

**VILLAGE OF GLENWOOD**  
**Wednesday, January 14, 2026 Minutes**

***The Minutes of the Regular Meeting of Council held at the Village of  
Glenwood Administration Boardroom on Wednesday, January 14, 2026.***

***In attendance: Mayor Peterson, Deputy Mayor Wickhorst, Councillors Sandy  
Lybbert, Shane Ford, John Doney***

***Officials: Chief Administrative Officer Vizzutti present  
Assistant Chief Administrative Officer Brown present***

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| <u>1. Call to Order</u>   | Mayor Peterson called the regular Council meeting of January 14, 2026 to order at 7:00 p.m.  |
| <u>2. Agenda Additions</u>  | There were no additions to the agenda.   |
| <u>3. Agenda Approval</u><br><u>2026.01.14.001</u>  | <b>Moved by</b> Councillor Wickhorst to approve the agenda. <b>Carried.</b>  |
| <u>4. Minutes of Regular Meeting – December 10, 2025</u><br><u>2026.01.14.002</u>                 | <b>Moved by</b> Mayor Peterson to approve the minutes of the regular meeting of Council held on Wednesday, December 10, 2025, as amended by adding that Hakon Skoin presented the 3-year operating and Capital budget. <b>Carried.</b>   |
| <u>5. Assistant CAO Jim Brown – Report to Council</u>   | He is learning the Village systems like Muniware as well as accounts receivable and payable protocols. Happy to be here and excited to learn.  |
| <u>6. a) RV Dump and Rest Area proposal from Cardston County</u><br><u>2026.01.14.003</u>         | <b>Moved by</b> Councillor Ford to instruct CAO to set up meeting with Inter-Municipal Development Committee for a Thursday afternoon, 3pm or later. <b>Carried.</b>   |
| <u>6. b) Fortis Poles in Municipal Roadway</u><br><u>2026.01.14.004</u>                           | <b>Moved by</b> Councillor Ford to accept as information, the pricing quote from Fortis on pole relocation, located on the undeveloped municipal roadway between Block 2 and Block 22. <b>Carried.</b>   |
| <u>6. c) Service Agreement for Management of sewer lines and lagoon.</u><br><u>2026.01.14.005</u> | <b>Moved by</b> Councillor Doney to accept and sign the service agreement with Cardston County for sewer and lagoon maintenance. <b>Carried.</b>   |
| <u>7. Correspondence:</u>   | <ul style="list-style-type: none"><li>a) ORRSC 2026 Fee Schedule and Supporting Letter</li><li>b) ORRSC Regional Assessment Review Board Appointees</li><li>c) ORSSC – provided SDAB Appeal Board Procedural Guidelines – please review for your own information</li><li>d) Alberta Policing Funding Model and impact on Municipalities – Policing costs will go up.</li><li>e) Connected Communities Linking Healthcare</li></ul> CAO Vizzutti presented the correspondence.<br><br>CAO Vizzutti to register Councillors Lybbert and Ford for Connected Communities Linking Healthcare webinar. |

8. Cheque Listing

CAO Vizutti presented Cheque Listing #20250897 to 20260016 in the amount of \$41,003.49 as information.

9. Councillor Reports:

- a) Mayor Peterson – No report
- b) Deputy Mayor Wickhorst attended Spring Glen Water Commission meeting, review went well, Joe Thomas Commission Manager presented. Chief Mountain Regional Waste Management Commission – new 48' covered trailer.
- c) Councillor Lybbert attended the Chinook Foundation meeting. They are looking for office space in Cardston for new CAO. FCSS – new semi-annual funding reporting requirements.
- d) Councillor Doney will be attending training meetings this month for Chinook Arch Regional Library and Oldman River Regional Service Commission.
- e) Councillor Ford attended the Alberta South West Meeting. The “waste to fuel” endpoint recovery initiative discussed.

10. Closed Session  
2026.01.14.006

**Moved by** Mayor Peterson to enter Closed Session at 7:55 pm. Freedom of Information and Protection of Privacy – Section 24(1) – land sale matters. **Carried.**

11. Closed Session  
2026.01.14.007

**Moved by** Councillor Lybbert to come out of Closed Session at 8:07 pm. **Carried.**

12. Adjournment  
2026.01.14.008

**Moved by** Mayor Peterson to adjourn the meeting at 8:10 p.m. **Carried.**



Meeting Chair



Chief Administrative Officer