3,000
2-12-00-00-00-220	Advert, Printing, Memberships Admin				
		Photocopying	1,200		1,200
		General	1,800		1,800
		Alberta Southwest membership	200		200
		AUMA	1,500		1,500
			4,700	-	4,700
2-12-00-00-00-230	Professional & Consulting Admin				
		Muniware support	5,300		5,300
		Muniware Program - New	750		750
		Outsourced CFO	18,700		18,700
		Annual financial audit	12,000		12,000
		Legal	2,000		2,000
		General	2,000		2,000
			40,750	-	40,750
2-12-00-00-00-235	Postage & Freight Admin		1,000		1,000
2-12-00-00-00-265	STARS donation		600		600
2-12-00-00-00-270	Misc Expense Admin		600		600
2-12-00-00-00-274	Insurance Admin		6,100		6,100
2-12-00-00-00-280	Reg Fees Land Titles		200		200
2-12-00-00-00-290	Office Maintenance Admin		800		800
2-12-00-00-00-300	Assessor Fees Admin		10,600	(1,000)	9,600
2-12-00-00-00-510	Office Expense Admin		2,750		2,750
2-12-00-00-00-520	IT Expenses				
		Web hosting / migration	250		250
		IT upgrades			
		IT consultant	3,000		3,000
			3,250	-	3,250
2-12-00-00-00-540	Administration Utilities Power		3,600		3,600
2-12-00-00-00-541	Admin Utilities Gas		2,100		2,100
2-12-00-00-00-810	Bank Charges Admin		2,750		2,750
2-12-00-00-00-999	Admin - Amortization		155,400		155,400
PROTECTIVE SERVICES EXPENSES					
2-21-00-00-00-250	Animal Control Contracted Services		1,000		1,000
2-21-00-00-00-300	Weed Inspector Contracted Services		500		500
2-23-00-00-00-130	Employer source deduction Fire		-		-
2-23-00-00-00-260	Emergency Management Goods and Services				
		Call-out service	300		300
		Regional emergency management service	1,000		1,000
			1,300	-	1,300
2-23-00-00-00-270	Fire Misc		1,000		1,000
2-32-00-00-00-274	Fire Hall Insurance		1,000	900	1,900
2-23-00-00-00-510	Fire Goods & Supplies		-		-
2-23-00-00-00-540	Fire Utilities Power		2,900		2,900
2-23-00-00-00-541	Fire Utilities Gas		3,200		3,200
2-23-00-00-00-750	Fire Requisition CCES		7,400	(1,600)	5,800
2-23-00-00-00-760	Fire Dispatch Services		1,500		1,500
TRANSPORTATION SERVICES EXPENSES					
Shop:					
2-30-00-00-00-110	Salaries & Wages Equip Pool		2,500	(800)	1,700
2-30-00-00-00-130	Employer Source Deductions Equip Pool		200	(100)	100
2-30-00-00-00-131	Employer Benefit Deductions Equip Pool		300	(100)	200
2-31-00-00-00-110	V Maint Wages		17,800	4,600	22,400
2-31-00-00-00-130	Employer Source Deductions V-Main		1,000	800	1,800
2-31-00-00-00-131	Employer Benefits V-Maint		1,700	500	2,200
2-31-00-00-00-250	V Maint Contracted Services		2,000		2,000
2-31-00-00-00-274	Village Shop Insurance		1,100	100	1,200

VILLAGE OF GLENWOOD
2025 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2024	Mill Rate Adjustments	Mill Rate Budget May 2025
2-31-00-00-00-510	V Maint Tools, Hardware, Op		2,000		2,000
2-31-00-00-00-524	V Maint Equipment Supplies		2,000		2,000
2-31-00-00-00-526	V Maint Equipment Supply Tractor		800		800
2-31-00-00-00-527	V Maint Fuel		3,500		3,500
2-31-00-00-00-550	Safety Gear		500		500
2-32-00-00-00-217	Cell Phone PW		900	300	1,200
Roads & streets:					
2-32-00-00-00-110	Salaries & Wages Road & Streets		27,200	(7,700)	19,500
2-32-00-00-00-130	Employer Source Deductions Roads		1,700	(400)	1,300
2-32-00-00-00-131	Employer Benefit Deductions Roads		2,900	(1,300)	1,600
2-32-00-00-00-250	Roads & Streets Contracted Services		500		500
2-32-00-00-00-260	Roads & Streets Goods & Services		2,500		2,500
2-32-00-00-00-274	Road Equipment Insurance		1,200		1,200
2-32-00-00-00-530	Roads & Streets Maint Materials		1,000		1,000
2-32-00-00-00-540	Roads & Streets Utilities		16,900		16,900
2-32-02-00-00-540	EV Station Utilities		1,200		1,200
ENVIRONMENTAL SERVICES EXPENSES					
Irrigation:					
2-40-00-00-00-110	Salaries & Wages Irrigation		11,400	(600)	10,800
2-40-00-00-00-250	Irrg System Contracted Services		500		500
2-40-00-00-00-252	Irrg System Maint		750	450	1,200
2-40-00-00-00-274	Irrigation Insurance		300	300	600
2-40-00-00-00-540	Irrg System Utilities Power		4,500		4,500
2-98-00-00-00-108	Req United Irrigation Dist		5,500		5,500
Water:					
2-41-00-00-00-110	Salaries & Wages Water		10,200	(2,200)	8,000
2-41-00-00-00-130	Employer Source Deductions Water		700	(100)	600
2-41-00-00-00-131	Employer Benefit Deductions Water		1,700	2,300	4,000
2-41-00-00-00-250	Water Supply Contracted Services				
	General				
	Spring Glen Water Commission	84,000	(24,000)	60,000	
		84,000	(24,000)	60,000	
2-41-00-00-00-252	Water Supply Maint				
2-41-00-00-00-270	Water Supply Misc				
2-41-00-00-00-510	Water Supply Goods & Service				
Waste water:					
2-42-00-00-00-110	Salaries & Wages Sewer		31,100	(14,500)	16,600
2-42-00-00-00-130	Employer Source Deductions Sewer		2,800	(1,500)	1,300
2-42-00-00-00-131	Employer Benefit Deductions Sewer		6,000	(1,200)	4,800
2-42-00-00-00-250	Sewer Contracted Services				
	General	5,250		5,250	
	Flush half of Village each year	4,000	4,000	8,000	
		9,250	4,000	13,250	
2-42-00-00-00-510	Sewer Goods & Services	250		250	
Waste management:					
2-43-00-00-00-250	Solid Waste Contracted Services	250		250	
2-43-00-00-00-510	Solid Waste Goods & Services	250		250	
2-43-00-00-00-750	Solid Waste Requisition	10,000		10,000	
2-43-00-00-00-752	Requisition - County Transfer Station	5,400		5,400	
CEMETERY EXPENSES					
2-56-00-00-00-110	Salaries & Wages Cemetery	1,900	(200)	1,700	
2-56-00-00-00-510	Cemetery Goods & Services	250		250	
2-56-00-00-00-540	Cemetery Utilities Power	1,400		1,400	
2-56-00-00-00-620	Cemetery Transfer to Reserves	500		500	
PLANNING & DEVELOPMENT EXPENSES					
2-76-00-00-00-250	Development Contracted Services	500		500	
2-76-00-00-00-251	Planning - GIS	1,730		1,730	
2-76-00-00-00-252	Development Expenses				
	ORRSC annual requisition	5,000		5,000	
	Chinook Intermunicipal SDAB membership	500		500	
		5,500	-	5,500	
RECREATION & CULTURE EXPENSES					
Parks & Recreation:					
2-62-00-00-00-201	Community Service Misc	500		500	
2-74-04-00-00-510	Pioneer Days Fireworks	3,000		3,000	
2-72-00-00-00-274	Recreation Insurance	700		700	
2-72-00-00-00-540	Recreation Utilities Power	1,400		1,400	
2-72-00-00-00-541	Recreation Utilities Gas	1,200		1,200	
2-72-00-00-00-725	Recreation Expenses				
	General	500		500	
	Beautification	1,000		1,000	

VILLAGE OF GLENWOOD
2025 Mill Rate Budget



Account	Account Name	Budget Item	Approved by Council December 2024	Mill Rate Adjustments	Mill Rate Budget May 2025
			1,500	-	1,500
Library:					
2-74-01-00-00-274	Library Insurance		900	100	1,000
2-74-01-00-00-510	Library Goods and Services		500		500
2-74-01-00-00-750	Library Society Operating Support		15,000		15,000
2-74-01-00-00-771	Requisition Chinook Arch Library		3,200		3,200
Community Hall:					
2-74-02-00-00-110	Salaries and Wages Community Centre		1,900	400	2,300
2-74-02-00-00-250	Community Center Contracted Service		500		500
2-74-02-00-00-274	Community Center Insurance		1,600	100	1,700
2-74-02-00-00-510	Community Center Goods & Service		1,000		1,000
2-74-02-00-00-540	Community Centre Utilities Power		3,200		3,200
2-74-02-00-00-541	Community Centre Utilities Gas		1,900		1,900
Pioneer Parlour:					
2-74-03-00-00-274	Pioneer Parlour Insurance		600	200	800
2-74-03-00-00-510	Pioneer Parlour Goods & Services		500		500
2-74-03-00-00-540	Pioneer Parlour Utilities Power		2,600		2,600
2-74-03-00-00-541	Pioneer Parlour Utilities Gas		1,300		1,300
COMMUNITY SUPPORT REQUISITIONS					
2-26-00-00-00-100	Requisition - Policing		19,000	(4,800)	14,200
2-62-00-00-00-208	Spring Glen Park Society Requisition		1,500		1,500
2-62-00-00-00-209	Glenwood Seniors Requisition		500		500
2-62-00-00-00-210	Community Services - FCSS		2,700		2,700
2-62-00-00-00-750	Farm Safety Centre Donation		300		300
2-72-00-00-00-750	Recreation Board Requisition		500		500
2-98-00-00-00-102	Req Chinook Foundation		6,200	100	6,300
2-98-00-00-00-115	Req School Foundation		86,200	14,000	100,200
2-12-00-00-00-763	OPERATING TRANSFER TO RESERVES				
	Fire truck replacement	9,000			9,000
	General reserves	415		11,000	11,415
	Water capital reserves			200,000	200,000
		9,415		211,000	220,415
TOTAL USES OF OPERATING FUNDS			829,845	187,850	1,017,695
Less: Amortization			(155,400)	-	(155,400)
NET (SOURCES) USES OF OPERATING FUNDS			13,900	(13,900)	-
SOURCES OF CAPITAL FUNDS					
1-00-00-00-00-842	Provincial Grants	LGFF	(169,000)	42,000	(127,000)
			(169,000)	42,000	(127,000)
1-00-00-00-00-846	Grants - CCBF		(73,000)		(73,000)
1-00-00-00-00-748	Grants - Misc	CFEP	(42,000)	(12,000)	(54,000)
	Community Foundation			(15,000)	(15,000)
	Small Community Opportunities Grant			(36,000)	(36,000)
	Cardston County			(4,000)	(4,000)
	In-kind contributions for playground			(25,000)	(25,000)
			(42,000)	(92,000)	(134,000)
1-95-00-00-00-763	Transfers from reserves	Fibreoptic internet	(25,000)		(25,000)
		Electronic welcome sign		(4,000)	(4,000)
		General reserves		(10,000)	(10,000)
			(25,000)	(14,000)	(39,000)
TOTAL SOURCES OF CAPITAL FUNDS			(309,000)	(64,000)	(373,000)
USES OF CAPITAL FUNDS					
2-12-00-00-00-762	Admin - Transfer to Capital	Fibreoptic internet	25,000		25,000
		Electronic welcome sign		40,000	40,000
			25,000	40,000	65,000
2-32-00-00-00-762	Streets and Roads - Transfer to Capital	Rehabilitation and crack sealing	200,000		200,000
			200,000	-	200,000
2-71-00-00-00-762	Parks & Recreation - Transfer to Capital	Playground and dunk tank	84,000	24,000	108,000
			84,000	24,000	108,000
TOTAL USES OF CAPITAL FUNDS			309,000	64,000	373,000



Account	Account Name	Budget Item	Approved by Council December 2024	Mill Rate Adjustments	Mill Rate Budget May 2025
NET (SOURCES) USES OF CAPITAL FUNDS			-	-	-
NET(SOURCES) USES OF FUNDS			13,900	(13,900)	-

.....
Linda Allred, Mayor

.....
Cynthia Vizzutti, Chief Administrative Officer

Meeting Date: May 14, 2025

Resolution No:

VILLAGE OF GLENWOOD

BYLAW # 241-2025

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF GLENWOOD IN THE PROVINCE OF ALBERTA FOR THE 2025 TAXATION YEAR.

WHEREAS, the Village of Glenwood has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the council meeting held on May 14, 2025; and

WHEREAS, the estimated municipal expenditures and transfers, excluding amortization, set out in the budget for the Village of Glenwood for 2024 total **\$1,235,295**; and

WHEREAS, the estimated municipal revenues and transfers from all resources other than taxation is estimated at **\$887,095** and the balance of **\$348,200** is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$90,453
Non-residential	\$9,732
TOTAL SCHOOL REQUISITIONS	\$100,185
 CHINOOK FOUNDATION	 \$6,235

WHEREAS, the Council of the Village of Glenwood is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions; and

WHEREAS, the Council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Village of Glenwood as shown on the assessment roll is:

	Assessment
Residential & Farmland	\$34,910,470
Non-residential (Commercial & Industrial)	\$1,759,930
Linear & Designated Industrial Property (DIP)	\$696,040

TOTAL ASSESSMENT	\$37,366,440
-------------------------	---------------------

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Glenwood, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Glenwood:

	Tax Levy	Assessment	Mill Rate
General Municipal			
Residential & Farmland	\$193,970	\$34,910,470	5.55621
Non-residential	\$30,310	\$1,759,930	17.22228
Linear & DIP	\$17,500	\$696,040	25.14223
Totals	\$241,780	\$37,366,440	
Alberta School Foundation Fund			
Residential/Farmland	\$90,453	\$34,910,470	2.59100
Non-residential	\$9,732	\$2,455,970	3.96259
Totals	\$100,185	\$37,366,440	
Chinook Foundation	\$6,235	\$37,366,440	0.16700
TOTAL MILL RATE			
		Residential & Farmland	8.31421
		Non-residential	21.35187
		Linear & DIP	29.27182

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$150.00 on all property.
3. That the taxes hereby authorized to be assessed, imposed and collected by these several rates are hereby declared to be and become due and payable to the Village on the 2nd day of August, 2025.
4. That a 1.5% penalty will be imposed on the total unpaid balance of the tax accounts and applied the first day of each calendar month. Such penalties will become part of the taxes owing.
5. That an additional 3.0% penalty will be imposed on the total unpaid balance of the tax accounts and applied on the first business day of 2026. Such penalties will

become part of the taxes owing.

6. That the penalty found in sections 4 and 5 of this bylaw will not be assessed to tax levy amounts being paid under the Tax Installment Program, unless the conditions of the Tax Installment Program are not adhered to, at which point the penalties in sections 4 and 5 will be assessed.
7. The assessment notice and tax notice shall take the form of a combined assessment and tax notice.
8. That this bylaw shall take effect on the date of the third and final reading.

Read a FIRST time this 14th day of May, 2025.

Read a SECOND time this 14th day of May, 2025.

Read a THIRD time and passed this 14th day of May, 2025.

Read a THIRD and FINAL reading and passed this 14th day of May, 2025.

Linda Allred
Mayor

Cynthia Vizzutti
Chief Administrative Officer



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 2 – 8, 2025 to be Seniors' Week in

Village of Glenwood

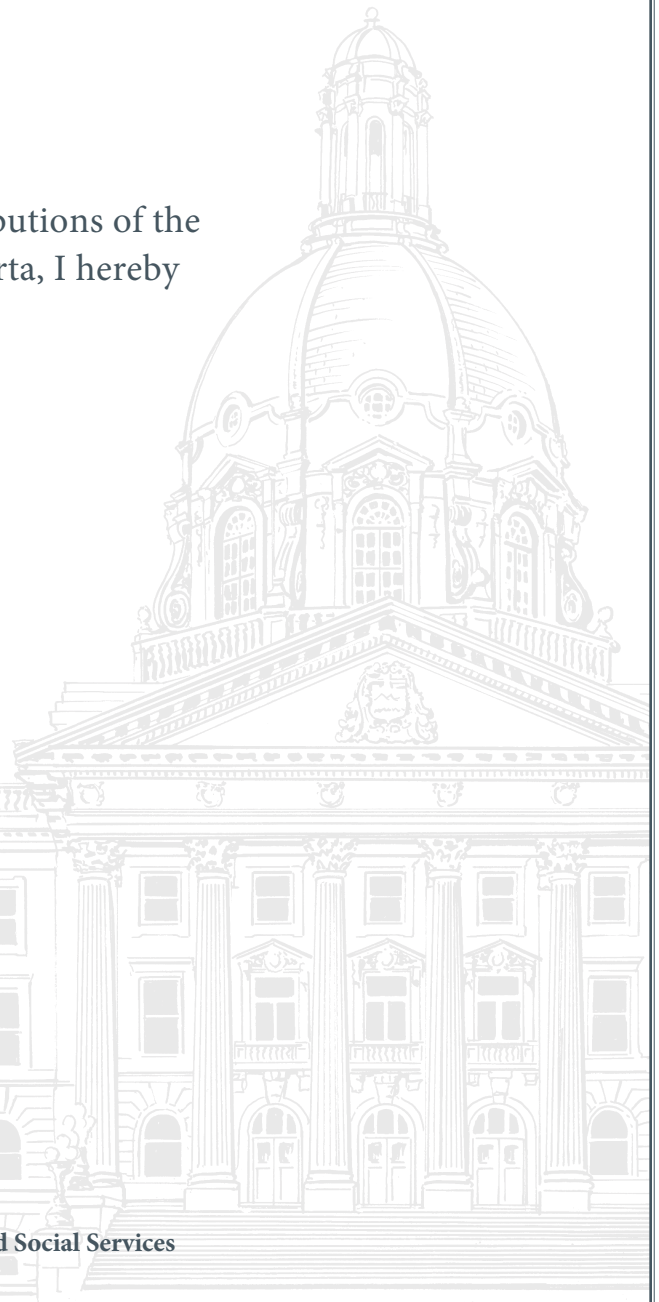
Community

Mayor

Official Title

Official Signature

The Honourable Jason Nixon; Minister of Seniors, Community and Social Services



From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: April 24, 2025 2:38 PM
To: Seniors Information
Subject: Recognizing Seniors' Week 2025 – Community Declaration
Attachments: 2025 Seniors' Week Community Declaration.pdf

For 39 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 2 to 8 and will be kicked off with a provincial launch event on June 2 in the City of Camrose.

All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta.

To officially declare Seniors' Week in Alberta, a declaration is made by a senior official (i.e., Mayor/Reeve, Chief) at the community level. All communities that notify us that they have declared Seniors' Week will be recognized on [our website](#).

To assist communities in declaring Seniors' Week, attached is a sample Community Declaration for your community to consider using. If your community uses the attached example, kindly email the signed copy to seniorsinformation@gov.ab.ca by May 31, 2025. Following Seniors' Week, a version signed by The Honourable Minister Nixon will then be returned to your community.

The Government of Alberta encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit the [Seniors' Week website](#) or email us at seniorsinformation@gov.ab.ca if you have any questions.

Thank you.

Ministry of Seniors, Community and Social Services
Government of Alberta

Classification: Protected A



CAO REPORT

May 14, 2025

- 1. The Village has been approved for a grant for \$10,000 to help finance a new playground. This funding is from Community Foundation Lethbridge - Southwest Alberta.**
- 2. The new dunk tank has been delivered to the Village. This dunk tank is now insured and the County has agreed to pay for half of the cost, subject to it being available for use by the County. A request for its use at no charge to the Village of Hill Spring has been requested by Councillor Sandy Lybbert. A policy for its use should be developed.**
- 3. McGill Industries have cleaned the east half of the Village sewage system. The system was in dire need of cleaning and budget must be continued every year so half the system is properly cleaned.**
- 4. Kansis Kutsch is the new custodian of the Community Hall effective April 16, 2025.**
- 5. Joe Belanger has successfully completed his 3 month probation and is now on the Village Benefits plan.**

Presented by CAO Vizzutti

VILLAGE OF GLENWOOD

Page 1 of 2

Cheque Listing For Council

2025-May-6
1:34:15PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20250041	2025-02-28	ALBERTA MUNICIPAL SERVICE CORPORATION	25-1057733	POWER AND NATURAL GAS	4,007.47	4,007.47
20250042	2025-02-28	TELUS COMMUNICATIONS	JAN 17 2025	TELEPHONE BILL	273.96	273.96
20250043	2025-02-28	TELUS MOBILITY	JANUARY 24 BI	CELL PHONE REPLACEMENT	806.65	806.65
20250044	2025-02-28	VIZZUTTI, CYNTHIA	FEB MILEAGE	MILEAGE	466.56	466.56
20250045	2025-03-19	AMSC INSURANCE SERVICES LTD	1832-2025-03	MARCH BENEFITS	1,268.81	1,268.81
20250046	2025-03-19	ATB FINANCIAL MASTERCARD	JAN 14-FEB 12	LGAA MEMBERSHIP AND TELUS	379.65	379.65
20250047	2025-03-19	BELANGER, JOE	SAFETY/ SUPP	SAFETY EQUIPMENT AND SUPP	190.43	190.43
20250048	2025-03-19	BENCHMARK ASSESSMENT CONSULTANTS INC	3417	ASSESSMENT SERVICES	2,487.71	2,487.71
20250049	2025-03-19	CHIEF MOUNTAIN REG. SOLID WASTE AUTH.	4046	50% ANNUAL REQUISITION	5,083.98	5,083.98
20250050	2025-03-19	ELIAS, SARAH	FEB CONTRAC	FEBRUARY HALL CLEANING	175.00	175.00
20250051	2025-03-19	KIRK'S TIRE	C142108	TRACTOR TIRE REPAIR	647.85	647.85
20250052	2025-03-19	MICROAGE ALBERTA LTD.	26661	IT SERVICES	32.81	32.81
20250053	2025-03-19	NEXTGEN AUTOMATION, DIGITAL CONNECTION	659740	PHOTOCOPY CHARGES	40.64	40.64
20250054	2025-03-19	PINCHER CREEK CO-OP	5250311/337/58	PARTS AND SUPPLIES	54.02	54.02
20250055	2025-03-19	RECORDXPRESS	1222741	SHREDDING	28.35	28.35
20250056	2025-03-19	TELUS COMMUNICATIONS	FEB 17 INVOIC	TELEPHONE CHARGES	273.96	273.96
20250057	2025-03-19	TELUS MOBILITY	FEB 24 BILLING	CELL PHONES	247.21	247.21
20250058	2025-03-19	TOWN OF RAYMOND	20250095	PAYROLL FEES	66.94	66.94
20250059	2025-03-19	VAN DULKEN, CHRIS	MARCH IT	WEBSITE SERVICES	50.00	50.00
20250060	2025-03-19	AMSC INSURANCE SERVICES LTD	2025VFIS-60	COUNCIL/VOLUNTEER INSURAN	360.00	360.00
20250061	2025-03-19	GOVERNMENT OF ALBERTA KINGS PRINTER	S098747	MGA UPDATES	78.70	78.70
20250062	2025-03-19	PINCHER CREEK CO-OP	130748	EQUIPMENT SUPPLIES	78.43	78.43
20250063	2025-03-19	SPRING GLEN WATER COMMISSION	INV 2 - JANUAR	WATER USAGE FOR JANUARY	3,445.20	3,445.20
20250064	2025-03-19	CARDSTON COUNTY EMERGENCY SERVICES	11319	CCES 2025 REQUISITION	5,764.12	5,764.12
20250065	2025-03-20	TWIN RIVERS COUNTRY DEVELOPMENT SOCIE	DONATION	DONATION FOR AGM	100.00	100.00
20250066	2025-03-25	CARDSTON COUNTY	25338	REGIONAL DEM CONTRACT	66.70	66.70
20250067	2025-03-25	NEXTGEN AUTOMATION, DIGITAL CONNECTION	652400	PHOTOCOPY FEES	55.67	55.67
20250068	2025-03-25	VIZZUTTI, CYNTHIA	TRAVEL MILEA	MILEAGE FOR MONTH OF MARC	400.32	400.32
20250069	2025-03-26	BELANGER, JOE	CONTROLLER	CONTROLLER FOR IRRIGATION	491.20	491.20
20250070	2025-03-26	CARDSTON COUNTY	25370	DEM CONTRACT	66.70	66.70
20250071	2025-03-26	CATALIS TECHNOLOGIES CANADA LTD	308344846	ERP ANNUAL LICENCE	1,937.02	1,937.02
20250072	2025-03-26	CITY OF LETHBRIDGE- FIRE ADMINISTRATION	81424	FIRE DISPATCH	319.73	319.73
20250073	2025-03-28	ALBERTA MUNICIPAL SERVICE CORPORATION	25-1058109	POWER AND GAS	4,167.73	4,167.73
20250074	2025-04-15	AMSC INSURANCE SERVICES LTD	1832-2025-04	EMPLOYEE BENEFITS	1,268.81	1,268.81
20250075	2025-04-15	ASSOCIATION OF ALBERTA MUNICIPALITIES	RG202501-125	ABMUNIS MEMBERSHIP	1,274.31	1,274.31
20250076	2025-04-15	ATB FINANCIAL MASTERCARD	MAR 12	POSTAGE AND OFFICE ADMIN	102.76	102.76
20250077	2025-04-15	BELANGER, JOE	5418/8451	SHOP SUPPLIES	276.64	276.64
20250078	2025-04-15	MICROAGE ALBERTA LTD.	26921	HUNTRESS SOFTWARE PROTEC	630.00	630.00
20250079	2025-04-15	OLDMAN RIVER REGIONAL SERVICES COMM.	14780	PLANNING SERVICES	1,250.00	1,250.00

VILLAGE OF GLENWOOD

Page 2 of 2

Cheque Listing For Council

2025-May-6
1:34:15PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20250080	2025-04-15	RECORDXPRESS	1228938	SHREDDING	82.70	82.70
20250081	2025-04-15	SF TIRE SERVICE	1133	UTILITY/GARDEN/WHEELBARRC	279.28	279.28
20250082	2025-04-15	SKOEN PROFESSIONAL CORPORATION	1226	ACCOUNTING CONTRACT	4,410.00	4,410.00
20250083	2025-04-15	TELUS COMMUNICATIONS	MAR 17 2025	PHONE COSTS	273.96	273.96
20250084	2025-04-15	TOWN OF RAYMOND	673/144/162	PAYROLL AND IT SUPPORT	400.98	400.98
20250085	2025-04-15	VAN DULKEN, CHRIS	MAR 27 APR 2/	IT SERVICES MAR 27, APR. 2 AN	100.00	100.00
20250086	2025-04-15	WORKER'S COMPENSATION BOARD - ALBERTA	27909831	WCB PREMIUMS	1,458.04	1,458.04
20250087	2025-04-15	GOVERNMENT OF ALBERTA LAND TITLES	MARCH 31 INV	DRR F00D1J FEES	10.00	10.00
20250088	2025-04-29	310 - SIGN TRAFFIC SUPPLY	4.16.2025	TRAFFIC SIGNS	1,002.13	1,002.13
20250089	2025-04-29	ALLRED, LINDA	APR 29 2025	MILEAGE EXPENSES	1,039.44	1,039.44
20250090	2025-04-29	CHINOOK FOUNDATION	2025 REQ	2025 MUNICIPAL REQUISITION	6,234.94	6,234.94
20250091	2025-04-29	FRANCIS, CAM	3	REC BOARD EASTER EGG HUNT	156.04	156.04
20250092	2025-04-29	GOVT. of AB., Prov. Policing Agmt - RCM	31 MARCH 2021	ANNUAL POLICING REQUISITION	14,214.00	14,214.00
20250093	2025-04-29	LYBBERT, DORAL	APR 2025	MILEAGE EXPENSES	153.36	153.36
20250094	2025-04-29	NAPA CHINOOK EQUIPMENT	540218	OIL AND FILTERS FOR EQUIPME	496.70	496.70
20250095	2025-04-29	SPRING GLEN WATER COMMISSION	6 7	FEBRUARY 2025 WATER MARCH 2025 WATER	2,856.60 3,397.95	6,254.55
20250096	2025-04-29	TELUS MOBILITY	MARCH 24, 202	CELL PHONE CHARGES	247.21	247.21
20250097	2025-04-29	VAN DULKEN, CHRIS	APR 24 2025	IT SERVICES	50.00	50.00
20250098	2025-04-29	VIZZUTTI, CYNTHIA	APR 2025	MILEAGE EXPENSES	720.00	720.00

Total 76,299.37

*** End of Report ***

CAO

From: Tyler Gandam <president@abmunis.ca>
Sent: May 5, 2025 8:41 AM
To: CAO
Subject: Registration now open for Summer MLC
Attachments: Draft agenda for Summer 2025 MLC.pdf

Good morning,

Registration is open for the 2025 Alberta Municipalities Summer Municipal Leaders' Caucuses, taking place between June 11 and June 26. This year, Alberta Municipalities is visiting the following four communities:

June 11 - Picture Butte (Picture Butte Community Hall)
June 12 - Drumheller (Canalta Jurassic Hotel)
June 25 - Peace River (Peace Valley Inn)
June 26 - Devon (Devon Community Hall)

The registration link and further details are located on our [events page](#).

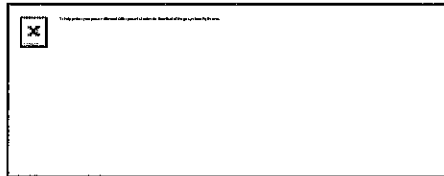
Each Caucus will consist of a one-day program, and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day and is attached here for your review. Registration is \$115 for the day and includes a light breakfast, refreshments and lunch.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Draft Agenda for Summer 2025 Municipal Leaders' Caucus
subject to change

Wednesday, June 11	Town of Picture Butte
Thursday, June 12	Town of Drumheller
Wednesday, June 25	Town of Peace River
Thursday, June 26	Town of Devon

10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:45 a.m.	Municipal Election Resources
11:00 a.m.	Municipal Financial Research Project
12:00 p.m.	Lunch
1:00 p.m.	Police Governance and Funding
1:45 p.m.	President's Report
2:00 p.m.	Changes to the Municipal Government and Local Authorities Election Acts
2:55 p.m.	Closing Remarks