

**VILLAGE OF GLENWOOD**  
*Wednesday, November 19, 2025 Minutes*

**The Minutes of the Regular Meeting of Council held at the Village of Glenwood Administration Boardroom on Wednesday, November 19, 2025.**

**In attendance:** Mayor Peterson, Deputy Mayor Wickhorst, Councillor Sandy Lybbert, Shane Ford, John Doney

**Officials:** Chief Administrative Officer Vizzutti present

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| <u>1. Call to Order</u>   | Mayor Peterson called the regular Council meeting of November 19, 2025 to order at 7:00 p.m.  |
| <u>2. Agenda Additions</u>  | Agenda Items – none added.  |
| <u>3. Agenda Approval</u><br><u>2025.11.19.118</u>                                    | <b>Moved by</b> Councillor Ford to approve the agenda. <span style="float: right;"><b>Carried.</b></span>   |
| <u>4. RCMP Report</u>   | Corporal Fraser of Cardston RCMP presented 3 <sup>rd</sup> Quarter statistics to Council.   |
| <u>5. Twin Rivers Economic Development</u><br><u>2025.11.19.119</u>                   | Twin Rivers Economic Development Rep. Eddie Williams requested funding for the Santa gifts at their Christmas party in the amount of \$150.00.<br><b>Moved by</b> Mayor Peterson that the Village of Glenwood contribute \$150.00 to the Twin Rivers Economic Development Santa gift giveaway. <span style="float: right;"><b>Carried.</b></span> |
| <u>6. Minutes of Regular Meeting – October 8, 2025</u><br><u>2025.11.19.120</u>       | <b>Moved by</b> Councillor Lybbert to approve the minutes of the regular meeting of Council held on Wednesday, October 8, 2025. <span style="float: right;"><b>Carried.</b></span>  |
| <u>7. Minutes of November 3, 2025 Organizational meeting</u><br><u>2025.11.19.121</u> | <b>Moved by</b> Councillor Ford to approve the minutes of the Organizational meeting of Council held on Wednesday, November 3, 2025. <span style="float: right;"><b>Carried.</b></span>   |
| <u>8. Resolution to appoint Library Board Members</u><br><u>2025.11.19.122</u>        | <b>Moved by</b> Mayor Peterson to appoint Kathy Thomas and Linda Allred to the Glenwood Library Board with their term ending November 1, 2028. <span style="float: right;"><b>Carried.</b></span>   |
| <u>9. Glenwood Rec. Bd. Appointments</u><br><u>2025.11.19.123</u>                     | <b>Moved by</b> Councillor Lybbert to appoint Joe Thomas, Chuck Thomas and Cam Francis to the Glenwood Recreation Board. <span style="float: right;"><b>Carried.</b></span>   |
| <u>10. Animal Control Bylaw 219-2023 Review</u>                                       | Discussion took place regarding the violation provisions of Bylaw 219-2023 – no action taken.   |
| <u>11. Cost of EV Station</u>   | CAO Vizzutti provided information to Council regarding the cost of operation of the EV stations. Costs are approximately \$3700.00 per year. No action taken.   |
| <u>12. Strategic Plan Draft</u><br><u>2025.11.19.124</u>                              | <b>Moved by</b> Councillor Lybbert to table discussion/action regarding the Strategic Plan, to the December 10, 2025 regular council meeting. <span style="float: right;"><b>Carried.</b></span>  |
| <u>13. Municipal Branding</u>   | Councillor Lybbert initiated a review of the Village brand – “Great Views” Great Living” – no action taken.   |

 

14. Christmas Supper

Christmas Supper for Council, Staff and partners will take place January 16, 2026 at 6:30 pm at the Community Hall.

15. Cheque Listing

CAO Vizzutti presented Cheque Listing # 2025245 – 2025276 in the amount of \$211,706.23 as information.

16. Council Training

CAO Vizzutti reminded Council of their training session on November 24, 2025 in Council Chambers at the Town of Cardston.

17. Councillor Reports

- a) Mayor Peterson reported on AB Munis Conference held November 12, 13, 14 in Calgary.
- b) Deputy Mayor Wickhorst – no report.
- c) Councillor Lybbert reported that the Chinook Foundation is hiring a new CAO.
- d) Councillor Doney attended the Glenwood Library meeting
- e) Councillor Ford attended the Twin River Economic Development meeting to complete the Christmas planning. He attended Alberta SW meeting and stated the new Director of Investment Development is Shawn Miles.

18. Correspondence

Correspondence presented:

- a) Congratulation on the election – Fortis Alberta.
- b) Cardston County Emergency Services – information bulletin.

19. Closed Session

2025.11.19.125

**Moved by** Councillor Lybbert to go in to Closed Session at 8:30pm. Under Section 24(1) of the Freedom of Information and Protection of Privacy Act – Advice from Officials

**Carried.**

2025.11.19.126

**Moved by** Mayor Peterson to come out of Closed Session at 10:30pm.

**Carried.**

20. Adjournment

2025.11.19.127

**Moved by** Deputy Mayor Wickhorst to adjourn at 10:31 p.m.

**Carried.**



Meeting Chair



Chief Administrative Officer