

VILLAGE OF GLENWOOD
Wednesday, May 14, 2025 Minutes

***The Minutes of the Regular Meeting of Council held at the Village of
Glenwood Administration Boardroom on Wednesday, May 14, 2025.***

In attendance: Mayor Allred, Deputy Mayor Peterson, Councillor Doral Lybbert,
Councillor Sandy Lybbert, Councillor Brian Wickhorst

Officials: Chief Administrative Officer Cynthia Vizzutti present

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| <u>1. Call to Order</u> | Mayor Allred called the regular Council meeting of May 14, 2025 to order at 7:00 p.m. |
| <u>2. Agenda Approval</u>
<u>2025.05.14.47</u> | Moved by Councillor Sandy Lybbert to approve the agenda. Carried. |
| <u>3. Minutes of Regular Meeting – April 9, 2025</u>
<u>2025.05.14.48</u> | Moved by Deputy Mayor Peterson to approve the minutes of the regular meeting of Council held on Wednesday, April 9, 2025. Carried. |
| <u>4. Presentation of 2025 Mill Rate Budget</u>

<u>2025.05.14.49</u> | CPA Hakon Skoien presented the 2025 Mill Rate Budget and addressed questions from the Council.

Moved by Councillor Wickhorst to approve the 2025 Mill Rate budget as presented. Carried. |
| <u>5. Bylaw 241-2025 – Mill Rate Bylaw</u>
<u>2025.05.14.50</u> | Moved by Councillor Sandy Lybbert that Bylaw 241-2025 being a bylaw to set the mill rates for the Village of Glenwood, for the 2025 taxation year, be given first reading. Carried. |
| <u>Bylaw 241-2025</u>
<u>2025.05.14.51</u> | Moved by Deputy Mayor Peterson that Bylaw 241-2025 be given second reading. Carried. |
| <u>Bylaw 241-2025</u>
<u>2025.05.14.52</u> | Moved by Councillor Doral Lybbert that Bylaw 241-2025 be given three readings at this meeting. Carried Unanimous. |
| <u>Bylaw 241-2025</u>
<u>2025.05.14.53</u> | Moved by Councillor Wickhorst that Bylaw 241.2025 be given third reading and signed by Mayor Allred and CAO Vizzutti. Carried. |
| <u>6. Lot 7 & 8, Block 2, Plan 1222AY – Market Value for tax sale</u>
<u>2025.05.14.54</u> | Moved by Sandy Lybbert that the market value for tax sale properties be set as follows:
Lot 7, Block 2, Plan 1222AY - \$46,000.00
Lot 8, Block 2, Plan 1222AY - \$44,000.00 Carried. |
| <u>7. Lot 7 & Block 2 Plan 1222AY – conditions of sale</u>
<u>2025.05.14.55</u> | Moved by Deputy Mayor Peterson that the conditions for the tax sale of Lot 7, Block 2, Plan 1222AY be as follows:
Removal of all equipment, vehicles, trailers and outbuildings; and
Control of all burnable grass and weeds Carried. |
| <u>8. Lot 8 Block 2 Plan 1222AY – conditions of sale</u>
<u>2025.05.14.56</u> | Moved by Councillor Sandy Lybbert that the conditions for the tax sale of Lot 8, Block 2, Plan 1222AY be as follows:
Removal of all equipment, vehicles, trailers and outbuildings;
Control of all burnable grass and weeds; and
Backfilling of the large hole in the NE corner of Lot 8 with subsoil and dressed with top soil to level that area of the property but not interfere with drainage in the easterly ditch. Carried. |



9. Date of Tax Sale for
Lots 7 & 8 Block 2 Plan
1222AY
2025.05.14.57

Moved by Councillor Wickhorst that the date, time and location of the tax sale for the properties legally described as Lot 7 & 8, Block 2, Plan1222AY be set for July 29, 2025, at 12:00 Noon, at the Village of Glenwood Administration Building. **Carried.**

10. Seniors Week June
2-8, 2025
2025.05.14.58

Moved by Deputy Mayor Peterson that the Council declare June 2-8, 2025 as "Seniors Week". **Carried.**

11. Playground site

Discussion took place regarding the siting of a playground and strategic planning.

2025.05.14.59

Moved by Councillor Sandy Lybbert that the siting of the proposed playground be tabled. **Carried.**

12. CAO Report

CAO report for the month of April was presented to Council. \$10,000 in grant funding was received from Community Foundation Lethbridge – Southwest Alberta, new dunk tank was delivered, McGill industries has cleaned the east half of the Village sewage conveyance system, Kansis Kutsch is the new custodian of the Community Hall and Joe Belanger has successfully completed his 3 month probation as P.W. Foreman.

13. Cheque Listing

Cheque Listing – 20250041 to 20250098 in the amount of \$76,299.77 as information.

14. Strategic Planning
2025.05.14.60

Moved by Mayor Allred that the Council meet on August 20, 2025 for a strategic planning session, facilitated by CAO Vizzutti beginning at 9:00 a.m. at the Village administration building. **Carried.**

15. P.W. Foreman
2025.05.14.61

Moved by Councillor Doral Lybbert that the Foreman position be extended to 4 days per week (Monday to Thursday) with any salary short fall funded from Reserves in the amount of \$12,000.00 **Carried.**

16. Abmunis Leadership
Caucus
2025.05.14.62

Moved by Councillor Sandy Lybbert that all Council members attend the ABmunis Summer Municipal Leaders Caucus on June 11 in Picture Butte. **Carried.**

17. SW Alberta Group
Annual Meeting
June 4, 2025
2025.05.14.63

Moved by Councillor Sandy Lybbert that representatives from the Council and spouses attend the SW Alberta Group Annual General Meeting in Cardston on June 4, 2025. **Carried.**

Attending are Mayor Allred and Brad Allred

Deputy Mayor Mark Peterson and Jen Peterson
Councillor Sandy Lybbert and Barton Lybbert
Councillor Doral Lybbert and Cheryl Lybbert
CAO Vizzutti and Dino Vizzutti

18. Councillor Reports

- a) Mayor Allred – Mayors and Reeves - the province will be establishing a Code of Conduct for all municipalities.
- b) Deputy Mayor Peterson – no report.
- c) Councillor Doral Lybbert – there is a new member on the Recreation Board – Sally Lively and there may be some interest in the Saputo buildings.
- d) Councillor Sandy Lybbert – The Cheese Factory Committee has dissolved.



- e) Councillor Wickhorst – attended the Chief Mountain Regional Waste Commission meeting where it was determined that 50% of waste is bio-degradable food waste.

19. Closed Session
2025.05.14.64

Moved by Councillor Doral Lybbert to go into Closed session under the Freedom of Information and Protection of Privacy Act – Section 24(1)(b)(i) deliberations involving officers or employees of a public body. **Carried.**

Mayor Dwight Davis of Hill Spring attended the Closed Session.

2025.05.14.65

Moved by Councillor Sandy Lybbert to come out of Closed Session at 9:52 p.m. **Carried.**

20. Adjournment
2025.05.14.66

Moved by Deputy Mayor Peterson to adjourn at 9:53 p.m. **Carried.**


Meeting Chair


Chief Administrative Officer