

**VILLAGE OF GLENWOOD**  
**Wednesday, March 19, 2025 Minutes**

***The Minutes of the Regular Meeting of Council held at the Glenwood Community Hall on Wednesday, March 19, 2025.***

***In attendance:*** Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert, Councillor Sandy Lybbert, Councillor Brian Wickhorst

***Officials:*** Chief Administrative Officer Cynthia Vizzutti present

<u>1. Call to Order Regular Meeting</u>	Mayor Allred called the regular Council meeting of March 19, 2025 to order at 7:00 p.m.
<u>2. Agenda Approval</u> <u>2025.03.19.25</u>	<b>Moved by</b> Councillor Sandy Lybbert to approve the agenda. <b>Carried.</b>
<u>3. Minutes of Regular Meeting of Feb 11, 2025</u> <u>2025.03.19.26</u>	<b>Moved by</b> Councillor Doral Lybbert to approve the minutes of the regular meeting of Council held on Tuesday, March 19, 2025. <b>Carried.</b>
<u>4. Delegation - RCMP</u>	Constable Barber Cardston RCMP attended Council at 7:15 p.m. to present the October – December 2024 Quarterly Reports.
<u>5. Council Meeting Dates</u>	No resolution provided.
<u>6. Blackfoot Signage</u>	Tabled Item. No resolution provided.
<u>7. CAO Report</u>	The CAO report covered the Auditor, renewal of the Pioneer Parlor lease, hired Dylan Lybbert for the summer, grant applications were made to 5 <sup>th</sup> on 5 <sup>th</sup> and Community Foundation of Lethbridge. Superintendent Joe Belanger is doing well.
<u>8. a) Items for Discussion and/or Action</u> <u>2025.03.19.27</u>	<b>Moved by</b> Councillor Sandy Lybbert to appoint Cynthia Vizzutti as Returning Officer and Janet Edwards as Deputy Returning Officer for the 2025 Municipal Elections. <b>Carried.</b>
<u>8.b) IDP Committee Items</u>	Intermunicipal Development Committee Meeting held March 4 with Cardston County Minutes and items arising for discussion: <ul style="list-style-type: none"><li>i) Cheese Plant Building – discussion took place regarding future use opportunities</li><li>ii) Saputo Lagoon- further discussions regarding status of the lagoon as per Alberta Environment requirements and the need to access EIA I, II and III assessments.</li><li>iii) RV Dump Station proposal – review of costs Cardston County is asking for 10% contribution from the Village</li><li>iv) Electronic Sign – the economic development board applied for a grant for an electronic sign for the Village</li><li>v) Playground equipment grant funding – Letter from Cardston County</li><li>vi) Resolution required to install a new meter vault on the west corner of Main Avenue N.W. and 4<sup>th</sup> Street North.</li></ul>
<u>8. c) JUPA</u>	Joint Use and Planning Agreement between Village of Glenwood and Westwind School Division – resolution required to approve for signature.
<u>8. d) Electronic Signage Funding</u>	Request for Funding from Twin Rivers Country Econ Dev Society and Approval of Funding for Electronic Signage.

 

8. e) Plaque for Cenotaph

2025.03.19.28

Revisit Plaque for Cenotaph – the Bronze Plaque will be 12” X 18” for the cenotaph and the Donation Plaque will be 2” X 4” for the rock.

**Moved by** Mayor Allred to authorize the placement of a meter vault, by Cardston County, in the west corner of Main Avenue N.W. and 4<sup>th</sup> Street North. **Carried.**

2025.03.10.29

**Moved by** Councillor Doral Lybbert to approved the new Joint Use Planning Agreement with the Westwind School Division to be signed by Mayor Allred and CAO Vizzutti. **Carried.**

2025.03.19.30

**Moved by** Councillor Sandy Lybbert to give the old dunk tank to Cardston County. **Carried.**

9. Council Reports

- a) Mayor Allred – attended the FCSS meeting.
- b) Deputy Mayor Peterson – no report.
- c) Councillor Doral Lybbert – attended Alberta SW Meeting and reports there is support for new businesses.
- d) Councillor Sandy Lybbert – attending the ASHA Meeting in Edmonton April 2.
- e) Councillor Wickhorst – according to the solid waste engineers 50% of waste is biological.

Cheque Listing

CAO Vizzutti presented the cheque listing - Cheque Number 20250028 to 20250040 in the amount of \$24185.76 for Council’s information

In Closed Session  
2025.03.19.31

**Moved by** Councillor Sandy Lybbert to go into Closed Session at 8:47 pm to discuss a matter under Section 24(1)(b) Freedom of Information – consultations or deliberations involving officers or employees of a public body. **Carried.**

Out of Closed Session  
2025.03.19.32

**Moved by** Mayor Allred to come out of Closed Session at 9:16pm. **Carried.**

CAO Holidays

**Moved by** Mayor Allred that CAO Vizzutti be approved to take holidays from September 30 to October 30, 2025 returning to the office on November 4, 2025. **Carried.**

11. Adjournment  
2025.02.11.24

**Moved by** Councillor Doral Lybbert to adjourn the meeting at 9:18 p.m. **Carried.**

  
Meeting Chair

  
Chief Administrative Officer

