Financial Statements

For the Year Ended December 31, 2014

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INDEPENDENT AUDITORS' REPORT

To The Mayor and Council of the Village of Glenwood

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of Village of Glenwood, which comprise the consolidated statement of financial position as at December 31, 2014 and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the village's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the village's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Village of Glenwood as at December 31, 2014, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Lethbridge, Alberta

June 26, 2015

Chartered Accountants

Consolidated Statement of Financial Position As at December 31, 2014

,	2014 \$	2013 \$
FINANCIAL ASSETS		
Cash (Note 2) Receivables	373,065	289,900
Taxes and grants in place of taxes (Note 3) Trade and other (Note 4)	22,982 70,070	24,161 65,570
	466,117	379,631
LIABILITIES		
Accounts payable and accrued liabilities Deferred revenue (Note 5)	50,371 158,037	78,969 96,830
	208,408	175,799
NET FINANCIAL ASSETS	257,709	203,832
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 2) Inventory for consumption Prepaid expenses	2,729,436 10,866 <u>831</u>	2,621,014 13,397
	2,741,133	2,634,411
ACCUMULATED SURPLUS (Schedule 1 and Note 8)	2,998,842	2,838,243

CONTINGENCIES (Note 11)

Approved by the Council:



Consolidated Statement of Operations For the Year Ended December 31, 2014

	Budget (Unaudited) \$	2014 \$	2013 \$
REVENUES			
Net municipal property taxes (Schedule 3)	199,472	194,537	161,297
User fees and sales of goods	160,065	172,412	181,161
Government transfers (Schedule 4)	27,651	30,039	40,862
Franchise and concession contracts	13,152	31,296	18,106
Penalties and costs of taxes	4,250	3,162	5,087
Investment income	1,500	5,725	694
Transfers from local boards and agencies	33,500	31,475	32,467
Gain on disposal of tangible capital assets	,	7,125	4,864
	439,590	475,771	444,538
EXPENSES			
Administration	154,840	146,128	139,233
Water supply and wastewater treatment	100,468	97,764	102,332
Roads, streets, walks, lighting	57,302	70,154	76,885
Parks and recreation	11,226	9,857	9,510
Legislative	18,500	24,948	21,894
Police, fire, ambulance and bylaw enforcement	13,069	12,196	14,455
Culture	74,676	86,363	71,658
Community services and cemetary	7,239	8,704	8,137
Amortization		171,132	147,101
	437,320	627,246	591,205
EXCESS (DEFICIENCY) OF REVENUES OVER			
EXPENSES BEFORE OTHER	2,270	(151,475)	(146,667)
OTHER			
Government transfers for capital (Schedule 4)	466,388	312,074	357,505
EXCESS (DEFICIENCY) OF REVENUES OVER			
EXPENSES	468,658	160,599	210,838
ACCUMULATED SURPLUS, BEGINNING OF YEAR	2,838,243	2,838,243	2,627,405
ACCUMULATED SURPLUS, END OF YEAR	3,306,901	2,998,842	2,838,243



Consolidated Statement of Change in Net Financial Assets For the Year Ended December 31, 2014

	Budget (Unaudited) \$	2014 \$	2013 \$
	Ψ	Ψ	Ψ
EXCESS (DEFICIENCY) OF REVENUES			
OVER EXPENSES	468,658	160,599	210,838
Acquisition of tangible capital assets	(467,633)	(280,759)	(357,789)
Proceeds on disposal of tangible capital assets	-	8,330	24,654
Amortization of tangible capital assets	-	171,132	147,101
Gain on disposal of tangible capital assets		(7,125)	(4,864)
	(467,633)	(108,422)	(190,898)
Use of supplies inventory	 .	2,531	1,662
Acquisition of prepaid assets	-	<u>(831</u>)	
		1,700	1,662
INCREASE IN NET FINANCIAL ASSETS	1,025	53,877	21,602
NET FINANCIAL ASSETS,			
BEGINNING OF YEAR	203,832	203,832	182,230
NET FINANCIAL ASSETS, END OF YEAR	204,857	257,709	203,832



Consolidated Statement of Cash Flows For the Year Ended December 31, 2014

	2014 \$	2013 \$
NET INFLOW (OUTFLOW) OF CASH RELATED		
TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess (deficiency) of revenues over expenses	160,599	210,838
Non-cash items included in excess (deficiency) of revenues over expenses	·	•
Amortization of tangible capital assets	171,132	147,101
Gain on disposal of tangible capital assets	(7,125)	(4,864)
Non-cash charges to operations (net changes)		
Decrease (increase) in taxes and grants in lieu receivable	1,179	(6,820)
Decrease (increase) in trade and other receivables	(4,500)	(13,389)
Decrease (increase) in inventory for consumption	2,531	1,663
Decrease (increase) in prepaid expenses	(831)	
Increase (decrease) in accounts payable and accrued liabilities	(28,598)	5,247
Increase (decrease) in deferred revenue	61,207	(213,666)
	355,594	126,110
CAPITAL		
Acquisition of tangible capital assets	(280,759)	(357,789)
Proceeds on disposal of tangible capital assets	8,330	24,654
	(272,429)	(333,135)
CHANGE IN CASH DURING THE YEAR	83,165	(207,025)
CASH, BEGINNING OF YEAR	289,900	496,925
CASH, END OF YEAR	373,065	289,900



VILLAGE OF GLENWOOD Schedule of Changes in Accumulated Surplus For the Year Ended December 31, 2014

	Unrestricted Surplus \$	Restricted Surplus \$	Equity in Tangible Capital Assets \$	2014 \$	2013 \$
BALANCE, BEGINNING OF THE YEAR	185,002	32,227	2,621,014	2,838,243	2,627,405
Excess (deficiency) of revenues over expenses Current year funds used for tangible capital assets Disposal of tangible capital assets Annual amortization expense	160,599 (248,532) 1,205 171,132	(32,227)	280,759 (1,205) (171,132)	160,599	210,838
Change in accumulated surplus BALANCE, END OF YEAR	84,404 2 69,406	(32,221)	2,729,436	2,998,842	2,838,243



VILLAGE OF GLENWOOD Schedule of Tangible Capital Assets For the Year Ended December 31, 2014

2013 \$	6,147,552	527,789 (68,663) 6,436,678	3,717,436	147,101 (48,873)	3,815,664	2,621,014	
2014	6,436,678	(18,076) (18,076) (6,699,361	3,815,664	171,132 (16,871)	3,969,925	2,729,436	2,621,014
Machinery & Equipment \$	343,503	(18,076)	173,012	18,184 (16,871)	174,325	151,102	170,491
Engineered Structures \$	5,246,289	5,527,048	3,235,218	137,608	3,372,826	2,154,222	2,011,071
Buildings \$	749,129	749,129	407,434	15,340	422,774	326,355	341,695
Land \$	757,757	97,757	, Ÿ	t 1	•	97,757	97,757
	COST: BALANCE, BEGINNING OF YEAR Acquisition of tanoible canial assets	Disposal of tangible capital assets BALANCE, END OF YEAR	ACCUMULATED AMORTIZATION: BALANCE, BEGINNING OF YEAR	Annual amortization Accumulated amortization on disposals	BALANCE, END OF YEAR	NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	2013 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS



Schedule of Property Taxes Levied For the Year Ended December 31, 2014

	Budget (Unaudited) \$	2014 \$	2013 \$
			·
TAXATION			
Real property taxes	268,623	261,000	231,399
Linear property taxes	8,800	11,487	8,704
	277,423	272,487	240,103
REQUISITIONS			
Alberta School Foundation Fund	68,541	68,541	72,078
United Irrigation District	3,626	3,626	3,626
Seniors foundation	5,784	5,783	3,102
	<u>77.951</u>	<u>77,950</u>	<u>78,806</u>
NET MUNICIPAL PROPERTY TAXES	199,472	194,537	161,297



Schedule of Government Transfers For the Year Ended December 31, 2014

	Budget (Unaudited) \$	2014 \$	2013 \$
TRANSFERS FOR OPERATIONS Provincial Government Other Local Governments	22,651 5,000	25,039 5,000	35,862 5,000 40,862
TRANSFERS FOR CAPITAL Provincial Government	27,651 466,388	30,039	357,505
	494,039	342,113	398,367



Schedule of Consolidated Expenditures by Object For the Year Ended December 31, 2014

	Budget (Unaudited) \$	2014 \$	2013 \$
EXPENDITURES			
Materials, goods and utilities	79,350	97,677	100,137
Salaries, wages and benefits	194,876	159,911	153,269
Contracted and general services	140,219	176,914	169,011
Transfers to local boards and agencies	21,375	20,001	19,751
Bank charges and short-term interest	1,500	1,611	1,936
Amortization		171,132	147,101
	437,320	627,246	591,205



VILLAGE OF GLENWOOD Schedule of Segmented Disclosure For the Year Ended December 31, 2014

	General Government	Protective Services	Transportation Planning & Services Developmen	Planning & Development	Recreation & Culture	Environmental Services \$	Total
REVENUES Net municipal taxes Government transfers User fees and sales of goods Investment income Other revenue	194,537 22,651 4,075 5,725 41,583	255	262,074	410	7,388 10,270 31,475 49,133	50,000 157,272 - - - - - - - - - - - - - - - - - -	194,537 342,113 172,412 5,725 73,058
EXPENSES Contracted and general services Salaries, wages and benefits Materials, goods and utilities Transfers to local boards and agencies Other expenses	94,679 63,191 11,595 -	258 258 40 7,621	14,064 34,848 21,242 -	5,410	21,306 18,808 53,056 6,344 -	37,178 42,806 11,744 6,036	176,914 159,911 97,677 20,001 1,611 456,114
NET REVENUES BEFORE AMORTIZATION Amortization NET REVENUES	97,495	(11,941) (13,131) (25,072)	192,050 61,629 130,421	(5,000)	(50,381) 9,304 (59,685)	109,508 86,228 23,280	331,731 171,132 160,599



Notes to Financial Statements For the Year Ended December 31, 2014

1. Significant Accounting Policies

The consolidated financial statements of the Village of Glenwood are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Village of Glenwood are as follows:

a) Reporting Entity -

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. The entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the village and are, therefore, accountable to the village council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

b) Basis of Accounting -

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

c) Use of Estimates -

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the reported period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

d) Investments -

Investments are recorded at cost less any provision for other than temporary impairment.

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Notes to Financial Statements For the Year Ended December 31, 2014

1. Significant Accounting Policies (continued)

e) Inventories for Resale -

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under their respective function.

f) Prepaid Local Improvement Charges -

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectible from property owners for work performed by the municipality.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowing, the deferred revenue is amortized to revenue by an amount equal to the debt repayment.

g) Tax Revenue -

Tax Revenues are recongized when the tax has been authroized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

h) Government Transfers -

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined

i) Non-Financial Assets -

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.



Notes to Financial Statements For the Year Ended December 31, 2014

1. Significant Accounting Policies (continued)

i) Non-Financial Assets (continued) -

1) Tangible Capital Assets -

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

<u>YEARS</u>
15-25
25-50
20-75
35-75
5-75
5-20
5-20

A full year of amortization is charged in the year of acquisition and no amortization is charged in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

2) Leases -

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

Inventories Inventories of materials and supplies held for consumption are recorded at the lower of cost or replacement cost.

2. Cash and Temporary Investments

_	2014	2013
	\$	\$
Cash on hand	373,065	289,900

Included in cash on hand is a restricted amount of \$158,037 (2013 - \$96,830) from the Municipal Sustainability Initiative which is being held exclusively for capital projects. (Note 5)



Notes to Financial Statements For the Year Ended December 31, 2014

3.	Taxes and Grants in Place of Taxes Receivables		
		2014	2013 \$
	Current taxes and grants in place of taxes Arrears taxes	19,809 3,173	22,808 1,353
		22,982	24,161
4.	Trade Accounts Receivable		
		2014 \$	2013
	Utilities receivable Atco Gas franchise fees receivable	16,733 17,494	20,708 14,107
	Goods and services taxes receivable Other trade receivables	25,659 10,184	30,113 642
		70,070	65,570
5.	Deferred Revenue		
		2014 \$	2013 \$
	Municipal Sustainability Initiative (MSI) -Capital Federal Gas Tax Fund Grant	158,037	93,107 3,723
		158,037	96,830



Notes to Financial Statements For the Year Ended December 31, 2014

Debt Limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the village be disclosed as follows:

	2014	2013
Total debt limit Total debt	713,657	666,807
Total unused debt limit	713,657	666,807
Service on debt limit Service on debt	118,943	111,135
Amount of unused service on debt	118,943	111,135

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

7. Equity in Tangible Capital Assets

		2014 \$	2013 \$
	Tangible capital assets (Schedule 2) Accumulated amortization (Schedule 2)	6,699,361 (3,969,925) 2,729,436	6,436,678 (3,815,664) 2,621,014
8.	Accumulated Surplus	2014 \$	2013

Unrestricted surplus (deficit)	269,406	185,002
Capital Reserves		
Street improvments	-	32,227
Equity in tangible capital assets	2,729,436	2,621,014
	2,998,842	2,838,243



Notes to Financial Statements For the Year Ended December 31, 2014

9. Segmented Disclosure

The village provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

10. Salary and Benefits Disclosure

Disclosure of salaries and benefits for village officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Salary (1)	Benefits & Allowances (2)	2014 Total	2013 Total
_	\$	\$	\$	\$
Mayor -Jordan Koch	2,233	+	2,233	-
Mayor -Ben Goetz	-	-	-	3,100
Councilors:				ŕ
Darrell Edwards	2,156	-	2,156	1,150
Ben Goetz	3,066	<u>.</u>	3,066	_
Steve Lybbert	2,321	-	2,321	250
Barbara Michel	2,507	=	2,507	2,350
Jordan Koch	-	-	-	550
Clinton Lybbert	-	-	-	1,250
Sandy Lybbert	-	-	-	300
CAO - Chad Parsons	13,846	-	13,846	-
Designated officer - Kurtis Pratt	30,916	-	30,916	28,727

- (1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accident disability and dismemberment insurance, long and short term disability plans, professional memberships and tuition.
- (3) Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, car and travel allowances, conferences, and memberships.



Notes to Financial Statements For the Year Ended December 31, 2014

11. Contingencies

The village is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, the village could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

12. Financial Instruments

The village's financial instruments consist of cash and temporary investments, receivables, accounts payable and accrued liabilities. It is management's opinion that the village is not exposed to significant interest, currency or credit risks arising from these financial statements.

The village is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the village provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

13. Approval of Financial Statements

Council and Management have approved these financial statements.

